



Bid Number 50-00146161

**One (1) Year Contract to Provide Low Boy Trailers for
Fleet Management**

Bid Due: October 3, 2024 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, www.jeffparishbids.net, by the bid due date and time. Late bids will not be accepted.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Purchasing Specialist II, Mark Buttery
Email: Mark.Buttery@jeffparish.gov
Phone: 504.364.2810**

**Contract for Trailers
For the Jefferson Parish Department of Fleet Management**

General: A One-year contract for the supply of trailers for the Jefferson Parish Department of Fleet Management. This is on an as-needed basis with no guaranteed minimum number of orders. Quantities listed are for bidding purposes only. Actual usage may be more or less than quantities listed. The items listed are to be used to evaluate bid. Any exceptions should be entered on bid submission. This contract will be used by all Parish Departments, with pre-approval from the Fleet Management Department. Vendors are required to indicate the following information where required, in the appropriate line items of the bid form: **Manufacturer and manufacturer part #.**

Louisiana State Dealer's License: In accordance with LA RS 32:1254 et seq and LA RS 38:2212.8, a Louisiana State Dealer's License is required. All bidders must provide a copy of their Louisiana Dealer's License with their bid submission. Failure to submit this copy will result in bid rejection.

Order Placement and Delivery of Trailers:

Upon order placement approved by Fleet Management, the successful vendor shall deliver trailers within 160 days of order placement.

Servicing of Trailers:

Successful vendor must pick up and/or deliver trailers for factory maintenance and/or warranty services within one (1) hour of notification by the Jefferson Parish Fleet Management Department. The trailers will be picked up and delivered to 4901 Jefferson Hwy., Suite A, Jefferson, LA 70121.

Brand Names:

Where brand names are specified, it is for the purpose of establishing minimum standard of quality. Bids may be submitted for products for equal quality, provided the brand names are specified in the respective line items as indicated.

Pricing:

All pricing shall be firm for one (1) year as stated in contract or until contract expiration whichever is later.

Trailer Warranty Information:

All new trailers must be delivered complete with standard factory warranty of a minimum of one year. Warranty information must be provided with the bid. Failure to submit will result in bid rejection.

Trailer Manuals:

Upon delivery of trailers, the successful vendor must provide manuals as indicated by each appropriate line item. Electronic copies of these manuals may be supplied at the successful vendor's cost.

Safety Specifications for All Trailers:

Must meet or exceed all federal and state safety standards.

INSURANCE REQUIREMENTS:

In addition to the attached Standard Insurance Requirements, this contract will also require Garage Keeper's Insurance in the amount of \$500,000.00 per occurrence.

DATE: 9/18/2024
BID NO.: 50-00146161

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

PURCHASING SPECIALIST:
Mark.Buttery@jeffparish.gov

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 10/03/2024 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE AND MUST PROVIDE PROOF OF THE SECURED SIGNATURE WITH BID SUBMISSION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://www.jeffparish.gov/464/Purchasing> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://www.jeffparish.gov/464/Purchasing> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://www.jeffparish.gov/464/Purchasing> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://www.jeffparish.gov/464/Purchasing> .

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://www.jeffparish.gov/464/Purchasing> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW. IF THE NUMBER IS NOT SPECIFIED IN THIS BOX, IT IS NOT APPLICABLE FOR THIS BID.

