SPECIFICATIONS

**Scope of Work**: To supply all labor, equipment, supplies and materials to paint the all hallway walls, main workroom walls and office walls in 2nd Floor- Internal Audit, 2nd Floor – Human Resources, 3rd Floor – Finance of Office of Management and Finance building. Paint will be supplied by DPS.

**Location:**

7979 Independence Blvd.

Baton Rouge, La 70806

**Specifications**

**Prep Work:**

* Remove all dirt, dust, oil, wax, mildew, grease or other contaminants.
* Loosen paint, excessive amounts of chalk, and efflorescence by wire brushing, scraping, sanding.
* Damaged sheet rock must be patched, repaired, and finished to match existing texture.
* Putty all nail holes.
* Caulk all cracks and open seams.
* Sand all rough, and patched surfaces. Sanding is not required if the surface is properly and thoroughly cleaned.
* Feather back all rough edges to surrounding surface by sanding
* Thoroughly dry the joints or surfaces.
* Remove light switch and receptacle cover plates and replace when dry. Cover exposed receptacles and switches when left unattended.
* Use painter’s tape to tape areas, including but not limited to: trim, baseboards, ceilings, fire alarm devices, water fountains, chair railings and any other items that cannot be removed from the walls.
* Adequate drop cloths in painting areas to protect floors from spills and over spray.

**Painting**:

Painting will include the following areas in 2nd Floor – Internal Audit

* All hallways walls; Two coats top coat
* Main workroom walls; Two coats top coat
* Office walls; Two coats top coat

Painting will include the following areas in 2nd Floor – Human Resources

* All hallways walls; Two coats top coat
* Main workroom walls; Two coats top coat
* Office walls; Two coats top coat

Painting will include the following areas in 3rd Floor – Finance

* All hallways walls; Two coats top coat
* Main workroom walls; Two coats top coat
* Office walls; Two coats top coat

**Paint will be supplied by DPS.**

**Requirements:**

Vendor must provide one business reference and if applicable, identify other government contracts received for interior commercial painting.

**Other Requirements:**

* Mandatory site visit. Schedule site visit with the Facility Maintenance Office, Jeff Barker (225-369-1132)
* Completion Date to be 60 days or sooner after receipt of purchase order.
* All corrections for work that is unsatisfactory shall be corrected at the vendor’s expense and must be completed satisfactorily before approval and final payment is made.
* The contractor will schedule all work through the Facility Maintenance Office, Jeff Barker (225-369-1132), or their designee and will have their staff, along with sub-contractor’s staff, check in with the Facility Maintenance Office or its designee during normal work hours to sign in on arrival and sign out on departure from location.
* Vendor must be fully qualified under any state or local licensing law for contractors in effect at the time and at the location of the work. All work shall be undertaken by experienced workers with proper personal protective equipment using necessary procedures to maintain workplace safety.
* All work shall conform to the requirements of all laws and ordinances in force in the locality in which the work is performed.
* Contractor will provide the Department of Public Safety a one year unconditional warranty on all labor and materials provided by the contractor and for any defective material or workmanship required to paint interior walls and ceilings. Warranty shall include any stated manufacturer’s standard warranties on parts/materials.
* Before this contract is acceptable and complete, vendor shall clean up and remove from the premise all debris resulting from his work, and shall see to it that all of the items furnished are left in good order, clean, and properly installed.
* Any paint stains on carpet/flooring will be cleaned and removed leaving the carpet/flooring as originally found.
* Contractor shall return all areas to existing condition if damaged.

Note: If you scrape, sand, or remove old paint, you may release lead dust or fumes. LEAD IS TOXIC. EXPOSURE TO LEAD DUST OR FUMES CAN CAUSE SERIOUS ILLNESS, SUCH AS BRAIN DAMAGE, ESPECIALLY IN CHILDREN. PREGNANT WOMEN SHOULD ALSO AVOID EXPOSURE. Wear a properly fitted NIOSH-approved respirator and prevent skin contact to control lead exposure. Clean up carefully with a HEPA vacuum and a wet mop. Follow these instructions to control exposure to other hazardous substances that may be released during surface preparation.