



BID NUMBER- 50-00145776

Three Year Contract to furnish all Labor, Materials & Equipment to Inspect, Test, Rebuild & Replace Backflow Preventers for Various Jefferson Parish Buildings maintained by General Services

BID DUE: August 27, 2024 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site, www.jeffparishbids.net, by the bid due date and time. Late bids will not be accepted.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Purchasing Specialist II Name: SHANNA FOLSE
Purchasing Specialist III Email: shanna.folse@jeffparish.gov
Purchasing Specialist II Phone: 504-364-2680**

Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at www.jeffparish.gov or www.centralbidding.com. To access the bonding companies on Central Bidding, hover over the “Central Bidding” link at the top of the page and select the “Bid Bonds” link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

The screenshot shows a web browser window with the URL <https://www.centrauctionhouse.com>. The page features a navigation bar with the following items: **CENTRALBIDDING** (with a sub-label 'FROM CENTRAL AUCTION HOUSE'), **ABOUT US**, **TESTIMONIALS**, **CENTRAL BIDDING** (which has a dropdown menu containing 'Bids by Agency', 'Search Bids', 'Bid Bonds', and 'Contact Us'), **#PROCUREMENT SOLUTIONS**, **LOGIN**, and **REGISTER**. Below the navigation is a hero banner with the text: "Central Bidding is the leading provider of online bidding services to local agencies." Below the banner are three buttons: **CENTRAL BIDDING**, **SURPLUS SALES**, and **REGISTER NOW!**. The main content area includes a statistics section with the following data: **\$41.6 Billion**, **38,136 Bid Opportunities**, **18,123 Vendors**, and **568 Agencies**. To the right of this section is a heading "Browse Thousands of Public Bids today!" followed by a paragraph: "Central Bidding, founded in 2007, is one of the largest providers of electronic bidding services to public and private buying entities. Vendors have trusted Central Bidding to securely deliver more than \$31.2 Billion worth of electronic bids for more than 450 buying entities since their founding. Central Bidding works under exclusive contract with each of these buying entities and in each instance Central Bidding is the only official electronic location to receive the bid documents, the automated updates and allowance of electronic bids." Below this paragraph is a "Learn More >" button. At the bottom left of the screenshot, the URL <https://www.centrauctionhouse.com/central-bidding/bid-bonds> is visible.

Three Year Contract to furnish all Labor, Materials & Equipment to Inspect, Test, Rebuild & Replace Backflow Preventers for Various Jefferson Parish Buildings maintained by General Services

SECTION 1.0 - SCOPE:

We extend this proposal to cover the furnishing of labor, materials, and equipment necessary to provide a three (3) year contract to perform annual testing, troubleshooting, repairing, rebuilding, and replacing various backflow preventers at various Jefferson Parish Facilities.

SECTION 2.0 – LICENSE:

A Louisiana State Contractor's License will be required by LSA R.S. 37-2150 et. seq., and such license number must be entered in the appropriate field in the electronic procurement system. **Certifications will also be required for this bid and included in the bid submission.** Failure to comply will cause the bid to be rejected.

- **2.1 License(s) issued by the State Plumbing Board of Louisiana:**
 - Master Plumbing License
 - Water Supply Protection Specialist Certification (WSPS)

- **2.2 License(s) issued by the Louisiana State Licensing Board for Contractors:**
 - Commercial Contractor License with a Specialty License in **PLUMBING.**

SECTION 3.0 – QUANTITIES/INSPECTIONS:

Bidders must inspect each site and perform their measurements to determine the proper quantity of labor, materials, and equipment required to complete each project.

SECTION 4.0 – BONDS:

- **Surety Bond:** An Electronic bid bond will be required with a bid submission of 5% of the total bid. The vendor shall indicate the electronic bid bond number in the location specified on the electronic bid envelope. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

- **Performance Bond:** A Performance Bond in the amount of 50% of the total contract amount will be required. Performance bond shall be produced upon contract execution.

- **Payment Bond:** A Payment Bond in the amount of 50% of the total contract amount will be required. Payment bond shall be produced upon contract execution.

