

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

November 25, 2024

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000023882 for the Invitation to Bid for the State of Louisiana – PPE Items - Statewide which is scheduled to open at 10:00 AM CT on December 3, 2024.

The following changes are to be made to the referenced solicitation:

Attachment A – Special Terms and Conditions: An additional page has been added to include Price Escalation language. Revised Attachment A attached.

**Attachment B – Price Sheet: Specification for Line 9 has been revised to read:
Cuff Style: Elastic with Boot covers and slip resistant sole. Revised Attachment B attached.**

Following are the Vendors' Inquiries received by the deadline date of November 19, 2024 and the State's Responses:

Vendor's Inquiry #1

Are all the products ordered at one time or on an as needed basis, and what is the lead time on delivery of the items after they are ordered?

State's Response #1

Per Attachment A – Special Terms and Conditions, page 5, Quantities, this is an open-ended requirements contract. The successful bidder must supply at bid prices actual requirements as ordered whether the total of such requirements is more or less than the quantities shown. Bidders should state their estimated delivery times on the revised Attachment B – Price Sheet.

Vendor's Inquiry #2

Are all items delivered to one address or multiple addresses?

State's Response #2

Per the Invitation to Bid, this is a Statewide Contract requiring the delivery of PPE items to various government agency locations across the State.

Vendor's Inquiry #3

Where can I go to find the award information for the last contract of these items or is this something you can provide?

State's Response #3

There are currently no active Statewide contracts for PPE items. A bid tabulation from the previous solicitation is available upon request and can be obtained by contacting Christine Schwartzenburg at Christine.schwartzenburg@la.gov. For any additional information regarding the previous solicitation, a public records request must be submitted to doapublicrecords@la.gov.

Vendor's Inquiry #4

Is there a requirement for minimum shelf life remaining on any of the items?

State's Response #4

No.

Vendor's Inquiry #5

Is there an estimated budget or encumbered amount for this project?

State's Response #5

Per Attachment A – Special Terms and Conditions, Page 5, Quantities, this is an open ended requirements contract.

Vendor's Inquiry #6

Is there a previous contractor in place for this service?

State's Response #6

There are no active contracts in place for Statewide PPE items.

Vendor's Inquiry #7

We wanted to know if any info was available regarding unit of measure for shipment for this bid and a shipping schedule broken down by time and product? Also, wanted to clarify the due date for online submission through the LA.gov portal?

State's Response #7

All units of measure for the requested items can be found on Attachment B – Price Sheet. Per Attachment A – Special Terms and Conditions, Page 5, Quantities, this is an open ended requirements contract, to be called for on an as-needed basis by agencies statewide. The submission deadline for this bid is December 3, 2024 at 10:00 a.m. Central Time.

Vendor's Inquiry #8

Can you please provide previous recap showing participant vendors and awarded prices by item?

State's Response #8

Please refer to the State's Response #3.

Vendor's Inquiry #9

I would like to request the "BID TABS" for RFx: 3000023882

State's Response #9

Please refer to the State's Response #3.

Vendor's Inquiry #10

Could you provide information on the previous purchase history for this contract, including vendors, quantities, and pricing?

State's Response #10

Please refer to the State's Response #3.

Vendor's Inquiry #11

Is there a defined budget allocated for this contract?

State's Response #11

Per Attachment A – Special Terms and Conditions, Page 5, Quantities, this is an open ended requirements contract. There is no estimated budget for this contract.

Vendor's Inquiry #12

Just to clarify is this going to be awarded on a group/CLIN basis or is this an all or nothing situation?

State's Response #12

Per Attachment A – Special Terms and Conditions, Page 5, Method of Award, It is the intent of the State to award the contract on a grouped basis, to the overall lowest responsive, responsible bidder(s) meeting the specifications, for each group. Otherwise, items will be awarded separately. The State further reserves the right to reject individual items from the award. Groups are indicated on Attachment B – Price Sheet.

Vendor's Inquiry #13

In Attachment A – Special Terms and Conditions, page 5 under Renewals, it states possible extensions of the contract. If offered, will the Contractor have the ability to submit updated pricing due to the State due to manufacturer increases?

State's Response #13

Price Escalation language has been added to Attachment A – Special Terms and Conditions as part of this Addendum NO. 01. Revised Attachment A is attached.

Vendor's Inquiry #14

In Attachment B – Price Sheet, Line item 9, The part number does not match the description. Can you confirm if you want Attached Skid Resistant Boots or Elastic Ankles style.

State's Response #14

The description for Line Item 9 on Attachment B – Price Sheet has been revised as part of this Addendum NO. 01. Revised Attachment B is attached.

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail, by hand delivery, or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building - Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Christine Schwartzenburg
Office of State Procurement
Telephone No. 225-342-6634
Email: Christine.schwartzenburg@la.gov