

July 19, 2024

ADDENDUM NO. 1

PROPOSAL FOR FURNISHING BROADCASTING EQUIPMENT FOR THE ATHLETICS BROADCAST PRODUCTIONS AT THE UNIVERSITY OF LOUISIANA AT LAFAYETTE, LOUISIANA, AS SHOWN IN THESE SPECIFICATIONS.

Due Tuesday, August 13, 2024 2:00PM Solicitation No. 25019

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Responses to vendor questions:

Vendor question:	Department response:
<p>(1) Please provide the actual address for delivery on the products as in your documents, you only provide a PO Box. We cannot calculate freight cost</p>	<p>Delivery Address: Cox Complex 201 Reinhardt Drive Lafayette, Louisiana 70506</p>
<p>(2) <u>In first section of your document you state:</u></p> <p>General Instructions to Bidders (page 1 of 16)</p> <p>7. Bid prices shall include all delivery charges paid by the vendor, F.O.B. UL-Lafayette <u>Destination</u>, unless otherwise provided in the solicitation.</p> <p><u>Lastly in your document you state:</u></p> <p>BID SHEET (page 14 or 16)</p> <p>You have a shipping line item on this sheet. SHIPPING/HANDLING \$</p> <p>Is it your intention to have shipping cost added as a line item or is this merely boiler plate and we reject adding cost to this line?</p>	<p>Just means “estimated” shipping cost must be added to the bid sheet if shipping will be charged. It cannot be added to an invoice after the fact.</p>
<p>(3) 40. SITE VISIT/CONTACT INFORMATION (page 6 of 16)</p> <p><u>It is the responsibility of the prospective bidder to visit and examine the jobsite</u>, take measurements to his/her own satisfaction and determine conditions under which work is to be done. Owner will not accept responsibility for conditions which careful examination of premises would have shown existed. <u>To visit jobsite and for further information, prospective bidder is to contact BidQuestions@louisiana.edu. Since the site visit is mandatory, it is much preferred to have a written record of the correspondence for each site visit request.</u> So, please do not contact us by phone unless you do not receive a response to your request after 48 hours.</p>	<p>Please disregard language regarding mandatory site visits. Site visits are not mandatory for this solicitation.</p>



Purchasing Office
P.O. Box 40197 • Lafayette, LA 70504-0197
Office: (337) 482-5396
Fax: (337) 482-5059

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at BidQuestions@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Kristi Montet
Director of Procurement and Travel
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ **Signature:** _____