



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

October 24, 2024

ADDENDUM # 1

Bid Number: 50-00146493

Bid Due Date: October 29, 2024

Three (3) Year Contract to Provide Elevator Maintenance Services at Various Locations for the Jefferson Parish Department of General Services.

Questions & Answers:

1. **Question** - According to the engineer that were on site today – Elevator 2 East Side and Elevator 3 West Side does not exist or is not in service at this time. Please advise.

Answer – These two (2) Elevators will be removed from the General Government Building because they are elevators for the Parking Garage. Please see attached revised Specifications Page 14 of 16.

2. **Question** – There are several items that need to be addressed on the elevators such as safety testing that is not current. How do we address these issues? Do we note them in our bid? Or is there a specific way you would like us to note the deficiencies that were found while on site?

Answer – All deficiencies and testing past due date can be noted. As it's the responsibility of the current contract to make it whole.

*****THE DEADLINE FOR QUESTION ON THIS BID HAVE EXCEEDED*****

*****PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM BY NUMBER ON YOUR BID SUBMISSION****

Sincerely,

A handwritten signature in blue ink that reads "Ruby Tran".

**Ruby Tran, Purchasing Specialist II
Jefferson Parish Purchasing Department**

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST -- SUITE 4400 -- GRETNA, LA 70053 - PO BOX 9 -- GRETNA -- LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.GOV

WEBSITE: WWW.JEFFPARISH.GOV

LOCATION	ELEVATOR NUMBER/DESCRIPTION	MAKE	TYPE	SERIAL NUMBER
Second Parish Court 100 Huey P. Long Avenue Gretna, LA 70053 Number of Floors-5	Elevator 1 (Lobby)	Otis	Hydraulic	494873
	Elevator 2(Lobby)	Otis	Hydraulic	494874
	Elevator 3 (Lobby)	Otis	Hydraulic	494875
	Elevator 4 (Lobby)	Otis	Hydraulic	494876
	Elevator 5 (Prisoner)	Otis	Hydraulic	494878
	Elevator 6 (Judge)	Otis	Hydraulic	494877
Central Plant 960 1st Street Gretna, LA 70053 Number of Floors- 1	Elevator 1	Kone	Hydraulic	8008436080
District Attorney Office 200 Derbigny Street Gretna, LA 70053 Number of Floors-5	Elevator 1 (Lobby)	Schindler	Traction	S309-0969
	Elevator 2 (Lobby)	Schindler	Traction	S309-0958
	Elevator 3 (Service)	Schindler	Traction	S308-6308
Emergency Operations & Communications Center 910 3rd Street Gretna, LA 70053 Number of Floors-4	Elevator 1 (Lobby)	Kone	Traction	20288232
	Dumbwaiter #1	Matot	Traction	126122
General Government Building 200 Derbigny Street, Gretna, LA 70053 Number of Floors-6	Elevator 1 (Lobby)	Otis	Traction	519029
	Elevator 2 (Lobby)	Otis	Traction	519030
	Elevator 3 (Lobby)	Otis	Traction	519031