SECTION 5.0 – LOCATIONS:

Jefferson Parish Enterprise Maintenance - Backflow Preventers

Department	Location/Address	Size of Backflow	Make	Model	Serial
Alario Center					
Alario Center	2000 Segnette Blvd, Westwego in front of Hall C	3"	Watts	957	SA-0334
Alario Center	2000 Segnette Blvd, Westwego in Hall C Janitorial Room	3"	Watts	9	27282
Alario Center	2000 Segnette Blvd, Westwego in Front of the Garden	2"	Watts	800M4QT	28032
Animal Shelter - West Bank					
Animal Shelter	2701 Lapalco Blvd, Harvey	10"	Watts	LF909	20143
Animal Shelter	2701 Lapalco Blvd, Harvey	2"	Wilkins	950XLT2	4235991
Animal Shelter	2701 Lapalco Blvd, Harvey	6"	Wilkins	757	can't be read

Drainage

PS #1 - Bonnabel	1500 Beverly Gardens Dr, Metairie	3/4"	BIFFI	1CON030/360- 29	082067E07002
PS #1 - Bonnabel	1500 Beverly Gardens Dr, Metairie	3/4"	BIFFI	1CON030/360- 29	082237E7007
PS #2 Suburban	4800 Lake Villa Drive, Metairie	3/4"	Watts	N/A	XL-0429
PS #3 Elmwood	5400 Caryota Drive	3/4"	Watts	2000B	6-1683-75
PS #3 Elmwood	5400 Caryota Drive	3/4"	N/A	200013	DN150-6
PS#5 Parish Line	3100 Grand Lake Blvd, Kenner	3/4"	Watts	Unreadable	TC1928
Administration West Bank	1561 River Park Rd, Bridge City	1"	Watts	LF009M2QT	158143
Administration West Bank	1561 River Park Rd, Bridge City	2.5"	Watts	201908F	211007
Ames Warehouse	5100 Rochester Dr. Marrero	3"	Watts	957	RB-0068
Ames PS	5100 Rochester Dr. Marrero	1- 1/2"	Watts	957	44629
Bayou Segnette PS	801 Louisiana, Westwego	4"	Watts	LF009M3QT	70357

Westminster	2050 Watling Dr, Marrero	4"	UFM Inc	MN-BSE20GMV-6-32V1	971100948
Cousins #1	2466 Destrehan Ave, Harvey	3/4"	Wilkins-Zurn	975XL2	ABS4576
Cousins #3	2466 Destrehan Ave, Harvey	4	Watts	909	205882
Hero North PS	4644 Peters Rd. Harvey	2	Watts	007M1	A33067
Hero North PS	4644 Peters Rd. Harvey	4	Watts	957RPZ	RK-0890
Hero South PS	4644 Peters Rd. Harvey	2	Watts	909M1	453492
Hero South PS	4644 Peters Rd. Harvey	2	Watts	009M2	80360
Planters PS	268 By Pass Rd, Belle Chasse	2	Watts	009M2	315106
Planters PS	268 By Pass Rd, Belle Chasse	2	Watts	009M2	309923
Westwego 2 PS	820 Limousine, Westwego	2	Wilkins Zurn	975XL2	unreadable
Whitney PS	1301 Engineers Rd, Belle Chasse	2	Watts	957	TD-0388

Engineering

Engineering/Scada	1887 Ames Blvd, Marrero	2.5"	Watts	909	123619
Engineering - Public Works Warehouse EB	4901 Jeff Hwy Ste. C	2.5	Watts	EF909	3249

Emergency Operations Communication Center (EOCC)

EOC	910 3rd Street, Gretna	2"	Watts	LF009M2QT	50719
EOC	910 3rd Street, Gretna	2 - 1/2"	Watts	LF009	4273
EOC	910 3rd Street, Gretna	2"	Watts	LF009M2QT	50825

Fire Station

EB Fire Command	834 S Clearview Pkwy	2 1/2"	Watts	LF009M2QT	50719
Station 13	4642 Calumet St	2"	unreadable	unreadable	unreadable
Station 19	455 Edwards Ave	4"	Watts	957	XR-0104

