



Office of the Mayor-President
Purchasing Division

City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis Street, 8th Floor
P.O. Box 1471
Baton Rouge, Louisiana 70821

Paul Narcisse
Director of Purchasing

225/389-3259 FAX 225/389-4841
purchasinginfo@brgov.com

ADDENDUM NO. 1 ISSUED AUGUST 20, 2024
A24-0580 REBID FULL-SERVICE LANDSCAPING AND IRRIGATION SYSTEM
MAINTENANCE FOR GREATER BATON ROUGE METROPOLITAN AIRPORT

Your reference is directed to the above-referenced Invitation to Bid which is scheduled to open on August 27, 2024 at 11:00 AM.

During the inquiry period, the following questions were received and the response is provided beneath each question:

Question 1: I wanted to request the bid totals from the last time the bid for the Full-Service Landscaping and Irrigation System Maintenance for GBR Airport.

Response 1: This service was recently solicited as a Request for Proposal and there were no proposals received. This is a rebid of a new service for the Baton Rouge Airport.

Question 2: Are these mixed around? Most times its per bale for mulch and per test for soil sample.

Response 2: Yes, please see attached a new Page 19 Schedule of Bid Items.

A mandatory pre-bid conference and site visit was held on August 16, 2024 at 9:00 AM at the Baton Rouge Metropolitan Airport and a copy of the sign-in sheet is attached.

The following updates are being made to the Invitation to Bid:

Refer to Page 1 as written.

Remove Page 1 in its entirety and Replace with the attached Page 1.

Refer to Page 19 – Schedule of Bid Items as written.

Remove Page 19 in its entirety and Replace with the attached Page 19 – Schedule of Bid Items.

For additional clarity, irrigation maps have been attached to this addenda as well to better identify the locations of the landscaping and irrigation system as well as flower beds and shrubs currently at the location.

Attachments -

- Additional Irrigation Maps
- Mandatory Pre-Proposal Meeting Sign In Sheet
- Revised Page 1
- Revised Page 19

Addendum No. 1 issued August 20, 2024
Page 2

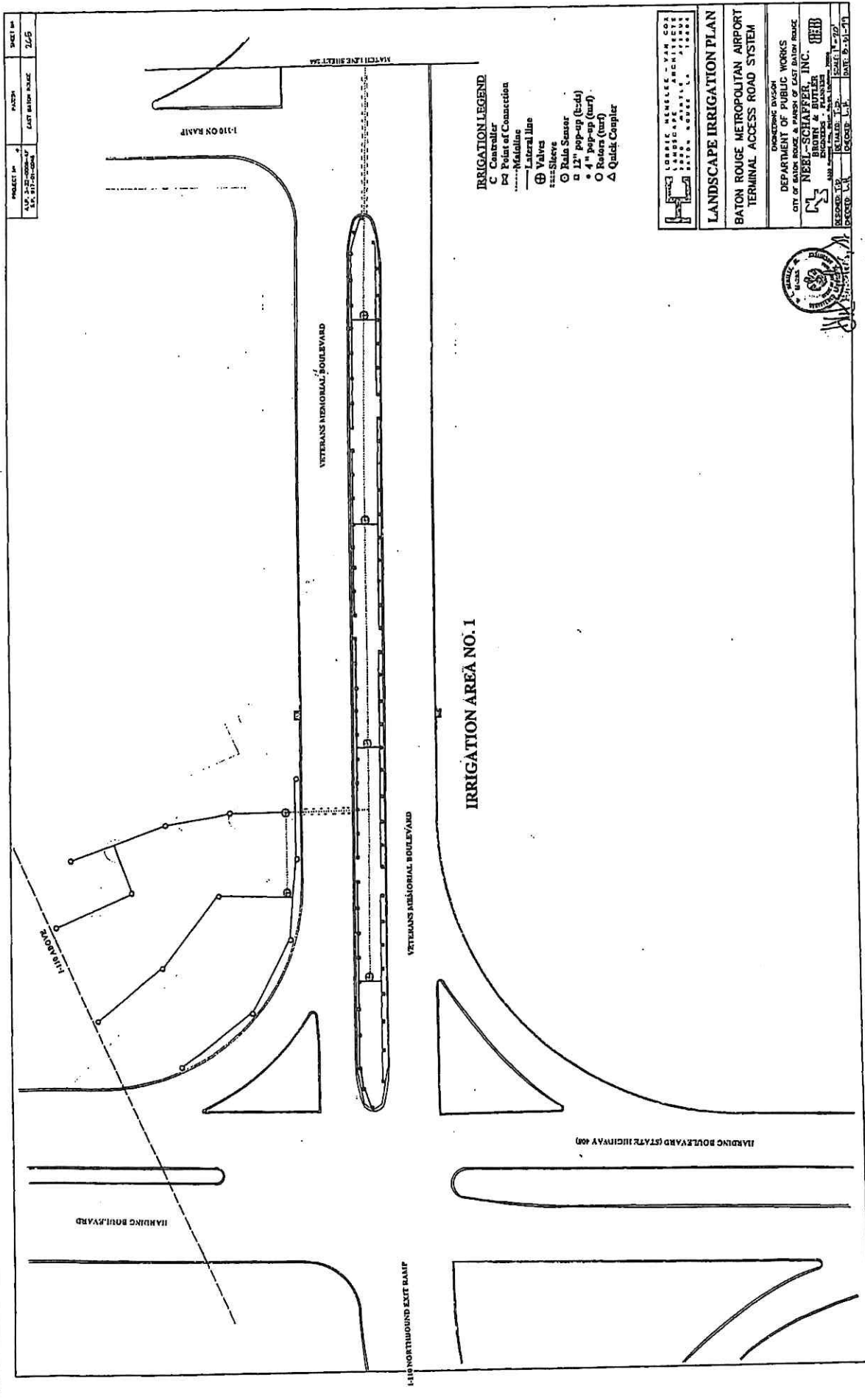
The addendum is hereby officially made part of the referenced solicitation and should be attached to the bidder's bid or otherwise acknowledged therein.

