



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

May 17, 2024

ADDENDUM # 1

RFP Number: 0484

RFP Receipt Date: June 14, 2024 at 3:30 pm
New Receipt Date: June 21, 2024 at 3:30 pm

To Provide Temporary Staffing for Janitorial, General Labor and Painting for the Jefferson Parish Alario Center

CLARIFICATION:

- Receipt date has been changed to June 21, 2024 at 3:30 PM- please see attached sheets- Revised per Addendum 1
- Mandatory Pre- Bid Conference has been changed to May 31, 2024 at 9:30 am at Alario Center- 200 Segnette Blvd. Westwego, La. 70094- please see attached sheets- Revised per Addendum 1
- Deadline to receive written inquiries has changed to June 07, 2024 @ 4:30 pm- please see attached sheeta- Revised per Addendum 1.

Note- Please reference attached Revised per Addendum 1 sheets and replace and discard the previous sheets.

1. QUESTION:

Is this a new contract or renewal of an existing contract?

ANSWER:

This is a new contract.

2. QUESTION:

If there is an existing contract, could you please share the names of the current vendors ad their pricing?

ANSWER:

This question is not applicable- it is a new contract.

3. QUESTION:

In order to be considered responsive for this solicitation, is it mandatory to bid on all position.

ANSWER:

Yes, it is.

4. QUESTION:

What is the estimated budget for this contract?

ANSWER:

The range is 0 - \$250,000.00

5. QUESTION:

Is it mandatory to subcontract?

ANSWER:

No, it isn't.


6. QUESTION:

Could you please provide information on the daily duration of shifts required for the necessary profession?

ANSWER:

There is no set daily schedule as of now. Our normal office hours are M-F 8:30 am- 4:30 pm. Shift duration would vary depending on our event schedule as we can have events on any day of the week which can start and end various times of the day.

Sincerely,



Donna M. Evans
Purchasing Specialist II

Proposer shall acknowledge all addenda on the RFP Signature page. Proposer acknowledges receipt of this addendum on the signature page by indicating the addendum number listed above. Failure to list each addenda number on the RFP signature page could result in being considered non-responsive.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.