Fire Services

Fire Training Center Fire House	3221 River Road, Bridge City	.75"-hot water heater	Watts	007M3QT	216692
Main Classroom	3221 River Road, Bridge City	8"	Apollo	RPU4A	51754

Fleet Management

Fleet Central Garage West	1501 River Park Road, front side and in hot box	2"	Watts	009M20TRP	206783
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General Services

1st Parish Court	924 David Drive, Metairie	2"	watts	LF009M2QT	169079
1st Parish Court	924 David Drive, Metairie	3/4"	Watts	009M3QT	4400197
2nd Parish Court	100 Huey P. Long Ave, Gretna	3"	Watts	957	NC-1442
Bridge City Senior Center	1601 Bridge City Ave, Bridge City	2"	Watts	LF009M2QT	214151
Bridge City Senior Center	1601 Bridge City Ave, Bridge City	3/4"	Watts	LF009M3QT	40D200
Children's Advocacy Center	128 Wright Avenue, Terrytown	2"	Watts	LF009M2QT	5059

Central Plant	960 First Street, Gretna	3/4"	Watts	LF009M3QT	8444
Thomas Donelon	200 Derbigny Street, Gretna	6"	Watts	957	ND-0273
Thomas Donelon	200 Derbigny Street, Gretna	2"	Watts	LF009M2QT	171981
Health Unit - East Bank	111 N. Causeway Blvd, Metairie	3"	Watts	957	QA-3278
Health Unit - East Bank	111 N. Causeway Blvd, Metairie	3/4"	Watts	LF009M3QT	400203
Health Unit - East Bank	111 N. Causeway Blvd, Metairie	3/4"	Watts	LF009M3QT	9438
Health Unit – West Bank	1855 Ames Boulevard, Marrero	3"	Watts	957	NE-0362
Health Unit West Bank	1855 Ames Boulevard, Marrero	3/4"	Watts	LF009M3QT	12064
Health Unit West Bank	1855 Ames Boulevard, Marrero	3/4"	Watts	LF009M3QT	12079
Jefferson Parish Correctional Center	100 Dolhonde Street, Gretna	3/4"	Watts	LF009M3QT	110677
Jefferson Parish Correctional Center	100 Dolhonde Street, Gretna	1-1/2"	Watts	LF009M2QT	31803
Jefferson Parish Correctional Center	100 Dolhonde Street, Gretna	1-1/2"	Watts	LF009R	32174

Jefferson Parish Correctional Center	100 Dolhonde Street, Gretna	6"	Watts	957	pk-0249
Jefferson Parish Correctional Center	100 Dolhonde Street, Gretna	6"	Watts	957	nj-0051
Jefferson Performing Arts Center	6400 Airline Dr, Metairie	2"	Watts	LF009M2QT	172760
Jefferson Performing Arts Center	6400 Airline Dr, Metairie	1"	Watts	LF009M2QT	223710
Jefferson Performing Arts Center	6400 Airline Dr, Metairie	3/4"	Watts	LF009M2QT	303357
Jefferson Performing Arts Center	6400 Airline Dr, Metairie	1-1/4"	Watts	LF009M2QT	27917
Jefferson Senior Center	4518 Jefferson Highway	1 -1/4"	Watts	LF009M3QT	117754
Liberto Building	200 Huey P. Long Ave, Gretna	2"	Watts	LF009M2QT	213055
Local History Museum	519 Huey P. Long Ave, Gretna	1- 1/2"	Watts	LF009M2QT	118098
Marrero/Harvey Senior Center	4420 7th Street, Marrero	2"	Watts	LF009M2QT	1
Metairie Senior Center	265 N. Causeway Blvd, Metairie	2"	Watts	LF009M2QT	2"
Joseph S. Yenni Building	1221 Elmwood Park Blvd, Jefferson	4"	Watts	957	LC1963

