



Office of the Mayor-President
Purchasing Division

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Parish of East Baton Rouge
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Paul Narcisse
Director of Purchasing

ADDENDUM NO. 1 ISSUED OCTOBER 23, 2024
RFQ 2024-11-7740 – ANNUAL PARISHWIDE SEWER CLEANING AND PHYSICAL
INSPECTION SERVICES

Your reference is directed to the above-referenced RFQ issued on October 1, 2024 which has a RFQ Opening on November 4, 2024 at 2:00 PM CST.

During the inquiry period, the following questions were received and the response is provided beneath each question:

- Question 1: I see that the Contractor needs a Performance Bond if awarded the project mentioned above, but I can't seem to find anywhere that a Bid Bond is needed. I guess my question is, does the Contractor need a Bid Bond to Bid this project?
- Response 1: **A bid bond is not required.**
- Question 2: My organization would like to participate in the Pre-Bid Meeting virtually regarding your sewer project. May we have the information necessary to do so?
- Response 2: **The mandatory pre-SOQ conference required in person attendance.**
- Question 3: I have the following question pertaining to EBR RFQ 2024-11-7740 Annual Parishwide Sewer Cleaning and Physical Inspection Services:
-Are we required to submit a proposal/bid bond with our submittal? I see conflicting information in the RFQ. If so, please provide details.
- Response 3: **See response to Question 1.**

A mandatory pre-SOQ conference was held on October 16, 2024, at 10:00 AM at The Environmental Services Building and a copy of the sign in sheet is attached. Only attendees at the Mandatory pre-SOQ conference will be eligible for award. This was an in-person meeting.

Attachments -

- Mandatory Pre-Proposal Meeting Sign In Sheet

The addendum is hereby officially made part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

If you have already submitted your bid and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature

Date

Company

SIGN IN SHEET for Mandatory Pre-SOQ Conference
RFQ 2024-11-7740

Request for Qualifications

ALL IN ATTENDANCE MUST SIGN-IN TO DOCUMENT THEIR ATTENDANCE AT THIS MANDATORY PRE-SOQ CONFERENCE

Date: **OCTOBER 16, 2024** Start Time: **9:00 AM** End Time: **9:11 AM**

REPRESENTATIVE NAME (Please Print Clearly)	Company Name (Please Print Clearly)	Phone Number (Please Print Clearly)	Email Address (Please Print Clearly)	REPRESENTATIVE NAME (Signature)
1 <u>Chris LaCroix</u>	<u>Atkapa Services</u>	<u>225 448 5929</u>	<u>clacroix@atkapaservices.com</u>	<u>Chris LaCroix</u>
2 <u>Josh Graham</u>	<u>Compliance Environments</u>	<u>985-502-5667</u>	<u>jgraham@ces-services.com</u>	<u>Josh Graham</u>
3 <u>Adam Morgan</u>	<u>SEMS, INC.</u>	<u>225-924-2002</u>	<u>amorgan@sensinc.net</u>	<u>Adam Morgan</u>
4 <u>Chloe Werts</u>	<u>Jacobus</u>	<u>225 200 0473</u>	<u>chloe.werts@jacobus.com</u>	<u>Chloe Werts</u>
5 <u>Paul Werts</u>	<u>DES World</u>	<u>315-289-8804</u>	<u>pwerts@desworld.com</u>	<u>Paul Werts</u>
6 <u>Will Fishburn</u>	<u>TAcos</u>	<u>225-810-6432</u>	<u>william.fishburn@jacobs.com</u>	<u>Will Fishburn</u>
7 <u>Jim Evans</u>	<u>Jim Evans Associates</u>	<u>225-239-3283</u>	<u>Jim.Evans@jim-evans.com</u>	<u>Jim Evans</u>
8 _____	_____	_____	_____	_____
9 _____	_____	_____	_____	_____
10 _____	_____	_____	_____	_____