



Bid Number 50-00146604

One (1) Year Contract for a Supply of Couplings, Restraining Devices and Related Gaskets for the Department of Public Works and all Jefferson Parish Agencies and Municipalities

BID DUE: November 7, 2024 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, www.jeffparishbids.net, by the bid due date and time. Late bids will not be accepted.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Purchasing Specialist: Ruby Tran
Email: ruby.tran@jeffparish.gov
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Bid # 50-00146604

One (1) Year Contract for a Supply of Couplings, Restraining Devices and Related Gaskets for the Jefferson Parish Department of Public Works and All Jefferson Parish Agencies and Municipalities

Items Included In This Contract:

1. Steel Body Transitional Couplings (Non-Restrained)
2. Ductile Iron Body Transitional Couplings (Non-Restrained)
3. Flange Coupling Adapter (Non-Restrained)
4. Flange Coupling Adapter (Restrained)
5. EBAA Series 1000 E-Z Flange
6. EBAA Series 1100DEC Megalug Mechanical Joint Restraint
7. EBAA Series 1500 Split Restraint Harness For C-900 Pipe Bells And Spigot (4"-12")
8. EBAA Series 1600 Split Restraint Harness For C-900 Pipe Bells And Spigot (4"-12")
9. EBAA Series 1700 Megalug Restraint Harness for Ductile Iron Bells
10. EBAA Series 2000PEC Mechanical Joint Restraint
11. Transition Gaskets (Asbestos Cement to Cast Iron)
12. Mechanical Joint Gaskets (For Ductile Iron Pipe)
13. Pipe Lubricant
14. TX3 Extended Range Transition Coupling

Contract Terms:

This is a one (1) year contract for supply of couplings, restraining devices, and the related gaskets for the Department of Water and Sewer, and all Jefferson Parish agencies and municipalities.

Warranty:

Products shall be warranted that they are manufactured in accordance with the applicable material specifications and are free from defects in workmanship and materials for one year after delivery. Any defective items sold under this contract shall be replaced at no cost to the purchaser.

General Specifications:

This specification is prepared for a one (1) year contract for a supply of couplings, restraining devices and related gaskets for the Parish of Jefferson, Department of Water and Sewerage, East and West Banks.

The quantities shown on the proposal guide are approximate quantities to be acquired by Jefferson Parish over a one (1) year period. Actual usage will be on an "as needed" basis.

Bid price shall include all freight and delivery costs to Jefferson Parish warehouse locations on the East and West Banks of Jefferson Parish.

The successful bidder shall not substitute any items on this bid throughout the one (1) year period without the written consent of the Jefferson Parish Engineering Dept.

All pertinent technical specifications and literature may be required upon request. Should technical specifications and literature be requested, bidder(s) will be required to submit said technical specifications and literature within ten (10) days of the request.

Technical Specifications:

1. **Steel Body Transition Couplings 2"-24" (Non-Restrained):**

Coupling shall accommodate pipe offset up to 7/16", pipe deflection up to 8 degrees, and pipe gaps up to 7.5.

Coupling shall join pipes with difference diameters up to 1.30" (2.10" in the 16" size).

Coupling shall be of the long pattern design and meet or exceed AWWA C-219 and be NSF 61 approved.

Couplings shall have a working pressure of 260 PSI with a maximum test pressure of 390 PSI with a 1.5:1 safety factor.

- **Material:**

Transition couplings shall have a lightweight middle ring that is properly flanged with confined steel followers. Transition coupling shall have an epoxy coating of 10-12 mils in thickness.

- **Follower Track (Spanners):**

Follower track (spanners) shall be type 304 stainless steel with two (2) type 304 stainless steel carriage-type, compression bolts and nuts with corresponding stainless-steel retainers (one at each end) located on the top of the coupling. Nuts shall be coated to prevent galling.

- **Gaskets:**

Gaskets shall be wide range, multi-layered EDPM peel-off hydraulically pressure assisted, superior dual seal gaskets (seals mechanically and hydraulically) for permanently sealed joints.

- **Assembly:**

Coupling shall be totally assembled as in integral unit having stab-on feature, with bolts staved to prevent disassembly and required no disassembly during installation.