If you have already submitted your bid and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to the Bid Opening in an envelope marked with the file number, bid opening date and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Signature

Date

Company



PROJECT NO.	DATE	SHEET NO.
1-110 ON RAIP	1-110 ON RAIP	2-110

- IRRIGATION LEGEND**
- C Controller
 - Point of Connection
 - Mainline
 - Lateral Line
 - ⊕ Valves
 - Sleeve
 - Rain Sensor
 - 12" pop-up (12-4)
 - 4" pop-up (turf)
 - Retainers (turf)
 - △ Quick Coupler

LANDSCAPE IRRIGATION PLAN

BATON ROUGE METROPOLITAN AIRPORT TERMINAL ACCESS ROAD SYSTEM

CONTRACTOR DIVISION
 DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON PARISH

NEEL-SCHAFFER, INC.
 BROOK & BUTLER
 1000 PINEAPPLE AVENUE
 BATON ROUGE, LA 70801

SCALE: 1" = 20'

DATE: 11-2-77

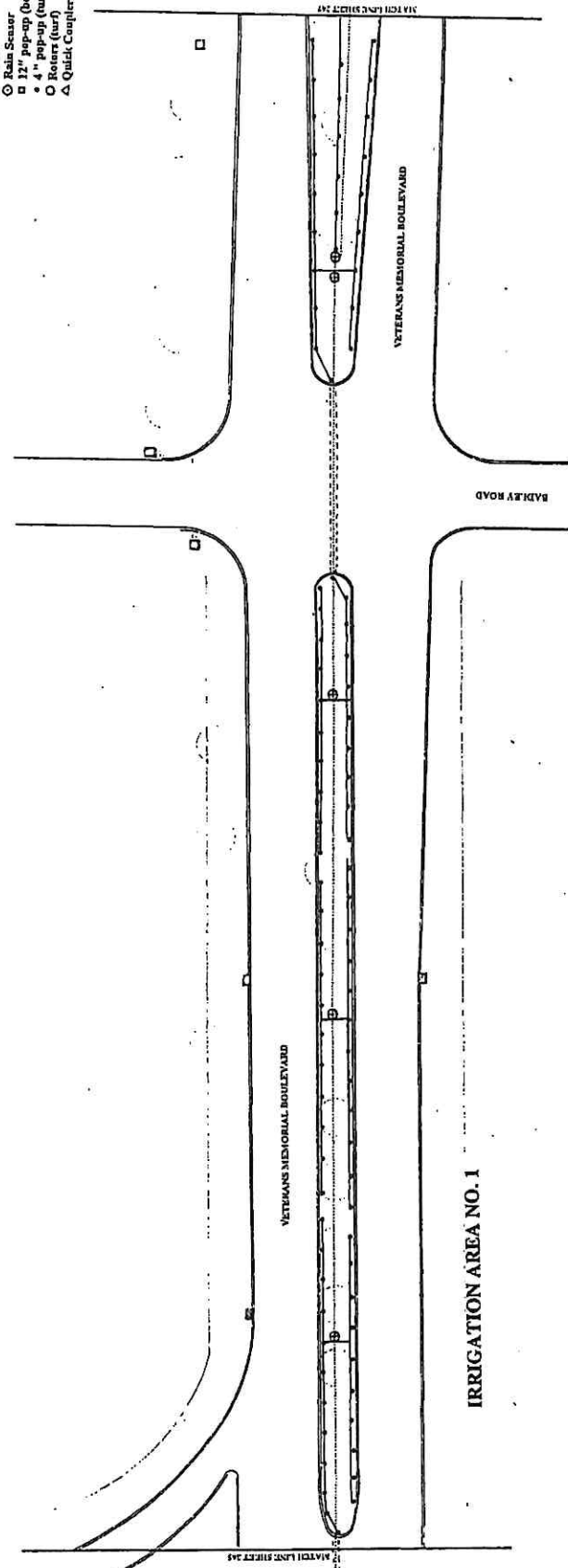
PROJECT NO.: 1-110 ON RAIP



PROJECT NO.	PARISH	SHEET NO.
M.P. 17-1000	EAST BATON ROUGE	266

IRRIGATION LEGEND

- C Controller
- Point of Connection
- Mainline
- Lateral line
- ⊕ Valve
- Sleeve
- Main Sensor
- 12" pop-up (bed)
- 4" pop-up (turf)
- Roser (turf)
- △ Quick Coupler



