



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

October 08, 2024

### ADDENDUM # 1

RFP Number:0492

RFP Receipt Date: October 18, 2024 at 3:30 pm

### To Provide Third Party Inspections on an As Needed Basis for the Department of Building Permits

#### Clarification:

1. QUESTION:

This RFP states the bidding organization must have ICC certification and LSUCCC registration. Would you accept being a Louisiana licensed professional engineer and Louisiana licensed professional engineering firm in lieu of this?

#### ANSWER:

The Louisiana State Uniform Construction Code (LSUCCC) has a provision that allows for engineers to register with them as a third-party provider. Jefferson Parish has recognized those LSUCCC third-party registrations And allowed those individuals to register with Jefferson Parish. Any employee or associate of an engineering Firm without his/her own LSUCCC and Jefferson Parish third-party provider registration would not be eligible to Perform third- party provider would not be eligible to perform third-party inspections in Jefferson Parish.

2. QUESTION:

Regarding Project Schedule (p 8), are you looking for how long it would take to accomplish an inspection and receive a report? Since the RFP is an "as-needed" basis, it seems that the Parish is driving the schedule, not the contractor.

#### ANSWER:

Department is requesting a timeline of all duties requested to be performed (Section 1.3 Goals and Objectives and 1.4 Proposer Minimum Requirements)

3. QUESTION:

Will the Financial Profile information (p 8) remain confidential (be redacted) if marked as such and if the proposal is released as part of a public records request?

#### ANSWER:

The Evaluation meeting is open to the public. The Price Proposal will be read out aloud. The RFP submittals will be available via Public Records request nine (9) working days after the evaluation meeting.

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CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Sincerely,

Donna M. Evans  
Purchasing Specialist II

**Proposer shall acknowledge all addenda on the RFP Signature page. Proposer acknowledges receipt of this addendum on the signature page by indicating the addendum number listed above. Failure to list each addenda number on the RFP signature page could result in being considered non-responsive.**

**This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**