Coupling shall be "Hymax" or approved equal.

2. Ductile Iron Body Transition Couplings 4"-12" (Non-Restrained):

Coupling shall accommodate pipe deflection up to 8 degrees (4 degrees on each end).

Coupling shall have an extended range up to 1.25".

Coupling coating shall be center ring fusion bonded epoxy in accordance with AWWA C213 and NSF 61 certified. End rings shall be e-coated epoxy.

Couplings shall have a working pressure of 260 PSI.

- **Material:**

Transition coupling components (end rings, center ring, and bolt guides) shall be ductile iron, meeting or exceeding the requirements of ASTM A536, Grade 65-45-12.

- **Follower Track (Spanners):**

Follower track (spanners) shall be type 304 stainless steel with two (2) type 304 stainless steel carriage-type, compression bolts and nuts with corresponding stainless-steel retainers (one at each end) located on the top of the coupling. Nuts shall be coated to prevent galling.

- **Gaskets:**

Gaskets shall be formed from virgin nitrile butadiene rubber (NBR) compounded for water and sewer service in accordance with ASTM D2000.

- **Assembly:**

Coupling shall be totally assembled as in integral. End rings shall be segmented and joined with an integrated hinge.

Coupling shall be Macro™ by Romac or an approved equal.

3. Flanged Coupling Adapters (Non-Restrained):

Adapter shall meet or exceed AWWA c-219 and be NSF 61 approved, but shall have one compression end with one nut and bolt, and one flanged end which complies with AWWA C-207-94 or ANSI B16-5.

Please note that the 2" flanged coupling adapter shall be available in 2" oval meter flanged size.

Flanged coupling adapter shall be "Hymax Flanged Adapter" or an approved equal.

Note to Vendor:

The coating system for all restraining devices shall be mega bond by EBAA Iron, Inc. or an approved (factory applied, fusion bonded epoxy) equal.

4. Flange Coupling Adapters (Restrained) (Ductile/Cast Iron Pipe, 3"-60"; Steel Pipe, 3"-12"):

Pipe Material	DR Rating	Sizes Available
IPS OD PVC Pipe	All SDR's	3"-12"
C-900	14	4"-12"
C-900	18	4"-20"
C-900	25	4"-24"
C-900	32.5	14"-24"

For PVC pipe, the flange adapter shall have a pressure rating equal to the pipe.

For ductile iron pipe, the flange adapter shall have a safety factor of 2:1 minimum.

The flange adapter shall be UL listed 3"-12" for above and below ground use on schedule 40 steel pipes, and below-ground on all classes of listed ductile iron pipe.

The flange adapter shall be FM approved for use on C-900 Class 150 (DR-18) and class 200 (DR-14 PVC pipe, 4"-12", and on all classes of listed ductile iron pipe, and for above ground flanged pipe systems (treatment plants, pumping stations, or underground).

- **Restrained Gland and Gasket Ring:**

The flange adapter restrained gland and gasket ring shall be made of grade 60-42-12 ductile iron, which exceeds the minimum requirements of ASTM A-536-84, and shall have flange bolts circles that are compatible with ANSI/AWWA C-115/1-21.15. The flange adapter gasket ring shall be fusion-bonded epoxy coated inside and out.

- **Flange Adapter Restraint Ring:**

The flange adapter restraint ring shall consist of a plurality of individual actuated gripping wedges to maximize restraint capability. Torque-limiting actuated screws shall be used to ensure proper initial set of the gripping wedges.

- **Assembly:**

The flange adapter shall be capable of deflecting during assembly, or permit lengths of pipe to be field cut to allow a minimum of 0.6" of gap through 2.0" of gap (depending on pipe diameter) between the end of the pipe and the mating flange without affecting the integrity of the seal.

- **Nuts and Bolts:**

The flange adapters shall be furnished with type Xylan or Teflon coated machined bolts and nuts.

Flange adapter shall be EBAA Series 2100 "Megaflange" adapter, or an approved equal.

5. **EBAA Series 1000 E-Z Flange:**

The flange adapter shall be used in lieu of threaded or welded flanges on plain end ductile iron and steel pipe.