LANDSCAPE IRRIGATION PLAN

BATON ROUGE METROPOLITAN AIRPORT
TERMINAL ACCESS ROAD SYSTEM

ENGINEERING DIVISION
DEPARTMENT OF PUBLIC WORKS
CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE

LOBBIE HEMELLE - VAN COX
ARCHITECTS
1000 PINE ST. SUITE 100
BATON ROUGE, LA 70801

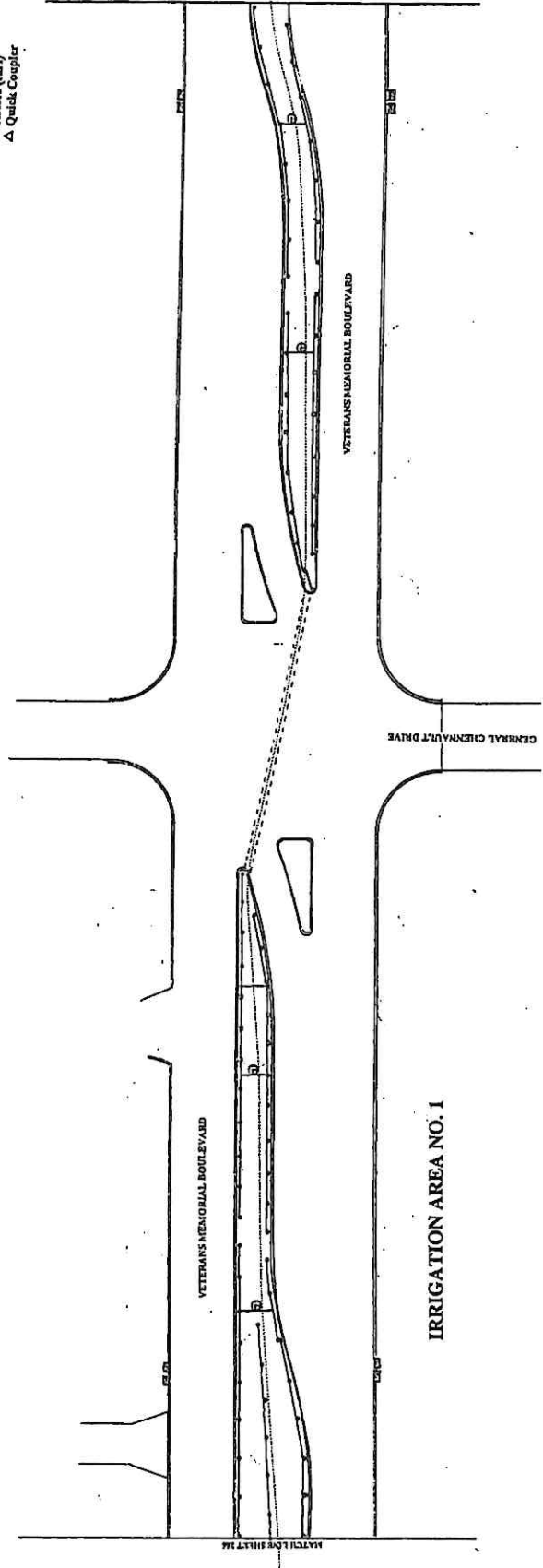
NEEL-SCHAFFER, INC.
BROWN & BUTLER
1000 PINE ST. SUITE 100
BATON ROUGE, LA 70801

SCALE: 1" = 20'
DATE: 11-17-11
RECORD: 11-17-11



PROJECT NO.	PARISH	SHEET NO.
14-0000-01	EAST BATON ROUGE	267

- IRRIGATION LEGEND**
- C Controller
 - PC Point of Connection
 - Mainline
 - - - Lateral line
 - ⊕ Valve
 - Silencer
 - ⊙ Rain Sensor
 - 12" pop-up (head)
 - 4" pop-up (turf)
 - Rainers (turf)
 - △ Quick Coupler



LANDSCAPE IRRIGATION PLAN
BATON ROUGE METROPOLITAN AIRPORT
TERMINAL ACCESS ROAD SYSTEM

DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE

NEEDS-SCHAFFER, INC.
 ENGINEERS - PLANNERS
 1000 PINEAPPLE AVENUE
 BATON ROUGE, LOUISIANA 70801

RECORDED IN THE PUBLIC RECORDS OF THE PARISH OF EAST BATON ROUGE, LOUISIANA, ON 04/11/14, AT 11:00 AM.

