



McNEESE
STATE UNIVERSITY
A Member of the University of Louisiana System

PURCHASING DEPARTMENT
P. O. BOX 92415
LAKE CHARLES, LA 70609
PH: 337-475-5064
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ADDENDUM 03

DATE: June 24, 2024

BID #L2500001 : Campus Grounds Maintenance

SCHEDULED TO OPEN ON Friday, June 28, 2024 AT 9 :00 A.M.

REVISION TO THE REFERENCED SOLICITATION/BID AS STATED BELOW:

- **SEE THE ATTACHED DOCUMENT FOR QUESTIONS AND ANSWERS PERTAINING TO THIS BID.**
- **ALL OTHER SPECIFICATIONS REMAIN THE SAME.**

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION FOR BID.

ACKNOWLEDGEMENT:

VENDOR MUST RETURN THIS ACKNOWLEDGEMENT ALONG WITH THE BID.

VENDORS WHO FAIL TO EXECUTE AN ACKNOWLEDGEMENT SHALL NOT BE CONSIDERED FOR BID AWARD.

ADDENDUM ACKNOWLEDGED:

VENDOR: _____

Signature: _____

Print: _____

I APOLOGIZE FOR ANY INCONVENIENCE THIS MAY HAVE CAUSED.

KAYLA DeVILLIER
PROCUREMENT SPECIALIST II
McNeese State University

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1. It was stated in the mandatory pre-bid meeting that there would be alterations to the map given in the original invitation to bid; can you please confirm?
There will be no alterations to the map.
2. Can you please provide the sign in sheet from the mandatory pre bid meeting?
See Addendum 01
3. On the last page of the request to bid, it states that reel mowing is required and highlights the track interior and the soccer field. On that same page, it also states 'Included in Base Bid Athletic Campus'; is the athletic campus or athletic field separate from this request to bid?
No, it is not.
4. During the mandatory pre-bid meeting, it was said that mowing should take place during the times of 7:30a.m. to 6:00p.m.; does this time window apply to weekend days of Saturday and Sunday as well?
*Work should be conducted Monday through Friday, 7:00 Am – 6:00 PM.
Exceptions will be made on a case by case basis on both time and weekends.*
5. Are contractors allowed contract escalation increases, based on the Consumer Price Index, each renewal contract year?
Contractor can request increases at renewal but that does not mean it will be awarded.
6. On PDF page 4 of the request for bid, it says 'number of visits may be more or less due to weather conditions'. Will additional cuts be treated as billable items or should bidders incorporate additional cuts into their bids?
Additional cuts will be billable and less cuts will be deducted.
7. In the 'line-item cost for additional services' section of the request for bid, is McNeese requesting an hourly rate for mowing areas outside the scope of work?
Yes
8. Can you please provide the total mulch quantity that will be provided by McNeese?
It is approximately 200 yards; it can vary depending on the needs.
9. Will the beds in the quad and John McNeese Park be the only beds that will receive pre and post emergent herbicides?
Yes
10. How many applications or bed pre and post emergent should contractors apply each year?
Whatever is necessary to keep the beds free of weeds, through either manual removal or the proper use of pre and post emergent herbicides.
11. How many applications of fertilizers should contractors apply each year? Are the fertilizations only for bed areas in the quad and John McNeese Park?
Only for the quad and John McNeese Park and will be whatever it takes to maintain the beds.
12. Are contractors responsible for herbicide and fertilization applications to the turf areas? If so, can you please specify how many applications McNeese desires per year?
No
13. Are contractors responsible for maintaining all the bed areas throughout the entire campus?
No, as stated on the drawings, the quad and John McNeese Park only.
14. Are contractors allowed to spray pre and post emergent herbicide applications on beds that are not within the quad or John McNeese Park?
No, these other beds on campus are maintained by McNeese Grounds Department.

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15. Will contractors be responsible for tree pruning throughout the campus or just the trees in the quad and John McNeese Park?
Just the trees in the quad and John McNeese Park.
16. Do the bidders have to sign each page that is labeled 'THIS IS NOT A PURCHASE ORDER'?
Yes, as it states at the bottom of each page, "Bid must be signed below." All pages MUST be signed.
17. On PDF page 7 of the specifications regarding the soccer field, it states that the bid specifications have more detailed information in the attached bid specifications, but the specifications do not give a detailed description of services for the soccer field and track field. Can you please provide the detailed specifications for these areas?
See Addendum 02
18. Will the bidders and their prices be read aloud at the bid opening meeting?
The vendor and unit price for each line item of each bid submission will be read aloud.
19. Is it McNeese's intent to award the entire contract to one bidder or will it be splitting the contract amongst the bidders?
Per the Standard Terms & Conditions to Bidders page: AWARD OF BID: McNeese State University reserves the right to award items separately, grouped, or on an all-or-none basis, and to reject any or all bids and waive any informalities incident thereto.
20. Is the large softball diamond field included if so, does this require a reel mower?
Softball diamond field is NOT included because it is artificial turf.
21. Is Joe Miller Ball Park included if so, does this require a reel mower?
Joe Miller Ball Park is NOT included because it is artificial turf.
22. Is Cowboy Stadium included?
Cowboy Stadium is NOT included because it is artificial turf.
23. Are the landscapers responsible for all the large parking lots as in policing trash and blowing off debris.
Landscapers are responsible for any all and trash, grass clippings, etc. that are produced from the work they are performing. Day to day cleaning operations is conducted by the university grounds
24. Are the questions and concerns for this request to bid due today at noon as the bid specifications state that all questions are due Friday 6-21-2024 at 1:00pm? If not, are we still allowed to ask questions up until the previously stated time?
Per the bid specifications: All questions were due Friday, June 21, 2024 by 1:00pm.
25. Aside from the additional of locations in regard to the previous contract specifications, are the specifications for this bid the exact same as the current contract?
With some minor modifications.