

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

September 6, 2024

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000023520 for the Invitation to Bid (ITB) for the State of Louisiana – Medical Equipment for DVA, which is currently scheduled to open at 10:00:00 CT on 09/12/2024.

Questions from the Vendor and State's Responses:

Vendor Question 1. *Receiving Contact Name?*

State's Response: *Information will be provided to the awarded vendor.*

Vendor Question 2. *Receiving Contact Phone Number?*

State's Response: *Information will be provided to the awarded vendor.*

Vendor Question 3. *Receiving Delivery Hours?*

State's Response: *Monday-Friday 8:00 am -3:00 pm*

Vendor Question 4. *Does the facility require a delivery appointment?*

State's Response: *No delivery appointment is required.*

Vendor Question 5. *Is there a Truck Height loading dock at the delivery location that can accommodate a 53' trailer with 13' 6" clearance (the facility is responsible for unloading)?*

State's Response: *A truck of this length can be accommodated—our food delivery services are delivered with trucks this size. There is a loading dock in the back of the facility. The carrier takes the item off the truck; after that, it is the facility's responsibility. The facility warehouse is right next to the loading dock*

Vendor Question 6. *If there is no loading dock, does the facility have a forklift?*

NOTE *If there is no loading dock/forklift a lift gate truck be required (delivery will be to the exterior of the building, the receiver is responsible for taking the product once at ground level).*

State's Response: *The facility has a dock, not a forklift*

Vendor Question 7. *If a liftgate truck is required, will an inside delivery (through the first set of doors) be required?*

State's Response: *All deliveries are unloaded at the loading dock in the rear of the facility.*

Vendor Question 8. *Does the delivery location have limited access or any other restrictions not discussed above?*

State's Response: *No*

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Chase Williams
Office of State Procurement
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