

Office of State Procurement
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

June 11, 2024

ADDENDUM NO. 01

Your reference is directed to RFX Number 3000023023 for the Invitation to Bid (ITB) for the State of Louisiana – Auditorium Curtains - DPS, which is currently scheduled to open at 10:00 AM CT on 06/11/24.

The following changes are to be made to the referenced solicitation:

Questions from the Vendor and State's Responses:

Vendor Question 1. There are 8 curtains total covering the windows in the Lobby. Are there a couple damaged that they are wanting to change while leaving the others up?

State's Response: We have a total of eight (8) curtains in the lobby that are to be replaced. See revised Scope of Work

Vendor Question 2. Stage Ceiling Curtains – The quantity is listed 20 and that is an accurate description of what they have up there now. They evidently bought some small 4'W x 4'H pieces of curtain and tied them up on the pipes and pinned them together to make it look like one long piece of curtain. We can accomplish this with just 3 panels of curtain.

The Valance is the front curtain hanging in front of the big curtains that opens and closes. It is made out of the same material as the lobby curtains.

The 2 Borders are each one long panel with no seams that run the entire width of the stage and hide the tracks on the sides and rear of the stage, thus the quantity goes from 20 to 3.

State's Response: Correct, the 4X4 curtains were only in place as a temporary fix. You are welcome to replace them with two curtains that span the length of the ceiling. Per attachment B Scope of Work new curtains may be different sizes/quantities but they must cover the entire area that the existing curtains cover.

Vendor Question 3. Rear and Side Stage Curtains – Quantity is listed as 11 and that is an accurate description of what is there now but we can accomplish the same thing with fewer panels.

The Rear Curtains are now 5 separate panels all pinned together to try and stop the light from coming through from behind. We would do this with two large panels that meet in the middle of the stage.

The Side Curtains are 6 Panels and that is what we will provide as well thus the total number of panels is 8: 2 rear and 6 sides

State’s Response: Per attachment B Scope of Work new curtains may be different sizes/quantities but they must cover the entire area that the existing curtains cover.

RFx Currently Reads: Scheduled to open at 10:00 AM on June 11, 2024.

RFx Changed to Read: Scheduled to open at 10:00 AM on June 18, 2024.

Replacing Attachment B – Scope of Work– Page 1 in its entirety.

All else remains as on original Invitation to Bid.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: If you have already submitted your bid and this Addendum does not cause you to revise your bid, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgement by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of its bid.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your bid and this Addendum requires you to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to bid opening by mail or delivery by hand or courier to: Office of State Procurement, 1201 N. 3rd Street, Ste. 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-9756, and indicate the RFX number and the bid opening date and time on the outside of the envelope for proper identification. Electronic transmissions other than by fax are not being accepted at this time

Revisions received after bid opening shall not be considered and you shall be held to your original bid.

Revision:

For: _____ By: _____

By: Dorian Allen
Office of State Procurement
Telephone No. 225-342-8038
Email: Dorian.Allen@la.gov