# Scope of Work:

* 1. The Contractor shall provide all labor, materials, tools, and equipment necessary to remove and replace one roll up door and associated hardware at CSMS-WEST 1830 K Avenue, Fort Johnson, La. 71459 for the Louisiana Department of Military Affairs (DMA).

1. **Specifications:**
   1. The Contractor shall remove existing roll up door and all associated hardware located at CSMS-West.
   2. The Contractor shall provide and install a new roll up door and hardware. The approximate dimensions of new roll up door to be installed are 28’ wide x 14’ tall. Newly installed door shall be an OHD model 625 (insulated, flat slats), with electric operator, reversing edge or equal.

**Specify Brand/Model of Roll Up Door Bidding\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* 1. The color of the newly installed door shall match the existing door. The existing door is brown from approximately 4’ from bottom to top with safety yellow painted from the bottom of the door up to 4’.

# General Conditions:

* 1. The Contractor shall be responsible for field verifying all dimensions and existing site conditions prior to work being performed. The Contractor shall inspect and verify information provided herein on existing materials, fixtures, equipment, etc. is correct and inform Project Manager (PM) of any errors or questions prior to or during pre-construction meeting.
  2. The Contractor shall make the building and any sensitive items secure at the end of each workday by any means necessary to secure the building and by the approval of the unit POC.
  3. The Contractor shall take all precautions necessary to prevent damages when making the repairs. This includes movement and parking of equipment on grass or unimproved areas surrounding site.
  4. The Contractor shall call LA 1-Call and all utility companies prior to any digging.
  5. All work shall comply with all applicable State and Local Safety and Environmental requirements. Occupational Safety and Health Administration (OSHA), National Electrical Code (NEC), Parish, City and State regulation shall be required. The Contractor shall supply all employees with PPE.

# Special Conditions:

* 1. Work shall be completed within 120 calendar days after the issuance of the notice to proceed.
  2. Hours of operation Tuesday- Friday, 7:00 AM to 5:30 PM and closed on all recognized state and federal holidays.
  3. The Contractor shall contact, prior to mobilization and demobilization, the Project Manager for staging and for satisfactory completion.
  4. The Contractor shall be responsible for providing storage containers. If an onsite storage area is required, the contractor must confirm a storage location for any materials, fixtures, equipment, trailers, etc. stored on site during the term length of the contract. The location will be approved by the Project Manager during the pre- construction meeting.
  5. The Contractor shall provide a work schedule (bar chart) 48 hours prior to start of work detailing each task of work.
  6. The awarded Contractor shall provide a detailed schedule of values for approval prior to beginning work and shall invoice for the completed work using the approved schedule of values. It is preferred that Invoices for payment of completed work be submitted using the "AIA Application for Payment" or similar detailed format form.
  7. The Project Manager will schedule weekly / monthly Progress Meetings to discuss and review payment applications, current completion status, inspections, potential delays, scheduling conflicts, material delays, etc.
  8. All specification sheets and submittals must be pre-approved by the Project Manager prior to ordering.
  9. The Contractor shall warranty their workmanship and the completed project for a period of one year.
  10. The Contractor shall provide warranty information for the materials used in completing this project.
  11. The Contractor shall supply their own lift capability’s to install new roll up door.

# SITE WORK AND SELECTIVE DEMOLITION

* 1. The Contractor shall protect all paved surfaces in the location for dumpsters with ¾” plywood as applicable.
  2. The Contractor shall complete any required selective demolition to complete the repairs.

# SUBSTAINTIAL COMPELTION & CLOSE OUT

* 1. The Contractor shall provide two 3 ring binders with all Submittals, Warranties and O&M. Table content and indexed.
  2. Warranty Letters: on Company letter head; State of Louisiana Military Department, Name of project, Contract Number and Address.
  3. The Contractor shall provide two originals that are notarized with seal. Labor, Materials and Craftsmanship.
  4. The Sub-Contractors shall provide two originals that are notarized with seal. Labor, Materials and Craftsmanship.
  5. The Contractors shall provide all close out documents on a thumb drive.
  6. The Contractor shall provide a digital copy of all documents to owner via email.
  7. The Project Manager for the project is Ryan LaCroix, cell phone (318) 623-9950 or email [ryan.c.lacroix.nfg@army.mil.](mailto:ryan.c.lacroix.nfg@army.mil)

# Project Manager

Ryan LaCroix

Cell: +1 (318) 623-9950

E-Mail: [ryan.c.lacroix.nfg@army.](mailto:ryan.c.lacroix.nfg@army.mil) [mil](mailto:ryan.c.lacroix.nfg@army.mil)

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