Office of State Procurement

State of Louisiana

Division of Administration

**Jay Dardenne**

**Commissioner of Administration**

**John Bel Edwards**

**Governor**

1201 N. Third Street  Suite 2-160  P.O. Box 94095  Baton Rouge, Louisiana 70804-9095  (225) 342-8010

Fax (225) 342-9756

OSP Help Desk Email: DOA-OSP-Helpdesk@LA.Gov

DOA-Professional Contracts Helpdesk Email: DOA-PCHelpdesk@LA.Gov
Vendor Inquiry Email: Vendor\_Inq@LA.Gov

An Equal Opportunity Employer

**May 30, 2024**

**ADDENDUM NO. 01**

Your reference is directed to RFx Number 3000022911 for the Invitation to Bid for the State of Louisiana – HID Element UV Printer System – OTS/PSS*,* which is currently scheduled to open at 10:00 am CDT on June 19, 2024.

The following changes are to be made to the referenced solicitation:

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**Page 1 of the Invitation to Bid currently reads, “Opening Date: 6/19/2024”**

**Page 1 of the Invitation to Bid changed to read: Opening Date: 6/21/2024”**

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**Page 2, of Attachment A – Special Terms and Conditions currently reads:**

**Calendar of Events:**

Deadline to receive written inquiries: 6/5/2024

Deadline to answer written inquiries: 6/12/2024

Bid Opening Date and Time: 6/19/2024 @ 10:00 A.M. (Central Time)

**Page 2, of Attachment A – Special Terms and Conditions changed to read:**

**Calendar of Events:**

Deadline to receive written inquiries: 6/5/2024

Deadline to answer written inquiries: 6/12/2024

Bid Opening Date and Time: 6/21/2024 @ 10:00 A.M. (Central Time)

All else remains as on original bid.

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**This addendum is hereby officially made a part of the referenced SOLICITATION.**

**ACKNOWLEDGEMENT:** If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail to, by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REVISION:** If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail, or by hand delivery or courier to: Office of State Procurement, 1201 N. 3rd Street, Claiborne Building, Ste. 2-160, Baton Rouge, LA 70802, and indicate the RFx number and the bid opening date and time on the outside of the envelope for proper identification, or by fax to: (225) 342-9756. Electronic transmissions other than by fax are not being accepted at this time

**Revisions received after bid opening shall not be considered and you shall be held to your original bid.**

Revision:

For: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Andy McKnight

 Office of State Procurement

 Telephone No. 225-342-4832

 Email: Raymond.McKnight2@LA.GOV