

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

July 12, 2024

ADDENDUM NO. 01

Your reference is directed to RFx Number 3000023191 for the Invitation to Bid (ITB) for the State of Louisiana – Universal Laser Equipment for DOC-PE, which is currently scheduled to open at 10:00:00 CT on 07/16/2024.

Questions from the Vendor and State’s Responses:

Vendor Question 1. *I did want to confirm the "software" that is required. The standard package is the Universal Control Panel which is the material database and machine interface. There are optional software 1-touch photo used for photo engraving and direct import to allow for a wider array of file types to be used and direct importing into the system. Lastly is the design software to create files. Please confirm which software/s are required so that we can quote the accurate bid. Thank you*

State’s Response: *All we need is a driver package to run the laser. As for the design packages we use correll.*

Vendor Question 2. *I just wanted to clarify in bid SOLICITATION 3000023191, does it need an installation and training? Can you confirm if the contract is for one year? Does it need maintenance?*

State’s Response: *It does not need installation or training, and it is a one-time purchase, not a contract. The item in question does not need maintenance by vendor.*

RFx Currently Reads: Scheduled to open at 10:00 AM on July 16, 2024.

RFx Changed to Read: Scheduled to open at 10:00 AM on July 23, 2024.

Line 1 of RFx changed to include:

* Unit must be compatible with Correll Design System

Specify if Model Bidding is Compatible with Correll Design System: Yes: ___ No: ___

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Chase Williams
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