


<b>INVITATION TO BID</b>		<b>BID DUE DATE AND TIME</b>
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE		11/19/2024 11:00 AM CT
<b>SOLICITATION</b> RFQ-0000002379 <b>SUPPLIER #</b> <b>SUPPLIER NAME AND ADDRESS</b> <div data-bbox="180 394 789 604" style="border: 1px solid black; height: 100px; width: 100%;"></div>	<b>RETURN BID TO</b> lsubids@lsu.edu  <b>Buyer</b> Erica Pino <b>Buyer Phone</b> <b>Buyer Email</b> epino2@lsu.edu <b>Issue Date</b> 10/22/2024	
TITLE: LSUS Grounds Keeping and Landscape Services - Term Contract		
Addendum 02: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached Supplier Inquiries and Responses.		
<p style="text-align: center;"><b>To Be Completed By Supplier</b></p> <ol style="list-style-type: none"> <li>_____ "No Bid" (sign and return this page only).</li> <li>_____ My Company does not wish to receive future solicitations for this spend category.</li> <li>Specify your Delivery: To be made within _____ days after receipt of order.</li> <li>If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.</li> </ol> <p style="text-align: center;"><b>General Instructions to Suppliers</b></p> <ol style="list-style-type: none"> <li>Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by LSU Procurement at the "Return Bid To" address stated above, until the specified due date and time.</li> <li>Read the entire solicitation, including all terms, conditions and specifications.</li> <li>All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier.</li> <li>Bid prices are to be quoted FOB LSU/Destination and inclusive of any and all applicable shipping and handling charges unless otherwise specified in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment.</li> <li>Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later.</li> <li>By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.</li> </ol>		
<b>SUPPLIER NAME</b>	<b>MAILING ADDRESS</b>	
<b>AUTHORIZED SIGNATURE</b>	<b>CITY, STATE ZIP</b>	
<b>PRINTED NAME</b>	<b>PHONE #</b>	
<b>TITLE</b>	<b>FAX #</b>	
<b>E-MAIL</b>	<b>FEDERAL TAX ID #</b>	

Solicitation 000002379

Addendum 02

Supplier Inquiry and Response

Q1. I would like to seek and be granted permission to sub contract the work. It states in the bid instructions that I need to be granted approval to subcontract the work. Please advise on the necessary steps to do so.

A1. Subcontracting is allowed. If subcontracting, suppliers should indicate name of subcontractor(s) in the bid response. Subcontractors shall be subject to all of the requirements stated in the solicitation document. In the event the supplier decides to subcontract after award, supplier must first get written approval from LSUS Director of Facility Services.

Q2. Please provide current contract and previous bid tab.

A2. The current contract is with Lawnmasters of Shreveport. See attached current price sheet and previous bid tabulation. Suppliers should note that the scope of services for this solicitation (000002379) may not be exactly the same as the current contract.

Q3. Please indicate the desired width to be mown outside of the curb along University Place.

A3. This will vary slightly but, in all cases, it should be a linear line that runs parallel with the tree line approximately 48" from the base of the trunk on the west side of the trees.

Q4. Please indicate the desired width to be mown outside of the fence line surrounding the soccer fields immediately south of the campus.

A4. Approximately 25' from curbs edge or 3' beyond the base of the oak trees. This should be a linear path that is uniform, areas at each corner may include more than this 25' boundary.

Q5. There is a monument rose bed at the western entrance to the campus outlined in a different color from the other campus beds on the provided bed map. Will this bed be included?

A5. Yes

Q6. Will the plant replacement element of the hourly landscaper rate include the cost of materials utilized in plant replacement?

A6. No, this rate is for labor only. Supplier will only be responsible for replacing a plant if any action directly attributed to the Supplier causes the plant damage and Supplier will be responsible for the additional replacement cost. Any new plant replaced by Supplier is required to have a warranty for 1 year. LSUS will have final say over whether or not a plant needs to be replaced due to the fault of the Supplier.

Q7. Does the plant replacement mentioned in item 1 of the pricing sheet apply only to plant replacement necessitated by contractor action or inaction resulting in plant damage or death? If not, will the materials utilized be considered an additional billable item due to the unforeseeable nature of plant replacement requirements?

A7. Yes. Supplier will only be responsible for replacing a plant if any action directly attributed to the Supplier causes the plant damage and Supplier will be responsible for the additional replacement cost. Any new plant replaced by the Supplier is required to have a warranty for 1 year. LSUS will have final say over whether or not a plant needs to be replaced due to the fault of the Supplier.

Q8. Please provide an irrigation zone count.

A8. 10 zones

Q9. Please provide a clearance height for tree pruning.

A9. As needed. 10' to 12' in some cases depending on location height may be adjusted down, but would not exceed 12'

Q10. Please confirm that only the two black rock fountains in the mall will be included under fountain maintenance.

A10. Yes, the two black rock fountains are included under fountain maintenance and are located in the center of the mall area of campus. See Appendix B location 12 and 13 in bid packet.

Q11. Will only the turf areas directly adjacent to Kings Hwy be included under line 11 of the pricing sheet? This specifically includes the area from the curb to directly behind the trees along Kings Hwy.

A11. This will vary slightly but, in all cases, it should be a linear line that runs parallel with the tree line approximately 48" from the base of the trunk on the west side of the trees.

Q12. Can additional marketing materials be provided with bid indicating company qualifications, added value, etc.? If so, is there an overall page number limitation that would restrict inclusion of these materials?