These flanges shall be cast from 60-42-10 ductile iron per ASTM A536 and shall have bolt circles and bolt holes to meet ANSI/AWWA C100/A21.10.

These flanges shall contain set screws made from ductile iron which have a Rockwell hardness of C40-45 converted from Brinnell.

Flange adapters shall be as manufactured by EBAA Iron, Inc. or an approved equal.

6. **Series 1100DEC Megalug Mechanical Joint Restraint:**

The wedges shall be ductile iron heat treated to a minimum hardness of 370 BHN. Dimensions of the gland shall be such that it can replace the standardized mechanical joint gland, and can be used with the standardized mechanical joint bell conforming to ANSI/AWWA C111/a21.11 and ANSI/AWWA C153/A.21.53 of the latest revision.

The mechanical joint restraint shall be available in the 3" through 48" sizes. They shall have a rated working pressure of 350 PSI in sizes 16" and smaller and 250 PSI in sizes 18" through 48" with 2 to 1 minimum safety factor. The devices shall be listed by Underwriter's Laboratories up through 24" size and approved by factory mutual up through 12" size.

All restraints shall be packaged. The package is to include the gland, EBAA-seal improved mechanical joint gasket and adequate lubricate for gasket lubrication, necessary quantity, size and length of t-bolts and nuts made from a low-alloy steel conforming to AWWA C-111 and be blue flora polymer coated equal to xylon coating.

The EBAA-seal gasket shall deflect 30% during assembly of the mechanical joint, improving sealing capabilities and shall meet in design and material, ANSI/AWWA C110/A21.10, C111/A21.11 or C153/A21.53, section 11-6.4 or latest revision.

The restraint shall be the series 110DEC Megalug restraint produced by EBAA Iron, Inc. or approved equal.

- **Mechanical Joint Restraint for Ductile Iron Pipe:**

Mechanical joint restraint for ductile iron pipe shall be incorporated into the design of the follower gland. The restraining mechanism shall consist of a plurality of individual actuated wedges that increase their resistance to pullout as internal pressure or external forces increase; the device shall be capable of full mechanism joint deflection during assembly and the flexibility of the joint shall be maintained after burial. The joint restraint ring and its wedging components shall be made of grade 60-42-12 ductile iron, which exceeds minimum requirements of ASTM A536-84.

- **Flange Adapter Restraint Ring:**
The flange adapter restraint ring shall consist of a plurality of individual actuated gripping wedges to maximize restraint capability. Torque-limiting actuated screws shall be used to ensure proper initial set of the gripping wedges.
 - **Assembly:**
The flange adapter shall be capable of deflecting during assembly, or permit lengths of pipe to be field cut to allow a minimum of 0.6" of gap through 2.0" of gap (depending on pipe diameter) between the end of the pipe and the mating flange without affecting the integrity of the seal.
 - **Nuts and Bolts:**
The flange adapters shall be furnished with type Xylan or Teflon coated machined bolts and nuts.
7. **Series 1500 Split Restraint Harness For C-900 Pipe Bells and Spigot (4"-12"):**
All rings and components shall be made of grade 60-42-12 ductile iron, which exceeds minimum requirements of ASTM A536. A split ring shall be utilized behind the pipe bell. A split serrated ring shall be utilized to grip the pipe.
- **Tie Bolts:**
A sufficient quantity, size and length of tie bolts which shall be made from a low-alloy steel conforming to AWWA C111. Tie bolts shall be used to connect the bell ring and gripping ring.
 - **Side Bolts:**
The side bolts shall be grade 5 machine bolts and be blue flora polymer coated equal to xylon coating.
 - **Harness Restraint Device:**
The harness restraint device shall have a minimum working pressure rating of 150 psi, and be tested with a minimum of 4 to 1 safety factor. All sizes shall be FM approved for class 150 (DR 18) PVC pipe. All sizes rated to 200 PSI class 200 (DR 14) PVC pipe shall have a 3 to 1 safety factor, and shall be EBAA Series 1500 or an approved equal.
8. **Series 1600 Split Restraint Harness For C-900 Pipe Bells And Spigot (4"-12"):**
All rings and components shall be made of grade 60-42-12 ductile iron, which exceeds minimum requirements of ASTM A536. A split ring shall be utilized behind the pipe bell. A split serrated ring shall be utilized to grip the pipe.
- **Tie Bolts:**
A sufficient quantity, size and length of tie bolts which shall be made from a low-alloy steel conforming to AWWA C111. Tie bolts shall be used to connect the bell ring and gripping ring.