Joseph S. Yenni Building	1221 Elmwood Park Blvd, Jefferson	1"	Watts	LF009M2QT	275788
Jeff Cap Community Center					
Dorothy B Watson	1300 Myrtle St, Metairie	2"	Watts	LF009M2QT	9883
Gretna	1700 Monroe St, Gretna	2"	Watts	LF009M2QT	229720
Gretna	1700 Monroe St, Gretna	3/4"	Watts	LF009M3QT	304296
Harvey	1501 Estalote St, Harvey	2"	Watts	LF009M2QT	324097
Woodmere	4028 Post Drive, Harvey	2"	Watts	LF009M2QT	237
Rose borne Alexander	1861 Ames Blvd, Marrero	1 - 1/2"	Watts	LF009M2QT	A36725
Jeff Cap Head Start					
Causeway	3420 N. Causeway Blvd, Metairie	2 -1/2"	Watts	LF009M2QT	5791
Jutland	1821 Jutland Dr, Harvey	1"	Watts	LF009M2QT	125124
Lapalco	2001 Lincolnshire Dr, Marrero	3"	Watts	957	RJ-3216
Terrytown	2315 Park Place, Gretna	2"	Watts	LF009M2QT	150083

Library

EB Regional	4747 W. Napoleon Ave, Metairie	1"	Watts	LF009M2QT	375160
EB Regional	4747 W. Napoleon Ave, Metairie	1"	Watts	LF009M2QT	320570
EB Regional	4747 W. Napoleon Ave, Metairie	1"	Watts	LF009M2QT	318621
EB Regional	4747 W. Napoleon Ave, Metairie	4"	Watts	957	MF-1246
North Kenner	630 W. Esplanade Ave, Kenner	2	Watts	LF009M2QT	4090
WB Regional	2751 Manhattan Blvd, Harvey	1"	Watts	LF009M2QT	307096
WB Regional	2751 Manhattan Blvd, Harvey	2"	watts	LF009M2QT	80356
Westwego	635 4th Street, Westwego	1 -1/2"	Watts	LF009QTM2	33742
River Ridge	8825 Jefferson Highway	2"	Watts	LF800M4QT	1324
River Ridge	8825 Jefferson Highway	2"	Watts	LF009M2QT	94499
River Ridge	8825 Jefferson Highway	3/4"	Watts	LF009M2QT	27392
River Ridge	8825 Jefferson Highway	6"	Ames	300055	1929921117

Recreation

West Bank Recreation

Bellemeade Walking Park	600 Bellemeade Blvd, North inside the fence, left side of the driveway	2"	Febco	765-2	H030264
Bridge City Playground	400 11th Street behind the concession stand	3/4"	Watts	LF009M3QT	B14428
Estelle Community Center	5012 Ehret Road front of bldg., in box	2"	Watts	LF009M2QT	218500
Estelle Gym/Playground	5801 Leo Kerner Parkway Left side of the bldg., in the box	2 - 1/2"	Watts	LF009M2QT	30661
Harold McDonald Bldg. Drake Playground	900 Drake Avenue Janitor's Closet	3/4"	Watts	LF009M3QT	A55704
Harvey Gym / Playground	2240 Alamo Avenue Front of Bldg.	2"	Wilkins	975XL	3148977
Johnny Jacob Pool	5851 5th Avenue Pump Room	2"	Watts	009M2QT	244811
Thomas Jefferson Park	9100 Jefferson Park	1"	Watts	LF800M4QT	50737
Terrytown Golden Age	620 Heritage Avenue front of the bldg., in the box	2"	Watts	009M2QT	300435
Terrytown Gym/Playground	641 Heritage Avenue Front, left side of gym	3"	Wilkins	475	4769

WB Office/ Warehouse	7437 Lapalco Blvd	2"	Aqua Shield	BFP4-C	2507-886
PARD Gym/Playground	5185 80 Arpent Road Concession Stand	2"	Watts	LF009M2QT	A54729
Thomas Jefferson Park	9100 River Road	1"	Watts	LF800M4QT	50737
Woodmere Playground	400 Glenmere Drive	2"	Watts	LF009M2QT	236889
East Bank Recreation					
Bright Gym	3401 Cleary Avenue inside tractor garage	1"	Watts	009M2QT	194062
Bucktown Marina	325 Metairie Hammond Hwy over levee, on right in the grass	6"	Watts	757DCDA-GV	LA-2480
Cleary Gym/Playground	3700 Civic Street front of the bldg., in vault	2"	Watts	LF009M2QT	50715
Delta Gym/Playground	8301 W. Metairie behind concession stand	2"	Watts	LF009M2QT	296974
Girard Gym/Playground	5300 Irving Street Right front bldg., in vault	2"	Watts	LF009M2QT	30697
Lasalle Park Office	6901 Stable Drive Office, front of bldg.	1"	Watts	LF009M2QT	A40203
Lasalle Park Garden	6901 Stable Drive Garden, Front left side	1"	Watts	LF800M4QT	939890