10, 12, 13, 15

Louisiana Dealers License

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department Building Permits. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Building Permits. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable municipality, Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Any deviation from the Standard Insurance Requirements must be requested in writing prior to bid opening. Written approval for any deviation, must be submitted with your bid submission. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p>One (1) Year Contract to Provide Low Boy Trailers for Fleet Management</p> <p>0001 - TAG-A-LONG LOWBOY TRAILER 48,000 LBS. TWENTY TON PAYLOAD CAPACITY.</p> <p>VWR-19'L X 8'W LOAD DECK PLUS 5' FULL WIDTH BERTAIL, TOW-55"L X 22 1/2" W ADJUSTABLE SPRING ASSIST LOADING RAMPS INCLUDING GROUND BRACES. 34" MAXIMUM DECK HEIGHT. 2" NOMINAL OAK DECK MATERIAL. FULL WIDTH 8" STEEL CHANNEL HEADBOARD. 5 ROTATING D-RINGS PER SIDE. PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT. HUTCH-9700 MULTI-POINT TAG-A-LONG LOWBOY TRAILER. SPRING SUSPENSION WITH RADIUS ROD AXLE TRACKING. TANDEM 22,500 LB. AXLES WITH 12 1/4" X 7 1/2" FULL AIR BRAKES WITH AUTOMATIC SLACK ADJUSTERS. EIGHT 215/75R17.5 SIXTEEN PLY TIRES MOUNTED ON 8 BOLT HUB PILOTTED STEEL DISC WHEELS. SPRING BRAKES ON ALL WHEELS 12,000 LB. CAPABILITY DROPLEG TOP CRANK PARKING JACK. FOUR POSITION CAST STEEL PINTLE EYE (1 5/8" STOCK, 3" I.D.) WITH DUAL SAFETY CHAINS. DRAWBAR STORAGE AREA. FLUSH TAG-A-LONG LOWBOY TRAILER 48,000 LBS., MOUNTED. FMSS #108 SEALED BEAM LIGHTS IN RUBBER GROMMETS. ALL WIRING IN MODULAR NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG.</p> <p>MANUFACTURER: MANUFACTURER PART:</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>
2	1.00	EA	<p>0002 - 3 TO 8 LOWBOY MACHINERY TRAILER TONGUE REPLACEMENT INCLUDING REMOVAL</p> <p>OF DAMAGED TONGUE CONFIGURATION. TONGUE REPLACEMENT TO INCLUDE NEW ADJUSTMENT TOW EYE OR COUPLER, ELECTRIC 6 WAY OR 7 WAY WIRE WITH TOW EYE PLUG, SAFETY CHAINS, ETC. TO MATCH ORIGINAL TRAILER CONFIGURATION. NEW TONGUE ASSEMBLY TO BE SWEPT BLASTED. ZINC PHOSPHATE PRIMED AND FINISHED. PAINTED 5 MILS THICKNESS IMRON TO MATCH ORIGINAL TRAILER COLOR.</p> <p>MANUFACTURER: MANUFACTURER PART:</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>
3	1.00	EA	<p>0003 - 9 TO 12 TON LOWBOY MACHINERY TRAILER TONGUE REPLACEMENT INCLUDING</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
4	1.00	EA	<p>REMOVAL OF DAMAGED TONGUE AND REPLACEMENT WITH 12" STEEL "H" BEAM TONGUE TO MATCH ORIGINAL TRAILER TONGUE CONFIGURATION. TONGUE REPLACEMENT TO INCLUDE NEW ADJUSTABLE TOW EYE, ELECTRICAL 6 WAY OR 7 WAY WIRE WITH PLUG, AIR BRAKE LINE CONNECTIONS IF PRESENT, SAFETY CHAINS, ETC. TO MATCH ORIGINAL TRAILER CONFIGURATION. NEW TONGUE ASSEMBLY TO BE SWEPT BLASTED. ZINC PHOSPHATE PRIMED.</p> <p>MANUFACTURER: MANUFACTURER PART:</p> <p>0004 - EXTRA HEAVY DUTY MECHANICAL FOLDING GOOSENECK LOWBOY TRAILER</p> <p>60 TON CAPACITY CONCENTRATED IN ANY 10FT SECTION. OVERALL DIMENSIONS: 8'6"W X 49'FT X 2"L (11 FT 5 IN. GOOSENECK) 24 FOOT MAIN LOADED DECK HEIGHT. 