- **Side Bolts:**
The side bolts shall be grade 5 machine bolts and be blue flora polymer coated equal to xylon coating.
- **Harness Restraint Device:**
The harness restraint device shall have a minimum working pressure rating of 150 PSI, and be tested with a minimum of 4 to 1 safety factor. All sizes shall be FM approved for class 150 (DR 18) PVC pipe. All sizes rated to 200 PSI class 200 (DR 14) PVC pipe shall have a 3 to 1 safety factor, and shall be EBAA series 1600 or an approved equal.

9. **Series 1700 Megalug Restraint Harness for Ductile Iron Bells:**

Ductile iron pipe bell restraint shall consist of a wedge action restraint ring on the spigot and joined to a ductile iron pipe follower gland behind the bell. The restraint ring shall have individually-actuated wedges that increase their resistance to pull out as pressure or external forces increases.

- **Restraint Ring and Wedging Components:**
The restraint ring and its wedging components shall be made of ductile iron grade 60-42-12, which exceeds minimum requirements of ASTM A536.
- **Wedges:**
The wedges shall be heat-treated to a minimum hardness of 370 BHN. Torque limiting twist off nuts shall be used to ensure proper actuation of the restraining wedges.
- **Follower Gland:**
The follower gland shall be made of the same grade ductile iron as previously mentioned. The connecting tie rods that join the two rings shall be of low alloy steel, which conforms to ANSI/AWWA C111/A21.11.
- **Assembly:**
The assembly shall have a rated pressure with a minimum 2:1 safety factor for 350 PSI in sizes 16" and below, and 250 psi in sizes 18" through 36".
- **Harness:**
Harness shall be series 1700 Megalug restraint harness manufacture by EBAA Iron, or an approved equal.
- **Nuts and Bolts:**
The flange adapters shall be furnished with type Xylan or Teflon coated machined bolts and nuts.

10. Series 2000 PEC Mechanical Joint Restraint:

The mechanical joint restraint shall be available in 3" through 36" sizes. The restraining joint gland shall have a pressure rating and safety factor equal to that of the pipe on which it is used.

Mechanical joint restraint for PVC pipe shall be incorporated into the design of the follower gland. The restraint mechanism shall consist of a plurality of individually-actuated gripping wedges that increases their resistance to pullout as internal pressure or external forces increase. This evenly distributes the thrust forces around the circumference of the pipe, and is for use on all sizes of IPS diameter PVC pipe in 3" through 12" sizes, and all sizes of AWWA C-900 and C-905 pipe (4"through 36"). The device shall be capable of full mechanical joint deflection during assembly and flexibility of the joint shall be maintained after burial. The joint restraint ring and its wedging components shall be made of grade 60-42-12 ductile iron, which exceeds minimum requirements of ASTM A536.

Dimensions of the gland shall be such that it replaces the standardized mechanical joint gland and can be used with the standardized mechanical joint bell conforming to ANSI/AWWA C111/A21.11 and ANSI/AWWA C153/A21.53 of latest revision. Torque limiting twist off nuts shall be used to insure proper actuating of restraining wedges.

- **Restraining Gland:**

The restraining glands shall have been tested to ASTM F1674, and all sizes shall be rated at the full pressure capacity of the pipe. The mechanical joint restraint shall be listed by Underwriter's Laboratories, and approved by factory mutual (4"-12").

- **Packaging:**

All restraints shall be packaged. The package is to include gland, EBAA-seal(tm) improved mechanical joint gasket with adequate lubricant for gasket, necessary quantity, size and length of t-bolts and nuts made from a low-alloy steel conforming to AWWA C111 and be blue flora polymer coated equal to xylon coating.