Lasalle Park	6600 Airline Drive 1st Base Dugout field #2	2"	Watts	909M1QT	347116
Lasalle Park Soccer Field	6600 Airline Drive Soccer field near Woodline	3"	Watts	957	SE-2468
Lemon Gym/ Playground	1307 S Causeway Blvd Vault in front of the gym	2"	Watts	LF009M2QT	282551
EB Main Office	6921 Saints Drive Side of bldg.	2"	Watts	LF009M2QT	66005
Miley Stadium	6716 W. Metairie Avenue Behind Rt Field wall, in green box	1 - 1/2"	Wilkins	720-A	T002371
Miley Softball Complex	6928 Saints Drive Behind Concession Stand	2"	Watts	LF009M2QT	108028
Owens Gym/Playground	11101 Newton Street Behind Concession Stand	2"	Watts	909	454752
Pontiff Gym/Playground	1521 Palm Street Sprinkler Room	2 - 1/2"	Watts	957	KG-2245
Rea Alario	6900 Saints Drive Back left side, in hot box	2 - 1/2"	Watts	LF909	21030616
River Ridge Meditation Park	9932 Jefferson Hwy Left front of park in green box	1 - 1/2"	Wilkins	975XL	4120304

Sewerage

Belt Press Building	2 Humane Way	4"	Kennedy	K8-RW	QK-1204
Blower Building	2 Humane way	2"	Febco	LF825Y	8104
Chlorine Building	2 Humane way	2"	Febco	LF825Y	18529
RAS Station 1	2 Humane Way	2"	Febco	LF825Y	J031887
RAS Station 2	2 Humane Way	2"	Febco	LF825Y	J001900
RAS Station 3	2 Humane Way	2"	Febco	LF825Y	J004067
Ras Station 4	2 Humane Way	2"	Febco	LF825Y	13D070
EB Treatment Plant Admin Bldg.	2 Humane Way	2"	Febco	LF825Y	J008146
Effluent Pump Building	2 Humane Way	1"	Watts	909RPZ	8512W
Effluent Pump Building	2 Humane Way	1"	Watts	909RPZ	8636
WB Office/Warehouse Building	1440 River Park Rd	2"	Watts	LF009RP	9530

EB Office/Warehouse Building	4901 Jefferson Hwy, Jefferson	2 -1/2"	Watts	LF009RP	3249
WB Maintenance Shop	1440 River Park Rd	2"	Watts	009M2OTRP	236897
Marrero Operations Building	6250 Lapalco Blvd, Marrero	2"	Watts	LF009M3QT	23024
Bridge City WWTP Office/Lab	1400 Hwy 90 W. Bridge City	6"	Watts	957	XH-1793
BC WWTP Belt Press	1400 Hwy 90 W. Bridge City	4	Watts	957	OG-1820
Transit					
EB Administration Facility	118 David Dr, Metairie	4"	Watts	957	3098

SECTION 6.0 – BID SPECIFICATIONS:

Backflow Inspection:

