

ATTACHMENT B

RFx number: 3000023552 Contract Title: Emergency DSNAP Push Packages for DCFS

Specifications

1. The Contractor shall be the primary source to mobilize, establish, manage, maintain and demobilize comfort stations at DSNAP (Disaster Supplemental Nutrition Assistance Program) sites. This contract shall only be utilized in the event of a declared emergency by the Governor of the State of Louisiana.
2. Upon notification, the Contractor shall have one hour to accept or decline the request; if the Contractor accepts, the Contractor shall be required to place all requested resources on site and operational within 48 hours of acceptance.
3. Operational Periods:
 - A. The initial rental period for push packages shall be for seven days (weekly rate) with one day for mobilization and one day for demobilization. The total operational period will be nine days with only the seven days rental (weekly rate) to be chargeable. Individual sites and individual push packages can be renewed and chargeable at these intervals:
 - 1) Daily Rates;
 - 2) Weekly Rates; or
 - 3) Monthly Rates

There shall be no minimum renewal period after the initial seven day rental period. The Contractor must be informed by DCFS 24 hours prior to the expiration of the rental period the intention to either proceed with any of the above mentioned additional rental periods or to demobilize the site.

mobilization and demobilization fees bid separately

4. Push Packages are defined as the establishing, managing, and maintaining of comfort stations at DSNAP sites, which could be up to 60 sites around the State. Push packages provide comfort for both DSNAP applicants and DSNAP workers (DCFS employees) to process applications.
5. Three push packages shall be available to accommodate 250 people, 500 people or 1,000 people, depending on the needs of the Agency. These packages are specifically defined as follows and shall include the following:

| A.) Push Package for 250 people shall include: | Min. Quantity (EA): |
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| Tent – National Incident Management System (NIMS) Type IV. | 1 |
| Floor Covering – Shall be comprised of carpet-like materials to be utilized over any hard surface. | As Needed |
| 20 KW generator with fuel delivery and power distribution. Includes re-supply of fuel as needed for the duration of the operation. | 1 |

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| Folding Tables – 8 FT. | 10 |
| Folding Chairs – Metal or plastic. | 250 |
| Drum fans – Minimum circulation capability of 12,000 CFM | 3 |
| Lighting – 20 FT. candle and shall be NEC and UL listed for outdoor use and in wet conditions | 5 |
| Chilled Bottled Water | 500 per day |
| Hand washing stations for two people to wash their hands simultaneously including rental, delivery, pickup, daily service, materials, and supplies. | 1 faucet for every 2 toilets. |
| Toilets – Self-contained portable toilets in accordance with ANSI Z4.3 and Z4.4; at least one of these portable toilets shall be ADA compliant. Minimum of one dumping per day is required; however, depending on daily use, multiple dumping services may be required as determined by DCFS staff; the Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. | 7 At least one shall be ADA compliant. |
| Waste Disposal – 20 cubic yard roll-off container with a minimum of one pickup of waste per day. Multiple pickup services may be required as determined by DCFS staff. There will be no additional cost incurred for failure to pick up daily that results in overflow and/or spillage of trash/waste. The Contractor will be responsible for any associated/additional cleanup costs. The Contractor will be responsible for providing all records of waste disposal pickups to the DSNAP site logistician daily. If disposal records are not provided to logistician, payment will not be issued for that particular daily servicing. | 1 |
| Cleaning Service – The Agency reserves the right to request more than one cleaning per day. The Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. The cleaning service shall be inclusive of maintaining, deodorizing, disinfecting and sanitizing containers / toilets / area including cost of chemicals; restocking toilet paper supplies for toilets; cleaning of any spills and leaks; cleaning up of paper or general trash. | 1 per day |
| Staff – Sufficient number on duty to manage comfort station operations, including organizing and coordinating services, security, maintain and track supplies and expenditures, distribute water, ensure cleanliness, proper sanitation and waste disposal. Upon closure of the comfort station, each site must be completely vacated, cleaned and returned to its original condition. | As Needed |
| Flooring – To be hard floor type, interlocking and raised. | As Needed |