- **EBAA-Seal™ Gasket:**

The EBAA-Seal™ gasket shall deflect 30% during assembly of the mechanical joint improving sealing capabilities and shall meet in design and material the ANSI/AWWA C110/A21.10, C111/A21.11, or C153/A21.53, section 11-6.4 or latest revision.

The restraint shall be the series 2000 PEC Megalug restraint produced by EBAA Iron, Inc. or approved equal.

11. Transition Gaskets (Asbestos Cement to Cast Iron):

Transition gaskets shall go from asbestos cement (ac) size down to cast iron size to be used on potable water and sewer lines, made from virgin SBR rubber material for use in salty and acidic soils with a temperature range of -65 degrees to 180 degrees Fahrenheit. Transition gaskets shall conform to the latest revision of ASTM D2000 3 BA715 to work with class 100, 150, and 200 machined "AC" pipe and ductile iron pipe Class 53.

Transition gaskets shall be manufactured by Romac Industries or an approved equal.

12. Mechanical Joint Gaskets (For Ductile Iron Pipe):

Mechanical joint gaskets for ductile iron pipe shall be used on potable water and sewer lines. Virgin SBR rubber material for the use in salty and acidic soils with a temperature range of -40 degrees to 150 degrees Fahrenheit, meet or exceed ASTM D2000 3 BA715, and to fit ANSI/AWWA A21.11/C111 and ANSI/AWWA A21.53/C153 latest revision standard, 250 PSI working pressure.

13. Pipe Lubricant:

Pipe lubricant shall be used for potable and waste water applications. Pipe lubricant shall be non-toxic, odorless, tasteless, and not be able to support bacterial growth. Lubricant shall come in one quart containers and be used to assemble "push-on" pipe and fittings.

14. TX3 Extended Range Transition Coupling 2''-12'' Diameters:

Coupling shall accommodate pipe deflection up to 4 degrees per end.

Coupling shall have an extended range up to 1.3".

Coupling coating shall be in accordance with AWWA C213

Couplings shall have a working pressure up to 275 PSIG.

- **Material:** Transition couplings shall have a lightweight middle ring – Carbon Steel (ASTM A53 Grade A or A795 Carbon Steel) and End Ring- ASTM A283 Grade D. Transition coupling shall have an epoxy top coating of 12-15 mils in thickness.
- **Follower Track (Spanners):** Follower track (spanners) shall be ASTM A193 Grade, 18-8 type 304 stainless. Nuts, bolts, and washers shall be coated to prevent galling.
- **Gaskets:** Gaskets shall be wide range, dual-layer adjustable and formed from virgin nitrile butadiene rubber (NBR) compounded for water and sewer service in accordance with ASTM A240 type 304 stainless Steel.
- **Assembly:** Coupling shall be totally assembled as in integral unit having stab-on feature, no disassembly required. Tighten from the Top and eliminate Under-dig.

Coupling shall meet and exceed applicable section of AWWA C219.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 136353 or No. 141125, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or her designee, with the concurrence of the Director of Risk Management or her designee, may agree on a case-by- case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. **Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date.** Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. **Failure to comply will cause the bid to be rejected.** The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Parish of Jefferson, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

WORKER'S COMPENSATION INSURANCE

As required by Worker's Compensation Law of the State of the Contractor's headquarters. Employer's Liability is included, with minimum limits of \$500,000 per occurrence, except it shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act.

With a Waiver of Subrogation in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council, and any other entities who may require waivers by specific contract.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the

bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

COMMERCIAL GENERAL LIABILITY

Limits of not less than the following: \$1,000,000.00 Combined Single Limit Per Occurrence; 2 million General Aggregate for bodily injury and property damage.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

BUSINESS AUTOMOBILE LIABILITY

Limits of not less than the following: Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence. Liability coverage to be provided for Any Auto or for ALL Owned Autos and Hired and Non-owned Autos.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

Note: This category may be omitted if bidders do not/will not utilize vehicles for the project AS DETERMINED BY Risk Management and Parish Attorney's Office after properly requesting a deviation as discussed above. Bidder must request a deviation prior to bid opening and may be given an automobile insurance declaration affidavit to execute. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE - An umbrella policy or excess may be used to meet minimum requirements. Certificate of Insurance must state which coverage the Umbrella sits over.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.