

Office of State Procurement  
State of Louisiana  
Division of Administration

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

July 10, 2024

**ADDENDUM NO. 01**

Your reference is directed to RFX Number 3000023168 for the Invitation to Bid (ITB) for the State of Louisiana – Blister Cards for DOC-LSP which is currently scheduled to open at 10:00 am CT on 07/16/24.

The following changes are to be made to the referenced solicitation:

\*\*\*\*\*

**Questions from the Vendor and State's Responses:**

**Vendor Question 1.** *Can you please provide artwork or actual images of finished product?*

**State's Response:** *Please see Attachment C – Photo Examples.*

**Vendor Question 2.** *What was the total dollar amount associated with this contract last year?*

**State's Response:** *Approx. \$105,000 used this FY.*

**Vendor Question 3.** *Ordering schedule listed on contract advises, agency can order 1-xxx at any time. Could you provide a more specific timeline of ordering? Or if you have an order schedule for last year?*

**State's Response:** *No specific timeline. It is as needed*

\*\*\*\*\*

**Page 2 of RFX currently reads:**

Bid Documents Include:

Attachment A – Special Terms and Conditions – Pages 1-7

Attachment B – Online Bidding Instructions – Pages 1-10

**Page 2 of RFX changed to read:**

Bid Documents Include:

Attachment A – Special Terms and Conditions – Pages 1-7

Attachment B – Online Bidding Instructions – Pages 1-10

Attachment C – Photo Examples – Pages 1-8

\*\*\*\*\*

**Adding Attachment C – Photo Examples – Pages 1-8.**

\*\*\*\*\*

All else remains as on original Invitation to Bid.

\*\*\*\*\*

**THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_ By: \_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3<sup>rd</sup> Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_ By: \_\_\_\_\_

By: Chase Williams  
Office of State Procurement  
Telephone No. 225-342-4821  
Email: [chase.williams@la.gov](mailto:chase.williams@la.gov)