6 INCH GROUND CLEARANCE 84 IN. SWING CAPACITY REAR AXLES AIR RIDE SUSPENSION 16 1/2 IN X 7 IN AIR BRAKES AUTOMATIC SLACK ADJUSTERS, NO PARKING BRAKES. ABS SYSTEM TWELVE 10 STUD HU PILOTED 8.25 X 22/5 STEEL DISC WHEELS TWELVE EXTRA HEAVY DUTY MECHANICAL 225/70R22 5'16 PLY LOW PROFILE RADIAL TIRES. 2 IN. KINGPIN SETTING FOUR BEAM DESIGN OF 13,000 PSI WEBS. 2 1/4 IN. APITONG HARDWOOD FLOORING WITH BRIDGE CLIP SAND CARRIAGE FLOORED. TWELVE SWINGING REMOVABLE OUT RIGGERS PER SIDE. ONE D-RING ON EACH SIDE OF GOOSENECK TWO D-RINGS ON EACH SIDE OF READ DECK MECHANICAL RAISED AND LOWERED GOOSENECK USING TRUCK WINCH. AIR LOCK LATCHES ON GOOSENECK PIPE AT FRONT OF GOOSENECK WITH CABLE-LUGS FOR PICK-UP EASE. LOAD BEARING WHEEL COVERS OVER REAR TIRES AND REAR DECK CENTER. 12 VOLT 7 WAY PLUG. SEALED BEAM LIGHTS, MID TURN SIGNAL. REAR FLAPS, SANDBLASTED, PRIMED AND FINISHED PAINT 5 MILS IMRON FLEET WHITE CONSPICUITY TAPY ON BOTH SIDES. OPERATOR MANUAL. 25,000 LB. APPROXIMATELY EMPTY WTH FOB FLEET MANAGEMENT. JEFFERSON PARISH, LA.</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
5	3.00	EA	<p>MANUFACTURER: MANUFACTURER PART:</p> <p>0005 - FIFTEEN TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER.</p> <p>35,000 LBS. GVWR-19 IN X 8 FT. 6 IN. LOAD DECK PLUS 6 FT. FULL WIDTH BEAVERTAIL WITH TWO ADJUSTABLE SPRING-ASSISST LOADING RAMPS INCLUDING GRAND BRACES. 34 IN. MAXIMUM UNLOADED DECK HEIGHT WITH PIERCED BEAM CONSTRUCTION. 2 IN. NOMINAL OAK DECK MATERIAL FULL WIDTH 8 IN. STEEL CHANNEL MATERIAL. FIVE ROTATING D-RINGS PER SIDE. PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT. HUTCH-H-9700 MULTI-POINT SPRING 50,000 LB. SUSPENSION WITH RADIUS ROD AXLE TRACKING TANDEM 22,500 LB. AXLE WITH ANTI-LOCK BRAKE SYSTEM. 4S2M SENSOR ALL WHEELS. 40,000 LB. LIFT CAPACITY. TWO SPEED CRANK PARKING JACK. FOUR POSITION CAST STEEL PINTLE EYE (1 5/8 IN. STOCK, 2 IN. I.D) WITH DRAW BAR STORAGE AREA. FIVE ROTATING D-RINGS EQUALLY SPACED DOWN EACH SIDE OF THE TRAILER. FLUSH MOUNTED FMVSS 108 SEALED BEAM LIGHTS IN RUBBER GROMMETS. ALL WIRIRNG IN MODULATED NEOPRENE JACKET WITH SEVEN WAY SAFETY YELLOW COLOR</p> <p>MANUFACTURER: MANUFACTURER PART:</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>
6	1.00	EA	<p>0006 - HEAVY DUTY HYDRA NECK 35 TON DETCHABLE GOOSENECK LOWBOY TRAILER.</p> <p>CAPACITY: 70,000 LBS. TRAILER WEIGHT: 18,000 LBS. DECK WIDTH: 8'6" DECK LENGTH: 44'5" HEIGHT-24" (LOADED) 80,000 PSI MINIMUM YIELD STEEL MAIN FRAME. FOUR FABRICATED 16" DEEP CAMBERED I-BEAMS. CROSSMEMBERS 10" PIERCED I-BEAM SPACED AT 24" GOOSENECK LENGTH: 102" (SWING CLEARANCE) FIFTH WHEEL HEIGHT STANDARD 50" DECKING-2" NOMINAL HARDWOOD. WIRING HARNESS 7 WAY ATA PLUG FRONT RAMP-FRONT FLIP WITH GROUSERS. MANUALLY RAISE AND LOWER VALVE. HYDRAULICS-WETLINE HOOK-UP FOR TRACTORS.</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	1.00	EA	<p>PTO LEVEL OPERATIONS CONTROLS. CONTROL VALVE AT EYE LEVEL 4" RELIEF GOOSENECK. PAINT-WHITE WITH EAGER VEAVER DECALS. EIGHT TIRES 275/70R22.5 (H) STEEL BELTED RADIALS. HBS. WHEELS-4 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED SUSPENSION AIR RIDE (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE AXLE TWO 5" DIAMETER 25,000 LBS. EACH TIE DOWNS-7 EACH PER SIDE ROTO RINGS BRAKES-ABS SYSTEM WITH SPRING BRAKES FORLER POWER PACK. PARKING CAST STEEL O UTRIGGERS. 14 HP KOHLER POWER PACK.