- Inspect, test, re-build, or replace backflow preventer(s).
- If an existing backflow preventer requires replacement, the successful bidder shall supply all parts, labor, and incidentals needed to replace the existing backflow with a WATTS or owner-approved equal backflow preventer.
- A Jefferson Parish Backflow Prevention Inspectors Report shall be completed on each backflow preventer. See Attachment “A”
- Report any pre-existing damages to the owner’s representative before any work begins.
- Notify the owner’s representative immediately of any deficiencies found during testing, re-building, or replacing.
- Supply and install new pipe insulation to any piping or backflow that is damaged or removed during inspecting, testing, rebuilding, or replacement. Insulation shall match the existing insulation size and appearance.
- If a backflow is rebuilt or replaced, a laminated tag shall be placed on the backflow with the month and year the work was performed.
- No work outside these specifications shall be performed without a separate purchase order issued by the requesting department.
- Schedule all shutdowns with the department’s representative two (2) days before any work begins.
- Within five (5) working days, return the completed Jefferson Parish Backflow Prevention Inspectors Report to the requesting department.
- Submit an individual invoice for each location to the requesting department.

SECTION 7.0 - HOURS OF WORK:

All work that will affect the normal operation of the building shall be performed after normal working hours, Monday through Friday, 5:00 p.m. through 6:00 a.m., or Friday from 5:00 p.m. through Monday at 6:00 a.m.

SECTION 8.0 – CONTRACT TERMS:

The terms of this contract shall be for three years, expiring at midnight on the day immediately preceding the third anniversary thereof. Jefferson Parish reserves the right to extend the contract for one (1) additional year upon mutual written agreement of the parties.

SECTION 9.0 – WARRANTY:

In the event a backflow preventer is rebuilt or replaced the successful bidder shall provide the following:

- A one (1) year warranty on all workmanship.
- A one (1) year warranty from the parts manufacturer.
- A copy of the workmanship and or manufacturers' product warranty shall be provided to the owner representative at the completion of each project.

SECTION 10.0 – PERMITS:

Bidder shall obtain any and all permits as required by the Jefferson Parish Department of Inspection and Code Enforcement and any municipality where work is being performed if applicable.

The bidder shall be responsible for the payment of these permits. All permits must be obtained before the start of any project requiring permits.

SECTION 11.0 – START OF WORK CONFERENCE AND NOTICE TO PROCEED:

- A "Start of Work Conference" shall be held between the successful bidder and the owner before any work commences.
- No work shall be performed until the successful bidder receives a written "Notice to Proceed" from the requesting department before any work begins.

ATTACHMENT "A"



Revised Test Form: 5-23-13

Jefferson Parish Department of Inspection and Code Enforcement Plumbing Department Suite 101

BACKFLOW PREVENTION INSPECTORS REPORT

Date: _____ Record #: _____

L.M.P Name: _____

Signature

Print Name

J.P. Business Name: _____ Address: _____

Owner Name: _____ Address: _____

Manufacturer: _____ Model: _____ Size: _____

Serial#: _____ Location: _____

Reduced Pressure Principle Assembly

Check Valve #1	Check Valve #2	Relief Valve
Held at _____ PSID	Held at _____ PSID	Opened at _____ PSID
Closed Tight <input type="checkbox"/>	Closed Tight <input type="checkbox"/>	Did Not Open <input type="checkbox"/>
Leaked <input type="checkbox"/>	Leaked <input type="checkbox"/>	

Valve Repaired Yes No

Replaced Yes No

If replaced, please fill in new information below:

Manufacturer: _____ Model: _____ Size: _____

Serial#: _____

INITIAL TEST

Date: _____ Time: _____ Certified Tester #: _____

Passed Failed

Test By (Signature): _____ Print Name: _____

I the above signed do certify the valve listed was in good working condition at the time of the test.

