



RECREATION AND PARK COMMISSION
FOR THE PARISH OF EAST BATON ROUGE

Addendum No. 3
October 1, 2024

**Solicitation No. 226 – Request for Qualifications
Professional Architectural Design Services for a
New Safe Room at Memorial Sports Complex**
Submittal Deadline 11:00 a.m. CT on October 8, 2024
Recreation and Park Commission for the Parish of East Baton Rouge
BREC Planning & Engineering Department

The following corrections/clarifications are being made to the solicitation:

NEW QUESTIONS & ANSWERS/CLARIFICATIONS:

QUESTION: Both RFQs mention the need for an operations consultant on the team. Can you clarify the expertise and anticipated scope for this consultant? Is this a FEMA requirement?

ANSWER: An operations consultant is not required, however, it is recommended to include any expertise necessary to produce a successful project.

CLARIFICATIONS to PREVIOUS QUESTIONS:

QUESTION 3. RFQ 227 – New Safe Room Airline Community Park: For New Safe Room project at Airline Community Park, does traffic engineering scope still apply since the project scope is limited to the building only and the parking lot is included in the separate park project?

ANSWER 3. Traffic engineering is not included in the project scope.

QUESTION 5. Are the parking lots to be included in the projects? If not, when will they be executed?

ANSWER 5. The parking lot for Airline Community Park will be designed by others and included in a separate project to be built in 2025. A refined scope of work for the Memorial Sports Complex project will be developed with the selected firm.

QUESTION 6. Since the original estimates were done in 2018 will the grant/project be adjusted for inflation and prepared for up to a 25% increase?

ANSWER 6. **No.** There is no contingency for Non-Federal Cost Share projects within the budget. This is also an UNM project, which basically means there is less flexibility when looking at projects that could be an exception to the rule.

QUESTION 8. Will health care amenities and other items such as RV hook-ups in the parking lot be required? There does not seem to be enough showers shown in the schematics.

ANSWER 8. A refined scope of work for the projects will be developed with the selected firm.



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QUESTION 10. What flooring will be required for the recreational spaces, such as the basketball court flooring? Is it expected to meet FEMA requirements for funding?

ANSWER 10. Yes, special flooring for recreational purposes will be needed. The specific types of flooring will be determined with the selected firm. Refer to **FEMA’s Hazard Mitigation Assistance Program and Policy Guide** https://www.fema.gov/sites/default/files/documents/fema_hma_guide_082024.pdf. See Section B.8.2.4 for a table of eligible and ineligible Building System and components for Community Facilities.

QUESTION 11. Is a civil engineer required for both projects – for building and/or parking and sitework?

ANSWER 11. While not required, it is recommended to include a civil engineer on the teams for both projects.

QUESTION 12. Will there be required coordination with another team for the sitework and parking since it is not included in these projects?

ANSWER 12. Yes, for RFQ 227 Airline Community Park there will be a team to coordinate with for sitework and parking lots. The sitework project for Airline Community Park will be bid out later this year with construction following. A workshop will be set up for the consultants to collaborate. Other projects for sitework have not been determined for RFQ 226 Memorial Sports Complex.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the submitter’s proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original submittal, please indicate changes herein and return to Purchasing prior to submittal opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your submittal, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

(Name and Signature)

Date

(Company Name)