</p> <p>MANUFACTURER: MANUFACTURER PART:</p> <p>0007 - HEAVY DUTY HYRA NECK 50 TON DETACHABLE GOOSENECK LOWBOY TRAILER.</p> <p>CAPACITY: 100,000 LBS. TRAILER WEIGHT: 20,500 LBS. DECK WIDTH: 8'6" DECK LENGTH: 24' OVERALL LENGTH-4'6" HEIGHT: 24"180,000 PSI MINIMUM YIELD STEEL MAINFRAME FOUR FABRICATED 16" DEEP CAMBERED I-BEAM CROSSMEMBERS-10' PIERCED I-BEAMS SPACED AT 24". GOOSENECK LENGTH:102: (SEE CLEARANCE) FIFTH WHEEL HEIGHT-STANDARD 50" DECKING. 5.00 NOMINAL HARDWOD WIRING HARNESS 7 WAY PLUG. FRONT RAMP-FRONT FLIP WITH GROUSERS. MANUAL RAISE AND LOWER VALVE. HYDRAULIC WETLINE HOOK-UP FOR TRACTOR PTO LEVEL 4" RELIEF GOOSENECK AIR LIFT 3RD AXLE PAINT-PARISH WHITE WITH EAGER BEAVER DECALS. TIRES: 275.70RSS.5 (H) STEEL BELTED RADIALS. HUB WHEELS-SIX DISC TYPE STEMCO OIL SEALS, HUB PILOTED SUSPENSION AIR RIDE (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE. AXLE THREE 5" DIAMETER. 25,000 LBS. EACH. TIE DOWNS: 7 EACH PER SIDE ROTO RINGS BRAKES-ABS SYSTEM WITH SPRING BRAKES FOR PARKING. CAST STEEL OUTRIGGERS. 14 HP KOHLER POWER PACK</p>		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	1.00	EA	<p>MANUFACTURER: MANUFACTURER PART:</p> <p>0008 - HEAVY DUTY HYDRA NECK 55 TON DETACHABLE GOOSENECK LOWBOY TRAILER.</p> <p>CAPACITY: 110,000 LBS. TRAILER WEIGHT: 22,650 LBS. DECK WIDTH: 8 FT. 6 IN. DECK LENGTH: 25 FT OVERALL LENGTH: 51 FT OVERALL LENGTH: 51 FT. 2 IN. HEIGHT: 24 IN PSI: 80,000 MINIMUM YIELD STEEL MAINFRAME. FOUR FABRICATED 16" DEEP CABERED I- BEAMS CROSSMEMBERS-10" PIERCED 1-10 SPACED AT 24:. GOOSENECK LENGTH: 102" (SWING CLEARANCE) FIFTH WHEEL HEIGHT-STANDARD 50" DECKING: 2" NOMINAL WIRING HARNESS 7 WAY ATA PLUG FRONT RAMP-FRONT FLIP WITH GROUSSERS MULTI RAISE AND LOWER VALVE HYDRAULICS-WETLINE HOOK-UP FOR TRACTOR PTO OPERATIONS CONTROLS: CONTROL VALVE AT EYE LEVEL 4" RELIEF GOOSENECK. AIR LIFT 3RD AXLE PAINT: PARISH WHITE WITH EAGER BEAVER DECALS TIRES-275/60R22.5 DISC TYPE WHEELS. STEMCO OIL SEALS. HUB PILOTED. SUSPENSION AIR RID (COMBINED CAPACITY 75,000 LBS.) DUMP VALVE. AXLE THREE 5" DIAMETER. 25,000 LBS EACH TIE DOWN-7 EACH PER SIDE ROTO RINGS. BRAKES-ABS SYSTEM WITH SPRING BRAKES FOR PARKING. CAST STEEL OUTRIGGERS 4TH FLIP AXLE 14 HP KOHLER POWER PACK. LOAD BEARING WHEEL COVERS. ALUMINUM WHEELS.</p> <p>MANUFACTURER: MANUFACTURER PART:</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>
9	1.00	EA	<p>0009 - HEAVY DUTY HYDRA NECK 60 TON DETACHABLE GOOSENECK LOWBOY TRAILER.</p> <p>CAPACITY: 120,000 L BS. DECK WIDTH: 8'6" DECK LENGTH: 25 FT OVERALL LENGTH: 53 FT HEIGHT: 24 INCHES PSI-80,000 MINIMUM STEEL FRAME, FOUR CROSS MEMBERS-10" PIERECED I-BEAMS SPACED AT 24" GOOSENECK LENGTH: 102' NOMINAL HARDWOOD WIRING HARNESS-7 WAY PLUG FRONT RAMP-FRONT FLIP WITH GROUSERS.</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	1.00	EA	<p>QMA DUAL RAISE AND LOWER VALVE HYDRAULIC WETLINE HOOK-UP FOR TRACTOR PTO OPERATIONS. CONTROL VALVE AT EYE LEVEL. 4 IN. RELIEF GOOSENECK. AIR LIFT THIRD AXLE. PAINT: PARISH WHITE WITH EAGER BEAVER DECAL. TIRES:275/22.5 DISC TYPE WHEELS STEMCO OIL SEALS. HUB PILOTED SUSPENSION AIR RIDE (COMBINED CAPACITY 75,000 LBS.). DUMP VALVE. AXLE-THREE 5" DIAMETER, 25,000 LBS. EACH TIE DOWNS: 7 EACH PER SIDE ROTO RINGS. BRAKES: ABS SYSTEM WITH SPRING BRAKES FOR PARKING CAST STEEL OUTRIGGERS. 