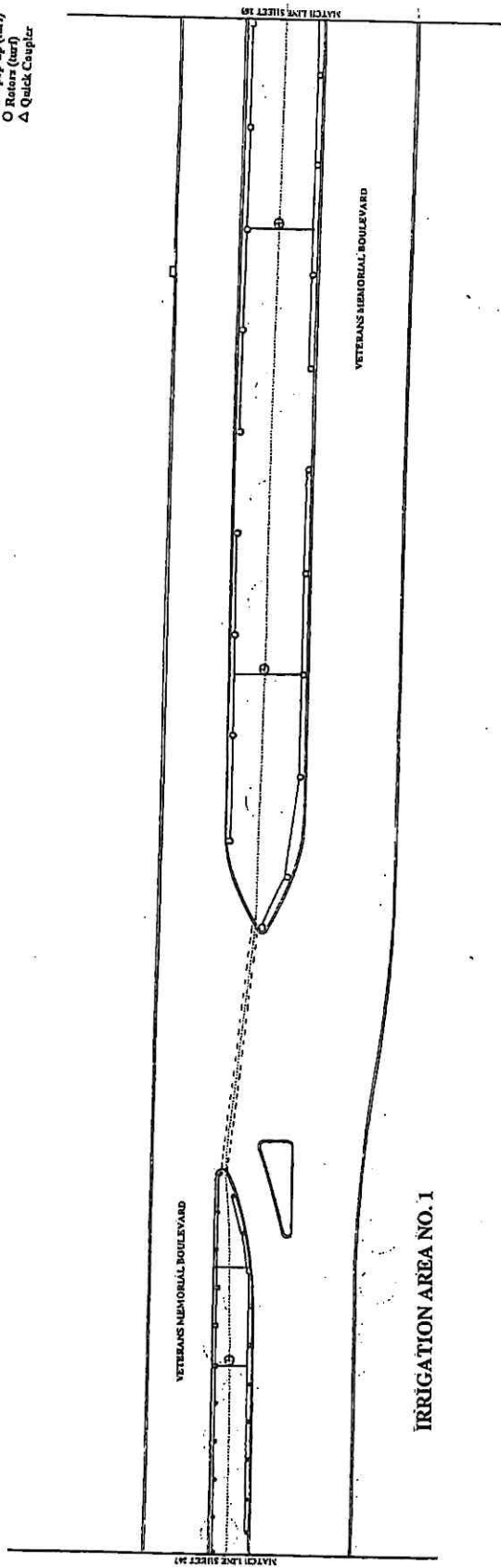
BY: [Signature] REGISTERED PROFESSIONAL ENGINEER, LICENSE NO. 11474



PROJECT NO.	PARISH	SHEET #
10-1-1000-1	EAST BATON ROUGE	2165

IRRIGATION LEGEND

- C Controller
- Point of Connection
- Mainline
- Lateral line
- ⊕ Valve
- ⊖ Sleeve
- ⊙ Rain Sensor
- 12" pop-up (buds)
- 4" pop-up (turf)
- Rotors (turf)
- △ Quick Coupler