DATE: 7/31/2024

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00145776

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

PURCHASING SPECIALIST:
SFOLSE@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 8/27/2024 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 136353 and/or Resolution No. 141125 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the Purchasing Specialist's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge any Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 136353 or 141125 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted as per the appendix instructions. Failure to submit applicable certifications per the appendix instructions will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED
SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>THREE YEAR CONTRACT TO FURNISH ALL LABOR MATERIALS & EQUIPMENT TO INSPECT, TEST, REBUILD & REPLACE BACKFLOW PREVENTERS FOR VARIOUS JEFFERSON PARISH BUILDINGS MAINTAINED BY GENERAL SERVICES.</p> <p>0010 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 3/4" BACKFLOW PREVENTERS</p> <p>DEPARTMENT OF GENERAL SERVICES</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PROVIDE A THREE (3) YEAR CONTRACT TO PERFORM ANNUAL TESTING, TROUBLESHOOTING, REPAIRING, REBUILDING, AND REPLACING VARIOUS BACKFLOW PREVENTERS AT VARIOUS JEFFERSON PARISH FACILITIES.</p>	\$	\$
2	1.00	JOB	<p>0020 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 3/4" BACKFLOW PREVENTER</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p>	\$	\$
3	1.00	JOB	<p>0030 - REBUILD & TEST 3/4" BACKFLOW PREVENTERS</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p>	\$	\$
4	1.00	JOB	<p>0040 - REBUILD & TEST 3/4" BACKFLOW PREVENTERS</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p>	\$	\$
5	1.00	JOB	<p>0050 - REPLACE & TEST 3/4" BACKFLOW PREVENTERS</p> <p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
6	1.00	JOB	<p>(6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY) ALL PARISH HOLIDAYS</p> <p>0060 - REPLACE & TEST 3/4" BACKFLOW PREVENTERS</p>	\$	\$
7	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0070 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1" BACKFLOW PREVENTERS</p>	\$	\$
8	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0080 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1" BACKFLOW PREVENTERS</p>	\$	\$
9	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0090 - REBUILD & TEST 1" BACKFLOW PREVENTERS</p>	\$	\$
10	1.00	JOB	<p>NORMAL WORKING HOUR (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0100 - REBUILD & TEST 1" BACKFLOW PREVENTERS</p>	\$	\$
11	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0110 - REPLACE & TEST 1" BACKFLOW PREVENTERS</p> <p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	1.00	JOB	<p>SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES. STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0120 - REPLACE & TEST 1" BACKFLOW PREVENTERS</p> <p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p>	\$	\$
13	1.00	JOB	<p>0130 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1-1/4" BACKFLOW PREVENTERS</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p>	\$	\$
14	1.00	JOB	<p>0140 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1-1/4" BACKFLOW PREVENTERS</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p>	\$	\$
15	1.00	JOB	<p>0150 - REBUILD & TEST 1-1/4" BACKFLOW PREVENTERS</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p>	\$	\$
16	1.00	JOB	<p>0160 - REBUILD & TEST 1-1/4" BACKFLOW PREVENTERS</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p>	\$	\$
17	1.00	JOB	<p>0170 - REPLACE & TEST 1-1/4" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
18	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0180 - REPLACE & TEST 1-1/4" BACKFLOW PREVENTERS</p>	\$	\$
19	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0190 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$
20	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0200 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$
21	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0210 - REBUILD & TEST 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$
22	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0220 - REBUILD & TEST 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$
23	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0230 - REPLACE & TEST 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
24	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0240 - REPLACE & TEST 1-1/2" BACKFLOW PREVENTERS</p>	\$	\$
25	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0250 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 2" BACKFLOW PREVENTERS</p>	\$	\$
26	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0260 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 2" BACKFLOW PREVENTERS</p>	\$	\$
27	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0270 - REBUILD & TEST 2" BACKFLOW PREVENTERS</p>	\$	\$
28	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0280 - REBUILD & TEST 2" BACKFLOW PREVENTERS</p>	\$	\$
29	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0290 - REPLACE & TEST 2" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
30	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0300 - REPLACE & TEST 2" BACKFLOW PREVENTERS</p>	\$	\$
31	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0310 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$
32	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0320 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$
33	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY & ALL PARISH HOLIDAYS)</p> <p>0330 - REBUILD & TEST 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$
34	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0340 - REBUILD & TEST 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$
35	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY & ALL PARISH HOLIDAYS)</p> <p>0350 - REPLACE & TEST 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
36	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND SIZE NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0360 - REPLACE & TEST 2-1/2" BACKFLOW PREVENTERS</p>	\$	\$
37	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0370 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 3" BACKFLOW PREVENTERS</p>	\$	\$
38	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0380 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 3" BACKFLOW PREVENTERS</p>	\$	\$
39	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0390 - REBUILD & TEST 3" BACKFLOW PREVENTERS</p>	\$	\$
40	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0400 - REBUILD & TEST 3" BACKFLOW PREVENTERS</p>	\$	\$
41	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0410 - REPLACE & TEST 3" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
42	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0420 - REPLACE & TEST 3" BACKFLOW PREVENTERS</p>	\$	\$
43	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0430 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 4" BACKFLOW PREVENTERS</p>	\$	\$
44	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0440 - TEST OPERATION & PERFORM ANNUAL INSPECTION 4" BACKFLOW PREVENTERS</p>	\$	\$
45	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0450 - REBUILD & TEST 4" BACKFLOW PREVENTERS</p>	\$	\$
46	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0460 - REBUILD & TEST 4" BACKFLOW PREVENTERS</p>	\$	\$
47	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0470 - REPLACE & TEST 4" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
48	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0480 - REPLACE & TEST 4" BACKFLOW PREVENTERS</p>	\$	\$
49	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0490 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 6" BACKFLOW PREVENTERS</p>	\$	\$
50	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0500 - TEST OPERATION & PERFORM ANNUAL INSPECTION ON 6" BACKFLOW PREVENTERS</p>	\$	\$
51	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0510 - REBUILD & TEST 6" BACKFLOW PREVENTERS</p>	\$	\$
52	1.00	JOB	<p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0520 - REBUILD & TEST 6" BACKFLOW PREVENTERS</p>	\$	\$
53	1.00	JOB	<p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>0530 - REPLACE & TEST 6" BACKFLOW PREVENTERS</p>	\$	\$