4TH FLIP DOWN AXLE. 14 HP KOHLER POWER PACK. LOAD BEARING WHEEL COVERS. ALUMINUM WHEELS (OUTSIDE)</p> <p>MANUFACTURER: MANUFACTURER PART:</p> <p>0010 - EXTRA HEAVY DUTY MECHANICAL FOLDING NECK LOWBOY TRAILER. 120,000 LB.</p> <p>LOAD CAPACITY CONCENTRATED IN ANY 10 FT/ IN. LOAD AREA. MINIMUM 24 TG LOAD DECK LENGHT. 8'6" LOAD DECK HEIGHT AT RATED LOADED CAPACITY WITH MINIMU 6" GROUND CLEARANCE THREE AXLES EACH HAVING 25,000 CAPACITY. EACH AXLE 5" ROUND WITH MINIMUM 5/8 WALL THICKNESS. TAPERED SPINDLES. 77" AIR BRAKES (NO PARKING BRAKES) AUTOMATIC SLACK ADJUSTERS. 28 SPLINE. ABS 4S-2M LOAD BEARING TYPE WELL COVERS OVER REAR TRI-AXLE INCLUDING CENTER AREA BETWEEN TIRES. 10 HOLE STUD (LONG). HUB PILOTED STEEL CAST DRUMS. STEMCO OIL SEALS. STEEL DISC WHEELS. 8.25 X 22.5 TWELVE ON EACH OUT RIGGERS PER SIDE. 225/70R22.5 16 PR LOW PROFILE RADIAL TIRES. MINIMUM SIX EACH OUTRIGGER PER SIDE. MINIMUM 12 EACH OUT RIGGERS PER SIDE TO EXTEND LOAD BED WIDTH. EACH OUTRIGGER TO BE SWING-OUT AND REMOVEABLE WITH POSITIVE LATCH IN IN STORED POSITION. GOOSENECK TO BE FULL LOAD WIDTH. GOOSENECK TO BE LOCKING FULL AIR POWERED WITH CONTROL SWITCH. FRONT END PIPE. FRONT END WITH CABLE SLING AND APPROACH PLATFORM. SAE 2" DRIP IN KINGPIN PLATE. HEIGHT TO BE 50" ABOVE LEVEL GROUND. THICK APITONG HARDWOOD FLOORING. MINIMUM 10: CHANNEL CROSS MEMBER ON 24" CENTERS. FOUR BEAM DESIGN. 130,000 POS YIELD FLANGES AND 80,000 LB PSI YIELD. WEB MAIN BEAMS TRUCK LIGHT SEALED BEAM WITH MI-TURN SIGNAL. 12</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	1.00	EA	<p>VOLT ELECTRICAL PLUG AT THE FRONT OF THE TRAILER. 3M SIDE. OPERATOR AND MAINTENANCE ON-SITE. DEMONSTRATION UPON DELIVERY. SAND BLASTED WITH EPOXY PRIMER. FINISH PAINTED FLEET WHITE WITH POLYURETHANE PAINT TO A THICKNESS TO 5 MILS. AIR, ELECTRIC AND HYDRAULIC TO BE INSTALLED AFTER PAINTING.</p> <p>MANUFACTURER: MANUFACTURER PART:</p> <p>0011 - FIFTEEN TON PAYLOAD CAPACITY TAG-A-LONG LOWBOY TRAILER. 39,000 LBS.</p>	-	-
12	1.00	EA	<p>GVWR-19'L X 8'6" W LOAD DECK PLUS 6 FT. FULL WIDTH BEAVERTAIL WITH TOW 72"L X 22 1/2" W ADJUSTABLE SPRING ASSIST LOADING RAMPS INCLUDING GROUND BRACES. 34" MAXIMUM DECK HEIGHT WITH PIERCED BEAM CONSTRUCTION. 2" NOMINAL OAK DECK MATERIAL. FULL WIDTH 8" STEEL CHANNEL HEADBOARD. FIVE ROTATING D-RINGS PER SIDE. PIERCED BEAM CONSTRUCTION FOR LOW BED HEIGHT. HUTCH H-9700 MULTI POINT 50,000 LB. SUSPENSION WITH RADIUS ROD ACLE TRACKING. TANDEM 15,000 LB. AXLES WITH 12 1/4 X 5" ELECTRIC BRAKES INCLUDING BRAKE AWAY SYSTEM. EIGHT 215/7R17.5 H STEEL BELTED RADIAL TIRES MOUNTED ON 8 HOLE PILOTED STEEL DISC WHEELS. 40,000 LB LIFT CAPACITY.TWO SPEED CRANK PARKING JACK. FOUR POSITION CAST STEEL PINTEL EYE (1 5/8" STOCK 3 I.D.) WITH DUAL SAFETY CHAINS. DRAW BAR STORAGE AREA. FIVE ROTATING D-RINGS EQUALLY SPACED. TAG-A-LONG LOWBOY TRAILER 48,000 LB MOUNTED. FMVSS #108 SEALED BEAM LIGHTS IN RUBBER GROMMETS. ALL WIRING IN MOLDED NEOPRENE JACKET WITH SEVEN WAY ELECTRICAL PLUG DOWN EACH SIDE OF TRAILER. FLUSH MOUNTED HIGHWAY YELLOW.</p> <p>MANUFACTURER: MANUFACTURER PART:</p> <p>0012 - INSTALL ONE SPARE TIRE CARRIER BRACKET ON THE FRONT OF THE TRAILER.</p> <p>MANUFACTURER: MANUFACTURER PART:</p>	-	-
13	1.00	EA	<p>0013 - SINGLE AXLE UTILITY TRAILER- GVWR 3500 LB</p> <p>12 FT X 77" DSP DERBRY SR PIPE</p>	-	-