IRRIGATION AREA NO. 1

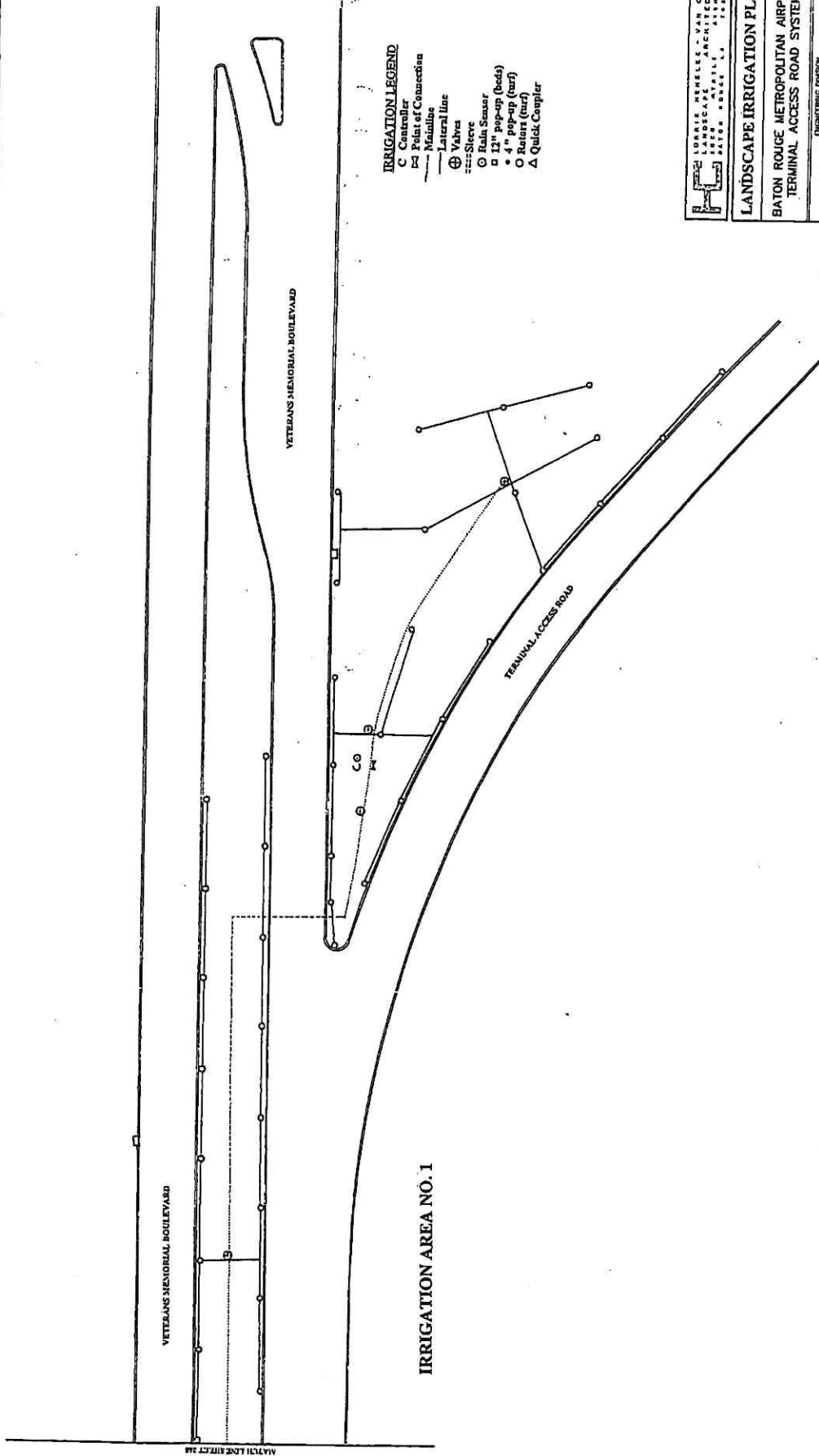
LANDSCAPE IRRIGATION PLAN

DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE
 BATON ROUGE METROPOLITAN AIRPORT
 TERMINAL ACCESS ROAD SYSTEM

DESIGNED BY: NEED-SCHLAFER INC.
 ENGINEER: BRADEN BLAIR, INC.
 SCALE: 1" = 20'
 DATE: 02-21-11



PROJECT NO.	PANISH	SHEET NO.
437-27-000-17	EAST BATON ROUGE	209
35-117-0-000		



- IRRIGATION LEGEND**
- C Controller
 - Point of Connection
 - Mainline
 - Lateral line
 - ⊕ Valve
 - ⊙ Rain Sensor
 - 12" pop-up (beds)
 - 4" pop-up (turf)
 - Rainier (turf)
 - △ Quick Coupler

LOUISIANA REGISTERED PROFESSIONAL ENGINEER
 STATE OF LOUISIANA
 LICENSE NO. 10000
 EXPIRES 12/31/2008

LANDSCAPE IRRIGATION PLAN
BATON ROUGE METROPOLITAN AIRPORT
TERMINAL ACCESS ROAD SYSTEM

ENGINEERING DIVISION
 DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE
 NEEL-SCHAFFER, INC.
 ENGINEERS & PLANNERS
 1000 PINE ST., SUITE 200, BATON ROUGE, LA 70801
 PHONE: 504.383.1100 FAX: 504.383.1101
 WWW.NEEL-SCHAFFER.COM



IRRIGATION AREA NO. 1

VETERANS MEMORIAL BOULEVARD

VETERANS MEMORIAL BOULEVARD

TERMINAL ACCESS ROAD

MATCH LINE SEE SHEET 208

PROJECT NO.	PARISH	SHEET NO.
LA. 212-00000-1	LAKE CHARLES	210
SCALE: 1" = 100'		

- IRRIGATION LEGEND**
- C Controller
 - Point of Connection
 - Mainline
 - Lateral line
 - ⊕ Valves
 - Sleeves
 - ⊠ Rain Sensor
 - 1 1/2" pop-up (bed)
 - 4" pop-up (turf)
 - Rotors (turf)
 - △ Quick Coupler

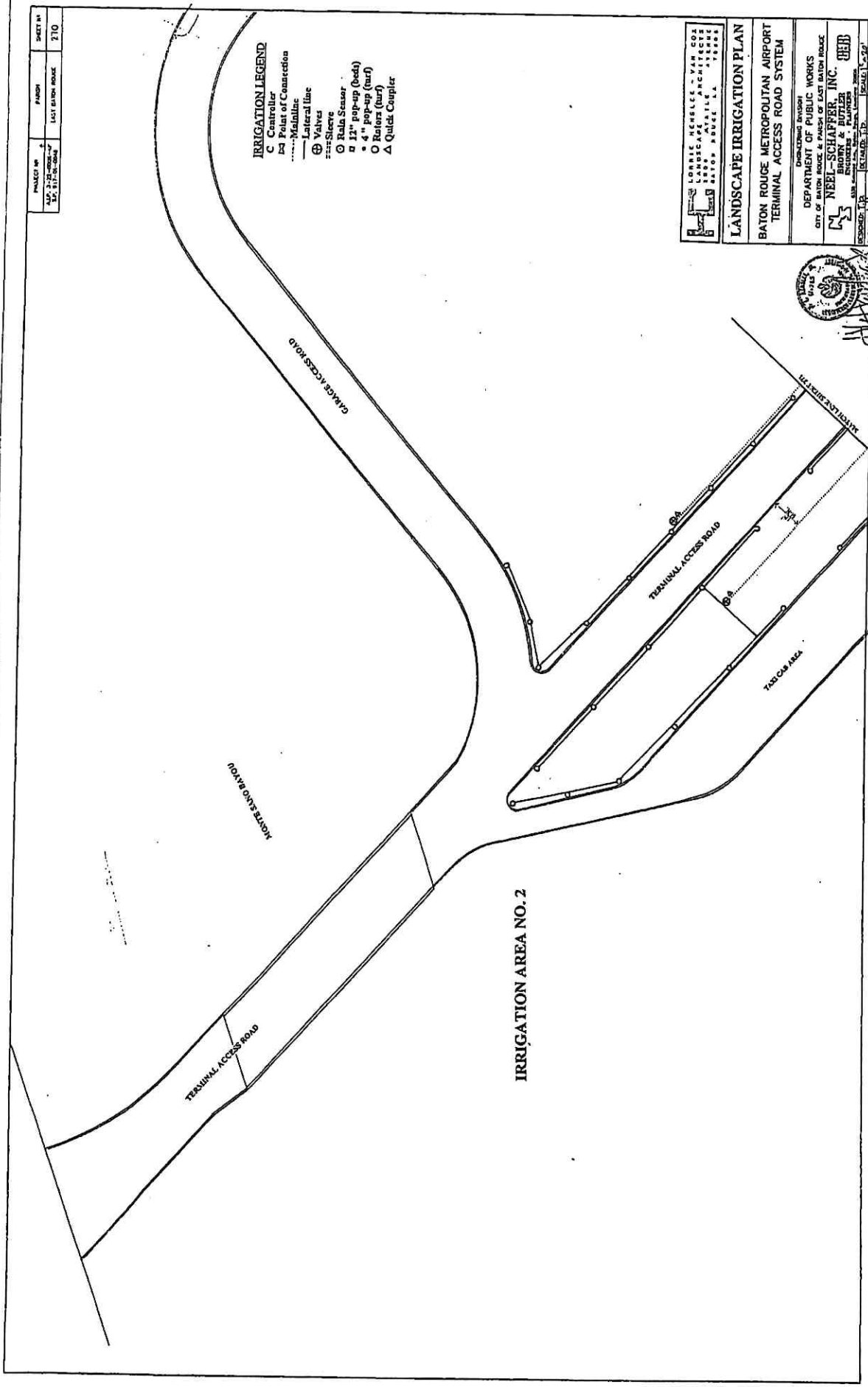
LANDSCAPE IRRIGATION PLAN
 BATON ROUGE METROPOLITAN AIRPORT
 TERMINAL ACCESS ROAD SYSTEM