| B.) Push Package for 500 people shall include: | Min. Quantity (EA): |
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| Tent – National Incident Management System (NIMS) Type III. | 1 |
| Floor Covering – Shall be comprised of carpet-like materials to be utilized over any hard surface. | As Needed |
| 20 KW generator with fuel delivery and power distribution. Includes re-supply of fuel as needed for the duration of the operation. | 1 |
| Folding Tables – 8 FT. | 20 |
| Folding Chairs – Metal or plastic. | 500 |
| Drum fans – Minimum circulation capability of 12,000 CFM | 6 |
| Lighting – 20 FT. candle and shall be NEC and UL listed for outdoor use and in wet conditions | 10 |
| Chilled Bottled Water | 1,000 per day |
| Hand washing stations for three people to wash their hands simultaneously including rental, delivery, pickup, daily service, materials, and supplies. | 1 faucet for every 2 toilets. |
| Toilets – Self-contained portable toilets in accordance with ANSI Z4.3 and Z4.4; at least one of these portable toilets shall be ADA compliant. Minimum of one dumping per day is required; however, depending on daily use, multiple dumping services may be required as determined by DCFS staff; the Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. | 12 At least one shall be ADA compliant. |
| Waste Disposal – 20 cubic yard roll-off container with a minimum of one pickup of waste per day. Multiple pickup services may be required as determined by DCFS staff. There will be no additional cost incurred for failure to pick up daily that results in overflow and/or spillage of trash/waste. The Contractor will be responsible for any associated/additional cleanup costs. The Contractor will be responsible for providing all records of waste disposal pickups to the DSNAP site logistician daily. If disposal records are not provided to logistician, payment will not be issued for that particular daily servicing. | 1 |
| Cleaning Service – The Agency reserves the right to request more than one cleaning per day. The Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. The cleaning service shall be inclusive of maintaining, deodorizing, disinfecting and sanitizing containers / toilets / area including cost of | 1 per day |

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| chemicals; restocking toilet paper supplies for toilets; cleaning of any spills and leaks; cleaning up of paper or general trash. | |
| Staff – Sufficient number on duty to manage comfort station operations, including organizing and coordinating services, security, maintain and track supplies and expenditures, distribute water, ensure cleanliness, proper sanitation and waste disposal. Upon closure of the comfort station, each site must be completely vacated, cleaned and returned to its original condition. | As Needed |
| Flooring – To be hard floor type, interlocking and raised. | As Needed |

C.) Push Package for 1,000 people shall include:

| | Min. Quantity (EA): |
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| Tent – National Incident Management System (NIMS) Type I. | 1 |
| Floor Covering – Shall be comprised of carpet-like materials to be utilized over any hard surface. | As Needed |
| 20 KW generator with fuel delivery and power distribution. Includes re-supply of fuel as needed for the duration of the operation. | 1 |
| Folding Tables – 8 FT. | 40 |
| Folding Chairs – Metal or plastic. | 1,000 |
| Drum fans – Minimum circulation capability of 12,000 CFM | 12 |
| Lighting – 20 FT. candle and shall be NEC and UL listed for outdoor use and in wet conditions | 20 |
| Chilled Bottled Water | 2,000 per day. |
| Hand washing stations for five people to wash their hands simultaneously including rental, delivery, pickup, daily service, materials, and supplies. | 1 faucet for every 2 toilets. |
| Toilets – Self-contained portable toilets in accordance with ANSI Z4.3 and Z4.4; at least two of these portable toilets shall be ADA compliant. Minimum of one dumping per day is required; however, depending on daily use, multiple dumping services may be required as determined by DCFS staff; the Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. | 25. At least two shall be ADA compliant. |
| Waste Disposal – 20 cubic yard roll-off container with a minimum of one pickup of waste per day. Multiple pickup services may be required as determined by DCFS staff. There will be no additional cost incurred for failure to pick up daily that results in overflow and/or spillage of trash/waste. The Contractor will be responsible for any associated/additional cleanup costs. The Contractor will be responsible for providing all records of waste disposal pickups to the DSNAP | 1 |

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| <p>site logistician daily. If disposal records are not provided to logistician, payment will not be issued for that particular daily servicing.</p> | |
| <p>Cleaning Service – The Agency reserves the right to request more than one cleaning per day. The Contractor will be responsible for providing all records of cleaning to the DSNAP site logistician daily. If cleaning records are not provided to logistician, payment will not be issued for that particular daily servicing. The cleaning service shall be inclusive of maintaining, deodorizing, disinfecting and sanitizing containers / toilets / area including cost of chemicals; restocking toilet paper supplies for toilets; cleaning of any spills and leaks; cleaning up of paper or general trash.</p> | <p>1 per day.</p> |
| <p>Staff – Sufficient number on duty to manage comfort station operations, including organizing and coordinating services, security, maintain and track supplies and expenditures, distribute water, ensure cleanliness, proper sanitation and waste disposal. Upon closure of the comfort station, each site must be completely vacated, cleaned and returned to its original condition.</p> | <p>As Needed</p> |
| <p>Flooring – To be hard floor type, interlocking and raised.</p> | <p>As Needed</p> |