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00145776

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
54	1.00	JOB	<p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>NORMAL WORKING HOURS (6:00 AM TO 4:00 PM, MONDAY THRU FRIDAY)</p> <p>0540 - REPLACE & TEST 6" BACKFLOW PREVENTERS</p> <p>PRICE SHALL INCLUDE ALL LABOR, MATERIALS AND EQUIPMENT NEEDED TO REPLACE THE EXISTING BACKFLOW PREVENTER WITH A NEW BACKFLOW PREVENTER OF EQUAL QUALITY AND NEEDED TO PROVIDE PROPER FLOW AND SAFETY PER PARISH AND STATE CODES.</p> <p>AFTER NORMAL WORKING HOURS (4:00 PM FRIDAY TO 6:00 AM MONDAY, & ALL PARISH HOLIDAYS)</p> <p>***PLEASE SEE ATTACHED SPECIFICATIONS***</p>	<p>\$</p> <hr/>	<p>\$</p> <hr/>

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 136353 or No. 141125, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or her designee, with the concurrence of the Director of Risk Management or her designee, may agree on a case-by- case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. **Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date.** Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. **Failure to comply will cause the bid to be rejected.** The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Parish of Jefferson, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

WORKER'S COMPENSATION INSURANCE

As required by Worker's Compensation Law of the State of the Contractor's headquarters. Employer's Liability is included, with minimum limits of \$500,000 per occurrence, except it shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act.

With a Waiver of Subrogation in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council, and any other entities who may require waivers by specific contract.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the

bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

COMMERCIAL GENERAL LIABILITY

Limits of not less than the following: \$1,000,000.00 Combined Single Limit Per Occurrence; 2 million General Aggregate for bodily injury and property damage.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

BUSINESS AUTOMOBILE LIABILITY

Limits of not less than the following: Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence. Property Damage Liability \$1,000,000.00 each occurrence. Liability coverage to be provided for Any Auto or for ALL Owned Autos and Hired and Non-owned Autos.

With a Waiver of Transfer of Rights of Recovery Against Others to Us in favor of The Parish of Jefferson, its Districts, Departments, Agencies and Employees under the direction of the Parish President and the Parish Council.

Note: This category may be omitted if bidders do not/will not utilize vehicles for the project AS DETERMINED BY Risk Management and Parish Attorney's Office after properly requesting a deviation as discussed above. Bidder must request a deviation prior to bid opening and may be given an automobile insurance declaration affidavit to execute. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE - An umbrella policy or excess may be used to meet minimum requirements. Certificate of Insurance must state which coverage the Umbrella sits over.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.