DESIGNED BY
 LORRIS MENDEL - VAN COX
 1000 PINEAPPLE AVENUE
 BATON ROUGE, LA 70808

DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE

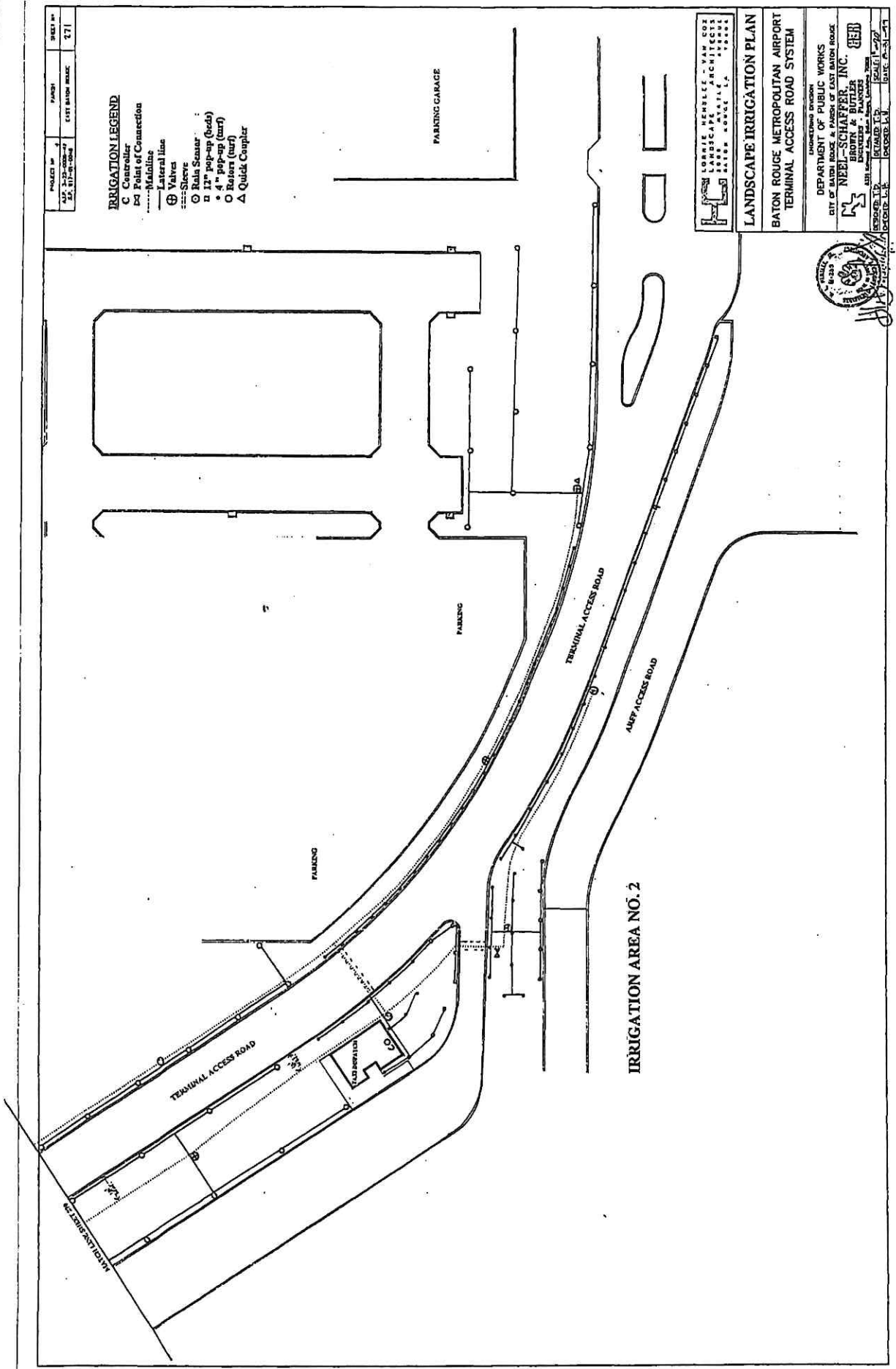
NEEL-SCHAFER, INC.
 ENGINEERS & PLANNERS
 1000 PINEAPPLE AVENUE
 BATON ROUGE, LA 70808

