



## Office of the Mayor-President

Purchasing Division

City of Baton Rouge  
Parish of East Baton Rouge  
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Paul Narcisse  
Director of Purchasing

### **ADDENDUM NO. 1 ISSUED SEPTEMBER 18, 2024**

**RFP 2024-05-7742**

### **ANNUAL PARISHWIDE WASTEWATER VALVE MAINTENANCE SERVICES CITY PARISH PROJECT NO. 23-VM-MS-0032**

Your reference is directed to the above-referenced RFP which has a Bid Opening on September 26, 2024 at 2:00 PM.

During the inquiry period, the following questions were received and the response is provided beneath each question:

Question 1: Can I get a copy of the previous contract bid tab sheet.

Response 1: **There is not one available as was an RFP.**

Question 2: I tried to sign in at the pre-proposal meeting today and was told that I could not since it was past 10:00. It was my understanding that there is typically a 5-10 min cushion for these meetings. I showed up at 10:03 in the parking lot and the meeting at 10:04. Can you please confirm if we will be able to submit a proposal for this project. I have been in multiple meetings with the City Parish where contractors showed up late and were able to bid.

Response 2: **No.**

Question 3: I was at the prebid meeting yesterday morning and forgot to take a picture of the sign in sheet. Can I please be provided with the list of names on who is bidding this contract?

Response 3: **A copy of the Sign-In Sheet for the Mandatory Pre-Proposal Conference is attached to this addenda.**

A mandatory pre-proposal conference was held on September 4, 2024, at 10:00 AM at the Environmental Services Building and a copy of the sign in sheet is attached.

Attachments -

- Mandatory Pre-Proposal Meeting Sign In Sheet

The addendum is hereby officially made part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

If you have already submitted your bid and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

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Signature

Date

Company

**SIGN IN SHEET for Mandatory Pre-Proposal Conference**  
**RFP 2024-05-7742**

Request for Proposal – Department of Environmental Services – Annual Parishwide Wastewater Valve Maintenance Services City Parish

**ALL IN ATTENDANCE MUST SIGN-IN TO DOCUMENT THEIR ATTENDANCE AT THIS MANDATORY PRE-P**

Date: SEPTEMBER 4, 2024 Start Time: 10:00 AM End Time: 10:05 AM

REPRESENTATIVE NAME (Please Print Clearly)	Company Name (Please Print Clearly)	Phone Number (Please Print Clearly)	Email Address (Please Print Clearly)
1 <u>Jason Bankston</u>	<u>Grady Crawford Cash Co. Inc</u>	<u>225 955 4096</u>	<u>JB@gradycrawford.com</u>
2 <u>Joseph Pourciau</u>	<u>Wharton-Smith Inc</u>	<u>335-588-1313</u>	<u>jpourciau@whartonsmith.com</u>
3 <u>William Fishburn</u>	<u>JACOBS</u>	<u>225-816-6432</u>	<u>William.Fishburn@jacobson.com</u>
4 <u>Magdalene Coemere</u>	<u>JACOBS</u>	<u>337-446-7411</u>	<u>magdalene.coemere@jacobson.com</u>
5 <u>Scott Woodall</u>	<u>Southern Fabworks</u>	<u>225-281-6820</u>	<u>scott@southernfabworks.com</u>
6 <u>DARREN BRAND</u>	<u>D.E.S.</u>	<u>227-389-7852</u>	<u>dbrand@ohrla.gov</u>
7 <u>[Signature]</u>	<u>Purdum</u>	<u>226-889-8259</u> <u>x.3268</u>	<u>Amal@ohrla.gov</u>
8 _____	_____	_____	_____
9 _____	_____	_____	_____
10 _____	_____	_____	_____