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			48" TAILGATE WITH SPRING ASSIST TIRE SIZE: ST205-15-LRC RADIAL SPARE TIRE RACK ELECTRIC BRAKES 2" COUPLER 2000 LB JACK SET BACK FENDERS HP FLAT STRAIGHT DOT APPROVED LIGHTS MANUFACTURER: MANUFACTURER PART:	\$ _____ \$ _____	\$ _____ \$ _____
14	1.00	EA	0014 - TANDEM AXLE UTILITY TRAILER GVWR 7000 LB 14 FT LENGTH X 83" WIDE 2 AXLES-3500 LBS ELECTRIC BRAKES 36" GATE FENDER HD FLAT STRAIGHT TIRE SIZE-ST205-15-LRC RADIAL SPARE TIRE RACK JACK 2000 LB SET BACK DOTD APPROVED LIGHTS MANUFACTURER: MANUFACTURER PART:	\$ _____ \$ _____	\$ _____ \$ _____
15	1.00	EA	0015 - TANDEM AXLE XL PIPE UTILITY TRAILER 18 FT LENGTH X 83" WIDE 2 AXLES-3500 LBS ELECTRIC BRAKES 2" COUPLER TIRE SIZE-ST205-15 JACK-2000 LB SET BACK COLOR-OPTIMAL FLOOR-TREATED 2 FT DOVE/36" GATE SPARE MOUNT PAYLOAD 4775 FENDERS HD FLAT STRAIGHT DOTD APPROVED LIGHTS. MANUFACTURER: MANUFACTURER PART:	\$ _____ \$ _____	\$ _____ \$ _____
16	1.00	EA	0016 - TANDEM AXLE UTILITY TRAILER 16 FT LENGTH X 83" WIDE 2 AXLES-4490 LBS ELECTRIC BRAKES 2" COUPLER JACK-2000 LB SET BACK SPARE TIRE RACK FENDERS HD FLAT STRAIGH TAILGATE WITH SPRING ASSIST-48"X83" COLOR-OPTIMAL DOTD APPROVED LIGHTS MANUFACTURER: MANUFACTURER PART:	\$ _____ \$ _____	\$ _____ \$ _____