DATE: 6-21-82



PROJECT NO. 11-10000
 SHEET NO. 171
 EAST BATON BRIDGE

- IRRIGATION LEGEND**
- C Controller
 - PC Point of Connection
 - Mainline
 - Lateral line
 - ⊕ Valves
 - Sleeve
 - ⊙ Rain Sensor
 - 12" pop-up (bwd)
 - 4" pop-up (turf)
 - Restorm (turf)
 - △ Quick Coupler



LANDSCAPE IRRIGATION PLAN

BATON ROUGE METROPOLITAN AIRPORT
 TERMINAL ACCESS ROAD SYSTEM

DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE

NEEL-SCHAFFER, INC.
 BROTH & BUTLER
 ARCHITECTS - PLANNERS

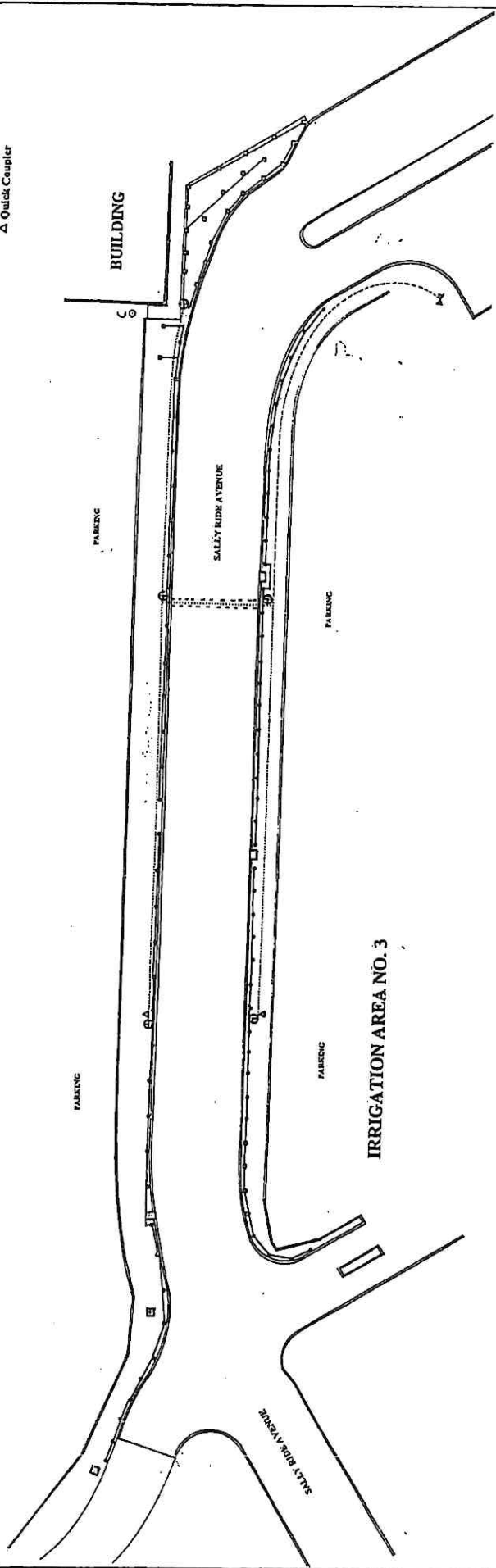
DESIGNED BY: [Signature]
 DRAWN BY: [Signature]
 CHECKED BY: [Signature]
 DATE: 10-21-17



PROJECT NO.	PARISH	SHEET NO.
17-000000	EAST BATON ROUGE	272

IRRIGATION LEGEND

- C Controller
- Point of Connection
- Mainline
- Lateral line
- ⊕ Valves
- Sifters
- ⊙ Rain Sensor
- 12" pop-up (beds)
- 4" pop-up (turf)
- Rainfall (turf)
- △ Outlet Coupler



LONGLE NEWSLEE - VAN COX
 ENGINEERS
 2000 W. BRUNNEN
 BATON ROUGE, LOUISIANA 70802

LANDSCAPE IRRIGATION PLAN
 BATON ROUGE METROPOLITAN AIRPORT
 TERMINAL ACCESS ROAD SYSTEM

ENGINEERING DIVISION
 DEPARTMENT OF PUBLIC WORKS
 CITY OF BATON ROUGE & PARISH OF EAST BATON ROUGE
NEEL-SCHAFFER, INC.
 BROTH & BUTLER
 1000 W. BRUNNEN
 BATON ROUGE, LOUISIANA 70802
 DRAWN: J.P. [Signature]
 CHECKED: L.H. [Signature] DATE: 02-21-94



MANDATORY PRE-PROPOSAL MEETING
A24-0580 REBID
FULL SERVICE LANDSCAPING AND
IRRIGATION SYSTEM
MAINTENANCE
FOR THE BATON ROUGE METROPOLITAN AIRPORT
AUGUST 16, 2024 9:00 AM

Company Name	Contact Name	Email
1. FBZ PARISH PURCHASING	DEXTER STEWART	dstewart@brk5
2. The Grounds BOYS	Stephen Constant	Stephen.Constant@groundboys.com
3.. STB Group The W Consulting Group	Isaiah Marshall	isaiah@thewconsultinggroup.org
4.. Green Seasons	HEATHER CASSELMERY	heather@greenseasons.us
5.. BEAUXQUE OF BATON ROUGE LLC	BRYAN CLINTON	BEAUXQUE@BEAUXQUEOFBATONROUGE.COM
6. Landscape Workshop	Andrew Remson	aremson@landscapeworkshop.com
7.. LUXURY LAWN	Bernell Sims Derrick Smith	LuxuryLawn@Gmail.com
8.. Mike Est.	BTR	mfo@brgov.com
9..		
10..		
11.		
12.		
13.		
14/		
15.		
16.		

