



ST. TAMMANY PARISH

MICHAEL B. COOPER
PARISH PRESIDENT

November 21, 2024

Please find the following addendum to the below-mentioned RFP.

Addendum No: 1

RFP#: 24-15-3

Project Name: Financial Advisory Services

RFP Due Date: November 26, 2024

QUESTIONS AND ANSWERS:

Question 1: Page 1 (pdf page 5)- Please confirm that the word “Project” as utilized on this page and throughout the RFP document specifically refers to the bond transactions as described in this same page as follows:

“The Parish is seeking proposals from financial advisor firms who have the necessary expertise to assist the Parish in determining the best type of financing for the Parish, selecting other financial professionals, planning the bond/debt sale, and successfully selling and closing the bonds”

Answer 1: Yes, “Project” specifically refers to the Financial Advisory Services to be performed for bond transactions.

Question 2: Page 3 (pdf page 7) states that the opening date is 11/15/2024- Please confirm that the due date is November 26th as stated on the notice of RFP.

Answer 2: As stated in the Notice of Request for Proposals, “Responses will be received by the Department of Procurement, until 2:00 pm CST Tuesday, November 26, 2024.”



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Question 3: Page 5 (pdf page 9) asks for Proposer Qualification and Experience: History and background of Proposer, related services provided to government entities, existing customer satisfaction, volume of merchants, etc. Proposer should specifically provide a description of all relevant consulting assignments similar to the Project requested herein which have been completed by the proposer within the last (3) years (Recent Projects). Please confirm that the word “Project” as utilized on this page and throughout the RFP document specifically refers to the bond transactions as described on page one as follows:

“The Parish is seeking proposals from financial advisor firms who have the necessary expertise to assist the Parish in determining the best type of financing for the Parish, selecting other financial professionals, planning the bond/debt sale, and successfully selling and closing the bonds.”

Answer 3: Yes, “Project” specifically refers to Financial Advisory Services to be performed for bond transactions.

Question 4: Page 5 (pdf page 9) asks that the description of any Recent Projects should include the following: Year of the assignment and length of time to complete a bond issuance, a bond transaction’s length of time depends on a myriad of factors primarily driven by the client and such data may not readily available in a meaningful way, can you all provide additional guidance as to what the Parish is seeking?

Answer 4: Please provide the overall length of the contract or engagement with the client.

Question 5: Page 9 (pdf page 13) states one of the evaluation criteria as “Ability to perform within the stated timeframe.” Is the “stated timeframe” referenced here based on the Project Schedule provided as part of section F of the “Proposal Response Format”?

Answer 5: Yes.

End of Addendum #1