



LOUISIANA TECH UNIVERSITY.

Division of Administration and Facilities
PURCHASING

ADDENDUM #1

November 7, 2024

RE: Bid Number: 50012-587-25 for HVAC Maintenance Services

- Bids are still due at 2:00PM on Tuesday, November 12, 2024 in the Office of Purchasing located in Keeny Hall room 408 (208 Keeny Circle, Ruston, LA 71272)
- The attached form is hereby added to the specifications.
 - FINAL University Holiday Closure
- Questions and Answers:
 - We are asking for clarification of the specific labor type and requirements. The scope of work reads, the university is requesting 3 skilled HVAC techs with 5 years of experience on ALL HVAC equipment. In the qualifications section it reads, the contractor must have experience in commercial mechanical, temp control, building automation. Our request would be to clarify for us, of the 3 skilled HVAC techs, do we need to include a Chiller Mechanic, a Controls Technician, and a HVAC technician? We are requesting that the University put out an addendum to clarify the specific labor type of these 3 skilled HVAC technicians mentioned in the scope of work section of the bid package.
 - Yes, all types will be needed. Please refer to the specifications for the type of equipment you are expected to maintain and troubleshoot as well as the type of activities and work Louisiana Tech University expects them to perform. Dependent on the work required on a given day or week, the type of technicians the Contractor chooses to utilize may vary, and not be consistent throughout the duration of the contract period.

All other specifications remain unchanged.

Sincerely,

Zynthia L. Rhodes

Assistant Director of Purchasing

Louisiana Tech University

(318) 257-4205

zrhodes@latech.edu

FINAL University Holiday Closure

Wednesday, January 1, 2025	New Year's Holiday
Thursday, January 2, 2025	New Year's Holiday
Friday, January 3, 2025	New Year's Holiday
Monday, January 20, 2025	Martin Luther King
Tuesday, March 4, 2025	Mardi Gras Holiday
Friday, April 18, 2025	Easter Holiday
Monday, April 21, 2025	Easter Holiday
Monday, May 26, 2025	Memorial Day
Friday, July 4, 2025	July 4th Holiday
Monday, September 1, 2025	Labor Day Holiday
Thursday, November 27, 2025	Thanksgiving Day
Friday, November 28, 2025	Thanksgiving Holiday
Monday, December 22, 2025	Christmas Holiday
Tuesday, December 23, 2025	Christmas Holiday
Wednesday, December 24, 2025	Christmas Eve Holiday
Thursday, December 25, 2025	Christmas Day Holiday
Friday, December 26, 2025	Christmas Holiday
Monday, December 29, 2025	Christmas Holiday
Tuesday, December 30, 2025	Christmas Holiday
Wednesday, December 31, 2025	New Year's Eve Holiday