



Purchasing Office
P.O. Box 40197 • Lafayette, LA 70504-0197
Office: (337) 482-5396
Fax: (337) 482-5059

July 19, 2024

ADDENDUM NO. 1

PROPOSAL FOR ACQUIRE MULTIPLE OPERATING LEASES FOR UP TO SIX (6) SHUTTLES, ON A LEASE ONLY BASIS FOR THE OFFICE OF TRANSPORTATION SERVICES LOCATED ON THE UNIVERSITY OF LOUISIANA AT LAFAYETTE CAMPUS, LAFAYETTE, LOUISIANA AS SHOWN IN THESE SPECIFICATIONS, UPON AWARD THROUGH JUNE 30, 2025.

Due Tuesday, August 13, 2024 2:00PM Solicitation No. 25018

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Responses to vendor questions:

Table with 2 columns: Vendor question and Department response. Vendor question: (1) Do these shuttles have to be brand new? Our company offers annual leases to schools, but our rental fleet dates from 2019 to present. Department response: Equipment shall be 2016 model year or newer. Age of shuttles should not exceed ten (10) years.

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet
Director of Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: \_\_\_\_\_ Signature: \_\_\_\_\_