

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

November 7, 2024

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000023749 for the Invitation to Bid for the State of Louisiana – Statewide Contract for Emergency Support for LSA - GOHSEP, which is currently scheduled to open at 10:00 AM CT on November 14, 2024.

The following changes are to be made to the referenced solicitation:

1. Attachment C – Equipment and Personnel document is replaced in its entirety by Attachment C – Equipment and Personnel – Revised per Addendum #1 (11/07/2024).
2. Attachment D – Price Sheet document is replaced in its entirety by Attachment D – Price Sheet– Revised per Addendum #1 (11/07/2024).

Bidders' written inquiries received by the inquiry deadline date of October 30, 2024 and the State's responses are as follows:

1. **Vendor Question:** Please confirm whether GOHSEP is seeking a technical proposal response or solely a pricing response for this effort? (Attachment A, page 1)

State Response #1: GOHSEP is seeking a pricing response only. This is an Invitation to Bid (ITB), not a Request for Proposals (RFP).

2. **Vendor Question:** Please confirm WebEOC training can be provided virtually to the Managers upon contract award? (Attachment B, page 2)

State Response #2: Yes, WebEOC training can be provided virtually to managers upon contract award.

3. **Vendor Question:** Are LSA locations (Parishes) pre-established? (Attachment B, page 3)

State Response #3: No, they are identified pre-landfall based on the storm track. Vendors are responsible for working with GOHSEP on identifying viable land.

4. **Vendor Question:** Please clarify whether the Contractor will be responsible for identifying and leasing land for an LSA location or whether GOHSEP will lease the identified land. How much lead time will the contractor have to identify usable land? (Attachment B, page 3)

State Response #4: The vendor will be asked to help identify viable land that can be used for the LSA. Ideally the vendor would have 96 hours.

5. **Vendor Question:** Is there a reimbursable planning component that includes land identification? (Attachment B, page 3)

State Response #5: No, there is no reimbursement for planning and that includes land identification.

6. **Vendor Question:** For GPS tracking, please clarify whether tracking is required once the vehicle is dispatched from the LSA or the Contractor's point of origin? (Attachment B, page 3)

State Response #6: Once the equipment arrives in the LSA, the vendor is responsible for tagging the assets.

7. **Vendor Question:** Please confirm whether WebEOC training can be initiated upon contract award? (Attachment B, page 4)

State Response #7: Yes, virtual training is also an option.

8. **Vendor Question:** For the Company Vehicle listed in Line Item #50, please clarify whether a specific type of vehicle is needed? (Attachment C, page 1)

State Response #8: No specific type is required, but it is preferable that the vehicles have towing capabilities.

9. **Vendor Question:** Please confirm that the maximum quantity numbers listed in Line Item #51 for Mechanics Trucks are 7 for LSA Type I, 5 for LSA Type II, and 2500 for LSA Type III? (Attachment C, page 1)

State Response #9: A typo has been identified for those lines, please see Attachment C – Equipment and Personnel– Revised per Addendum #1 (11/07/2024).

10. **Vendor Question:** Please confirm the unit for Diesel and Gas in Line Items #52 and 53 is per Gallon. (Attachment C, page 2).

State Response #10: Yes, the unit for diesel and gas in Line Items #52 and 53 is per gallon.

11. **Vendor Question:** Please clarify in Line Item #57 if the Rotator (12-hour shift) is personnel. If so, will they be listed under the personnel tab? (Attachment C, page 2)

State Response #11: No, for line item #57, the Rotator is not personnel, it is a vehicle.

12. **Vendor Question:** Please clarify GOHSEP's definition for the abbreviated "OT," "DT," and "ST" found in Line Items #64, #69, and #72. (Attachment C, page 2)

State Response #12: OT stands for Overtime. DT stands for double time. ST stands for standard time.

13. **Vendor Question:** Does the contractor have to provide driver with all items of equipment? (Box Trucks, refrigerated trucks, fork lifts, etc)

State Response #13: Yes, this contract will require the provision of equipment operators. Please see the Personnel section of the Attachment D-Price Sheet, for entering your cost for providing personnel to work the equipment and managing the Logistical Staging Area.

14. **Vendor Question:** Is the contractor responsible for generator installation, all fueling, and maintenance?

State Response #14: Yes, the contractor is responsible for generator installation, all fueling, and maintenance.

15. **Vendor Question:** The 8” suction hose is in 20’ increments when all other suction hoses are in 10’ increments, is this a Typo? It is best practice to use 20’ increments for sizes 4”, 6”, and 8”, and 10’ increments for size 12”?(Attachment D)

State Response #15: We accept your recommendations. Please see Attachment D - Price Sheet– Revised per Addendum #1 (11/07/2024).

16. **Vendor Question:** We believe the quantities under LSA Type III (Attachment C), lines 51, 53, and 56 have typos. Please confirm the transportation quantities for LSA Type III in Attachment C?

State Response #16: Typos were identified. Please see the Attachment C – Equipment and Personnel– Revised per Addendum #1 (11/07/2024), that addresses the typos.

17. **Vendor Question:** The pricelist (Attachment D) includes a day rate for all items. Most items during active emergency situations have a week minimum rental period. Are the day rates for a prorating after the first week?

State Response #17: Yes, this is assuming that all equipment is rented for at least a week. Day rates may be utilized for prorating beyond a week.

18. **Vendor Question:** If the State orders a LSA type I, is the State expecting to have every item (Items 1 thru 98) on site at all times? Or is the state going to ask/order by line items certain amounts of equipment?

State Response #18: The State may request up to the maximum amount and expect that to be in the inventory of the LSA at all times. Items may be dispatched and we would not be backfilling said items.

19. **Vendor Question:** Contractor is responsible to fuel, operate and maintain all generators, pumps, etc? (Turn Key)

State Response #19: Yes, the Contractor is responsible to fuel, operate and maintain all generators, pumps, etc.

20. **Vendor Question:** Contractor is responsible for procuring, obtaining the land for the LSA? Are there state sites that are available?

State Response #20: The Contractor is responsible for helping the State identify land that we may procure. There are no State sites pre-identified, as it depends on the landfall location of a storm.

All else remains as on original bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342- 9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time.

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Donald Hunter

Office of State Procurement
Telephone No. 225-342-5484
Email: Donald.Hunter2@la.gov