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00146161

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 136353 or No. 141125, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or her designee, with the concurrence of the Director of Risk Management or her designee, may agree on a case-by- case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. **Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date.** Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. **Failure to comply will cause the bid to be rejected.** The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Parish of Jefferson, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

WORKER'S COMPENSATION INSURANCE

As required by Worker's Compensation Law of the State of the Contractor's headquarters. Employer's Liability is included, with minimum limits of \$500,000 per occurrence, except it shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act.

With a Waiver of Subrogation in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council, and any other entities who may require waivers by specific contract.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the

bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

COMMERCIAL GENERAL LIABILITY

Limits of not less than the following: \$1,000,000.00 Combined Single Limit Per Occurrence; 2 million General Aggregate for bodily injury and property damage.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

BUSINESS AUTOMOBILE LIABILITY

Limits of not less than the following: Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence. Liability coverage to be provided for Any Auto or for ALL Owned Autos and Hired and Non-owned Autos.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

Note: This category may be omitted if bidders do not/will not utilize vehicles for the project AS DETERMINED BY Risk Management and Parish Attorney's Office after properly requesting a deviation as discussed above. Bidder must request a deviation prior to bid opening and may be given an automobile insurance declaration affidavit to execute. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE - An umbrella policy or excess may be used to meet minimum requirements. Certificate of Insurance must state which coverage the Umbrella sits over.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.