YOU MUST SIGN IN TO BE ELIGIBLE TO RECEIVE AN AWARD UNDER THIS SOLICITATION.

INVITATION TO BID - ANNUAL CONTRACT

SEALED BIDS will be received by the PURCHASING DIVISION of the CITY OF BATON ROUGE, EAST BATON ROUGE PARISH until 11:00 AM CST, August 27, 2024 at the location shown below.

TITLE: A24-0580 REBID FULL-SERVICE LANDSCAPING AND IRRIGATION SYSTEM MAINTENANCE FOR THE GREATER BATON ROUGE METROPOLITAN AIRPORT		RETURN BID TO: PURCHASING DIVISION Physical Address: 222 St. Louis Street 8 th Floor Room 826 Baton Rouge, LA 70802	
FILE NO: 24-000580 AD DATES: 8/8/24 & 8/15/24		**NOTE: U.S. Postal Regular & Expedited Mail do not deliver to our physical address; delays may occur due to City Parish Mailroom processing	
CITY ADDRESS: Greater Baton Rouge Airport District 8453 Veterans Memorial Blvd. Baton Rouge, LA 70807		Contact Regarding Inquiries: Purchasing Analyst: Lori Foreman Telephone Number: 225-389-3259 x 3268 Email: lforeman@brla.gov	
VENDOR NAME		MAILING ADDRESS	
REMIT TO ADDRESS		CITY, STATE, ZIP	
TELEPHONE NO.	FAX NO.	E-MAIL	
FEDERAL TAX ID OR SOCIAL SECURITY NUMBER		TITLE	
AUTHORIZED SIGNATURE (Required)		PRINTED NAME	

TO BE COMPLETED BY VENDOR: CONTRACTORS LICENSE IF APPLICABLE

- _____ STATE DELIVERY DAYS MAXIMUM AFTER RECEIPT OF ORDER.
- _____ % discount for payment made within 30 days. Discount for payment made in less than 30 days, or less than 1%, or applicable to an indefinite quantity contract will be accepted but not an award consideration.

Bidders should acknowledge all addenda and the date received.
The Bidder acknowledges Bidders should acknowledge all addenda and the date received.

No.	Date:	No.	Date:	No.	Date:	No.	Date:
No.	Date:	No.	Date:	No.	Date:	No.	Date:

F.O.B.: DESTINATION - PAYMENT TERMS: NET 30
ALL BLANKS ON THIS PAGE SHOULD BE COMPLETED TO AVOID REJECTION OF BID

The signature on this document certifies that proposer has carefully examined the instructions to bidders, terms and specifications applicable to, and made a part of this solicitation. By submission of this document, proposer further certifies that the prices shown are in full compliance with the conditions, terms and specifications of this solicitation. Bid must be signed in the designated space above and by person authorized to sign for bidder.

No alterations, changes or additions are allowed on this solicitation, and no additional information, clarifications or other documents are to be included unless specifically required by the specification. Any errors in extensions of prices will be resolved in favor of unit prices submitted.

If services are to be performed in East Baton Rouge City-Parish, evidence of a current occupational license and/or permit issued by the City-Parish shall be supplied by the successful vendor, if applicable.

Schedule of Bid Items

It is the intent of this proposal to establish prices for Landscaping and Irrigation services to be performed at the BR Metro Airport

All items must be bid; a monetary amount must be entered in the unit price block for each item. A blank space, N/A, No Charge, Included, or a Zero (0) in that column on the Schedule of Bid Items page will be considered NO BID and may cause your bid to be deemed non-responsive. (A Zero (0) is only acceptable on line 10).

UNIT PRICE CONTROLS THE BID

Item Number	Description	Unit of Measure	Unit price
0001	Existing Bed Maintenance	Per Month	\$ _____
0002	Option: To add new beds/areas or additions to the existing beds/areas as stated in the attached specifications	Per sq ft.	\$ _____
0003	Option: Monthly maintenance of new beds/areas or additions to the existing beds/ areas as stated in attached specifications	Per sq ft. per month	\$ _____
0004	Bedding Soil	Per Cubic Foot	\$ _____
0005	Fertilization	Per Cubic Foot	\$ _____
0006	Pine Straw	Per Bale	\$ _____
0007	Annual Soil test for ornamental trees and shrubs	Per test	\$ _____
0008	Ornamental Tree and Shrub Pruning	Per Square Foot	\$ _____
0009	Repair/maintenance/programming of irrigation system	Per man hour	\$ _____
0010	Installation of other Plant Material as requested by agency	Per Man Hour	\$ _____
0011	Additional Plants as requested	Discount off of list price	_____ %

NOTE: All prices shall include all supplies (vehicle, equipment, etc.) listed under the Scope of Work/Services, fuel charge and any other fee that may relate to the Scope of Work/Services.