

- **General Conditions:**

- Contractor has the sole and exclusive right, authority, license, and easement during the term of this agreement to install all equipment and accessories pertaining to the Satellite TV service to be installed by the contractor with the right to reconstruct, improve, repair, enlarge, change the size of, remove or partially disconnect such facilities or any of them on the system. Contractor shall be responsible for and shall determine at its sole discretion, the placement, arrangement and positioning of the equipment and accessories comprising the system subject to facility administrative approval for security reasons.
- Contractor shall perform its installation and service work to provide products and service as determined by the Agency in good and workmanlike manner and to be responsible for and remedy any damages, injury or loss to the premises or to any person resulting from its acts or omissions. Contractor shall take all reasonable precautions for the safety of employees and shall provide all reasonable protection to prevent damage, injury or loss to all employees of their company and other persons who may be affected thereby. All work, materials, and equipment shall be installed at the facility and other property on the premises or adjacent thereto. Any equipment owned by the Agency, the Contractor agrees to maintain said cables, installation and equipment, at no cost to the Agency.
- Contractor shall adjust the channel lineup according to Agency needs, including but not limited to adding and or deleting channels, or exchanging like channel for like channels, (i.e. movie channel to movie channel) during the contract period with a 30 day notice by the Agency.

- **Requirements:**

- Contractor's representatives are subject to passing a background check. Contractor's representatives shall follow all institutional policies and procedures while performing work on facility grounds.
- All visitors are subject to a search of their vehicles, possessions and persons. This is necessary to preclude the introduction of weapons, ammunition, explosives, cell phones, alcohol, escape devices, drugs and drug paraphernalia, or other forbidden items or contraband into the prison environment. All searches of visitors shall be conducted in accordance with Department Regulation No. C-02-005 and Penitentiary Directive No. 09-004 and 09.004A.
- Contractor shall remain in compliance with the current Agency department regulation regarding television viewing by offenders. Reference the restrictions listed in Section 5B of Department Regulation No. B-08-11. A copy will be provided to the successful Contractor.

- **Working Hours:**

- All work shall be performed during normal business hours:
  - 7:30 AM – 3:30 PM Monday – Friday.
  - State Holidays will be excluded from these working hours.

RFx No.: 3000023332

\*Site Visit\*Fax Bid\* Satellite TV Services – DOC/RLCC

- **Agency Contacts for Site Visit:**

Myers Garvin  
[myers.garvin@la.gov](mailto:myers.garvin@la.gov)

- **Monthly Services:**

- Total of 93 TV's in the following areas:
  - Cajun – 16 TV's
  - Cajun 2 – 16 TV's
  - Cajun 3 – 16 TV'S
  - Hope – 16 TV's
  - Crawdad – 29 TV's
- The Contractor shall furnish the Agency with a 24 hour a day phone number. At no time should the Agency be without service for more than 24 hours.
  - Phone Number: \_\_\_\_\_
- The Contractor shall adjust the channel lineup according to institutional needs, including, but not limited to adding and or deleting channels, or exchanging like channels for like channels (i.e.: movie channel for movie channel) during the contract period with a thirty (30) day notice by the Agency.
- Billing to be made on a monthly basis.
- Agency reserves the right to terminate this agreement should the vendor fail to provide Satellite TV service under this agreement.
- Agency reserves the right to increase or decrease the amount of receivers. Contractor is to state the cost of service for each receiver should the Agency exercise its right to increase or decrease quantities.
- **Monthly unit price is based on:**

**93 TV's x Price per Receiver = \$Price/month**

**\$\_\_\_\_ per receiver**

- TV channels to be provided, but not limited to:
  - A&E
  - ABC - KLAX
  - ABC Family
  - AMC
  - Animal Planet
  - Cartoon Network
  - CBS
  - CNBC
  - CNN
  - CSPAN
  - CW - CW
  - Discovery
  - ESPN

Attachment B – Specifications

RFx No.: 3000023332

\*Site Visit\*Fax Bid\* Satellite TV Services – DOC/RLCC

- ESPN 2
- ESPN U
- EWTN
- FOX - WNTZ
- FOX News
- FX
- Headline News
- History Channel
- Home and Garden TV
- LIFETIME
- MSNBC
- NBC - KLPA
- Nickelodeon
- PBS - KLPA
- Sportsman Channel
- TBS
- TCM
- TNT
- TV Land
- TWC
- USA Network