August 20, 2024

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000023414 for the Invitation to Bid (ITB) for the State of Louisiana – Digital Film Transfer, which is currently scheduled to open at 10:00AM CT on 08/29/24.

The following changes are to be made to the referenced solicitation:

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**Adding Attachment D - Pictures – Pages 1-7**

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**Questions from the Vendor and State’s Responses:**

**Vendor Question 1.** Do you know how many of the films have optical sound on film?

***State’s Response:*** Currently, we are unable to provide an exact number as to which film reels have certain types of audio. There are definitely some reels with optical sound.

**Vendor Question 2.** If they were News films, they could have magnetic sound-on-film; do any have mag sound?

***State’s Response:*** There are a lot of newsreels in the collections and there are definitely reels with magnetic sound.

**Vendor Question 3.** Do you know how many of these films are silent?

***State’s Response:*** The smaller reels we have generally have sound but it is possible that some will be silent.

**Vendor Question 4.** Will there be any allowance for film damage repairs? Is there a list that shows the production date of these films?

***State’s Response:*** There is vinegar syndrome present with some of the reels and some minor shrinking. The majority of the reels to be sent are in good condition, no reels will be sent in poor condition. The vendor is to access each reel before processing and they will need to make a decision on whether or not they can process the film without causing damage. We expect vendors to be experienced with processing older film reels. Any film selected not to be processed should be reported to the Archives with reasons provided in the report. Currently, we do not wish to have the film repaired. Films with separated splicing can be processed in sections, when possible, without re-splicing. The age of the film ranges from mid-50s through 80s and there is no nitrate film. A full inventory will be supplied to the successful vendor.

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All else remains as on original Invitation to Bid.

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**This addendum is hereby officially made a part of the referenced SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Natalie Verbois

Office of State Procurement

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