

July 31, 2024

ADDENDUM NO. 1

PROPOSAL TO PERFORM LAWN MAINTENANCE SERVICES AT THE NEW IBERIA RESEARCH CENTER, LOCATED ON THE CAMPUS OF UNIVERSITY OF LOUISIANA AT LAFAYETTE, NEW IBERIA, LOUISIANA, AS SHOWN IN THESE SPECIFICATIONS,

Due Tuesday, August 06, 2024 2:00PM Solicitation No. 25020

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Responses to vendor questions:

Vendor question:	Department response:
(1) Please provide current contract	Please see bid recap for file no. 20014 attached. As those prices were still valid since no escalations were written on that contract.
(2) Please provide previous bid tab.	Please see bid recap for file no. 20014 attached.
(3) On the maps provided, it is indicated that Area 11 will not be included in the scope of this RFP. However, Area 11 is included in the total square footage tabulation for “contracted lawn care areas” on page 11. Please indicate if this area will be included.	Part of Area 11 is included in the RFP. The area around it that borders Vortex Rd. is not included.
(4) “Services Required” on page 9 indicates a mowing service frequency of 36 cycles per year. “A. Mowing” on page 10 indicates 32 cycles per year, while the provided sample schedule shows 37 cycles per year. Please indicate the correct requested mowing frequency.	36 cuts
(5) Should the structures indicated as “C06 Housing (Future)” on the Area 3 – North Campus map be included under this RFP? Should the non-hatched area including these structures, a pond, and shooting range be excluded completely?	No
(6) Should MSDS sheets for chemicals to be utilized be provided with initial bid submittal?	No - but we reserve the right to approve which chemical is applied
(7) Please define “semi-annual” bed maintenance around building 34. Does this refer to maintenance twice per year or maintenance every other year?	Twice per year.
(8) Will escalations be allowed between the additional 12-month extensions after the base period? If so, is there a maximum allowable percentage increase per year for renewals?	No



Vendor question:	Department response:
(9) Can natural debris be disposed of on-site?	Small debris yes.
(10) Please confirm that the requested bed maintenance schedule in April and October implies exactly 2 total annual visits for plant trimming, mulch application, and fertilizer application.	Yes. Two visits per year.
(11) Do any bed areas requiring maintenance exist outside of those around building 34?	No.
(12) Please clarify the mulch type to be installed in beds. Will there be a mix of natural cypress and cedar depending on area?	Cypress.
(13) Are there any costs associated with the "G. Personnel Training" as shown on page 12 of 20 that the contractor will be responsible for paying? If so, what are these costs, per employee?	No.

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet
Director of Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ **Signature:** _____

20014 - LAWN MAINTENANCE SERVICES (NIRC) RENEWABLE CONTRACT			ROTOLO CONSULTANTS		MONTGOMERY OUTDOOR SPECIALISTS		AK AFFORDABLE				
Due	20-Jun-19	2:00 PM									
DEPARTMENT:	NEW IBERIA RESEARCH CENTER										
REQUISITION NO.	R1606795										
MANDATORY BID REQUIREMENTS											
	1.	CERTIFICATION STATEMENT	YES		YES		YES				
	2.	BID FORM	YES		YES		YES				
	3.	CERTIFICATION	SUBMITTED FOR REVIEW		SUBMITTED FOR REVIEW		SUBMITTED FOR REVIEW				
		DESCRIPTION	PER VISIT	ANNUAL	PER VISIT	ANNUAL	PER VISIT	ANNUAL	PER VISIT	ANNUAL	
1	42	COST PER VISIT/CUT... ANNUAL	\$ 1,970.00	\$ 82,740.00	\$ 1,973.00	\$ 82,866.00	\$ 1,250.00	\$52,500.00		\$ -	
		PAYMENT TERMS	NET 30		NET 30		NET 30				
		SITE VISIT LISTED	YES		YES		YES				
		ADDENDA ACKNOWLEDGED (IF ANY)	N/A		N/A		N/A				
Vendor comments/notes:			NONE		NONE		NONE				
Purchasing comments/notes:			LA CONTRACTOR'S LICENSE 29959				LA CONTRACTOR'S LICENSE 66355				
Awarded By:			NO ADDENDA REQUISITION APPROVED AT \$52820/YEAR								
Date:											