A12. Additional material is ok to include, but per note #1 under "Special Terms & Conditions" in the bid document: "The maximum email attachment size accepted is 125 MB. It is the supplier's responsibility to ensure bid submission is sized such that it is successfully transmitted and received by LSU. If the bid response is too large to be emailed as one document, the bid must be sent as separate documents. Each submittal should be labeled. (Example – Bid Submittal 1 out of 3 for RFQ-000000XXXX - Title; Bid Submittal 2 out of 3 for RFQ-000000XXXX - Title, etc.). If any submittal is received late, LSU will not consider the late submittal(s). Only the submittal(s) received by the due date and time will be considered. Late bids will not be accepted per LAC 34:XIII.515.B."

Q13. Please confirm the location of beds 6, 7, and 14 – 18. The areas are not outlined on the map and the only unmarked bed areas found are two large beds immediately south of the STACKS building.

A13. The locations of these beds are on north side of campus, east of the library, west of Bronson Hall.

Q14. Please provide the location of designated trash receptacles for debris disposal.

A14. Supplier is responsible for trash removal as a result of services. Our receptacles are not to be used. All costs associated with trash removal must be included in bid price.

Q15. The interior of the soccer field and baseball field areas are excluded on the provided maps but specifically mentioned in the specifications. Will these fields be included under the maintenance for this bid?

A15. No

Q16. Are flower beds outside of the Mall area irrigated?

A16. All are irrigated except for flowerbed 1.

Q17. Can you please send me the bid results from the 2021 bid for the grounds maintenance for LSUS?

A17. See attached bid previous bid tabulation.

PRICE SHEET		CHANGE ORDER			PAGE 2
<b>SUPPLIER NAME</b> Lawnmasters of Shreveport LLC		<b>ORDER NUMBER</b> PO-0000228535		<b>CHANGE NUMBER</b> 2	
<b>SUPPLIER NUMBER</b> SPL-26949					
Line	Item Description	Quantity	Unit of Measure	Unit Cost	Extended Amount
1	Turf/Standard Grounds Service – String Trimming	54	Each	\$500.0000	\$27,000.00
2	Bed Service & Groundcovers – hand pull weeds	54	Each	\$200.0000	\$10,800.00
3	Turf/Standard Grounds Service – Shrubs and tree trimming and pruning	40	Each	\$1,125.0000	\$45,000.00
4	Overtime-Bed Service & Groundcovers – hand pull weeds	0	Each	\$0.0000	\$0.00
5	Twice a year mulching: Grade A cypress red mulch	3	Each	\$2,300.0000	\$6,900.00
6	Bed Service & Groundcovers – hard surfaces -chemical weed control	54	Each	\$200.0000	\$10,800.00
7	Turf/Standard ground service- Mowing/Edging/Blowing: Includes excess leaf/organic removal from turf, beds, hard surfaces, mulch surfaces.	54	Each	\$2,500.0000	\$135,000.00
8	Mow/ Edge/ Trim/ Blow Outermost edge of Ring Road Perimeter Road	54	Each	\$980.0000	\$52,920.00
9	Mow/ Edge/ Trim/ Blow Common areas and perimeter of baseball fields	54	Each	\$110.0000	\$5,940.00
10	Overtime- Once a year fertilizing: Pre-Emerge weed and feed fertilizer	0	Square Foot	\$0.0000	\$0.00
11	Overtime-Twice a year mulching: Grade A cypress red mulch	0	Each	\$0.0000	\$0.00
12	Once a year fertilizing: Pre-Emerge weed and feed fertilizer	1	Each	\$4,356.0000	\$4,356.00
13	Overtime Turf/Standard Grounds Service – Shrubs and tree trimming and pruning	0	Each	\$0.0000	\$0.00
14	Kings Hwy. maintenance to include, mowing, weed eating, blade edging per specifications of approximately 22,500 sq. ft.	54	Each	\$184.0000	\$9,936.00
15	Penzoil Property Maintenance - St. Vincent Ave. Bushogging of 40 ft. per specifications.	13	Each	\$450.0000	\$5,850.00
16	Hourly Groundsman Rate to include general work, mowing, trimming, ground cleanup.	120	Each	\$50.0000	\$6,000.00
17	Hourly Landscaper Rate to include landscaping, tree work, plant replacement.	120	Each	\$65.0000	\$7,800.00

RFQ SUMMARY    RESPONSE ENTRY    **TAB - ALL OR NONE**    TAB - BY GROUP    TAB - BY ITEM    AWARD SUMMARY

Response Tabulation - All or N...



Welcome, Alexandra N Garcia

RFQ Nbr: RFQ-0000001531 - LSU Shreveport Campus Grounds Keeping and Landscaping Services - Term Contract    RFQ Type: Invitation to Bid    Sourcing Buyer: Alexandra Garcia    Evaluation Type: Group    Responses: 5    Awards: 0

### Supplier Response Totals

*Double-click a supplier line below to view response details*

Award	Status	Respon: Nbr	Supplier Name	Company	Total Item:	Total QTY	Response Tot:
N	Evalu...	2	Lawnmasters of Shreveport LLC (SPL-26949)	Louisiana State University in Shreveport (50)	11	366.00	\$153,756.00
N	Evalu...	4	Terra Bella Landscape (SPL-43847)	Louisiana State University in Shreveport (50)	11	20,365.00	\$199,647.00
N	Evalu...	5	Guile & Son LLC (SPL-43842)	Louisiana State University in Shreveport (50)	11	20,365.00	\$296,000.00
N	Evalu...	1	JDRO LLC - JLT Landscape Professionals (SPL-43069)	Louisiana State University in Shreveport (50)	11	20,365.00	\$582,375.20
N	Evalu...	3	A-1 Lawn Service & Landscaping LLC (SPL-43766)	Louisiana State University in Shreveport (50)	11	20,365.00	\$594,675.00



Provide Website Feedback

Current Stage: Response Entry & Tabulation

Send Comments or Questions about this site to [fsshhelp@lsu.edu](mailto:fsshhelp@lsu.edu)

Accessibility Statement

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