

Attachment C – Scope of Work

EMERGENCY SPECIALTY TRANSPORTATION

The State wishes to enter into emergency contingency contract(s) for Specialty Transportation Services to be used as needed by the Louisiana Department of Health (LDH) during a declared emergency. Upon the Governor’s issuance of a State of Emergency declaration, and the determination of the State Health Officer or designee to activate these services, the Contractor(s) will be given notification in writing by the Emergency Medical Services Tactical Operations Center (EMS TOC) or designee. These services will be on an as-needed basis as to the type and number of units needed. During a declared State of Emergency, the successful bidder(s) will provide the number of staffing and operational support for any/all of the following items as awarded and that are requested:

- Bariatric Transports
- Neonatal Intensive Care Unit (NICU) Transports
- Ambus Transports
- Wheelchair Van Transports

During a declared state of emergency, the successful bidder(s) will assist in:

- Hospital evacuations
- Nursing Home evacuations
- Augmentation of 911 services in evacuating regions, and evacuation of homebound patients
- Support search and rescue efforts in affected areas
- Transport special needs patients
- Other transports that require movement by ambulance

Emergency transportation resources may assist the State via State-contracted resources, Emergency Medical Assistance Compact (EMAC), or Federal contract. Use of out-of-state resources by the successful bidder requires written authorization by the State Health Officer or his/her designee.

Services pertain to pre-event and post-event if needed. Transportation is to be delivered within 12 to 24 hours to designated locations within the State of Louisiana during Governor Declared emergency situations. Transports must be available up to 24 hours a day, seven days a week.

All operational data collected, processed, and reported must be made available to the State of Louisiana LDH within 30 days after conclusion of the event.

All units shall be Louisiana licensed and permitted in accordance with LA R.S 40:1131 et seq. (unless “out-of-state” ambulances are permitted by the State Health Officer or designee). All ambulances provided must be fully stocked. Each ambulance must have a common radio communications system (the State of Louisiana 700 MHZ interoperable radio system) that will have 24/7 contact with the EMS TOC.

The successful bidder(s) is responsible for maintaining and promoting safe working conditions as per industry standards during a declared State of Emergency.

In order to maximize efficiency and assure payment, the successful bidder(s) must document each transport on the appropriate paperwork. Activity logs, patient run reports, and patient run logs shall be completed and submitted to LDH.

NICU Baby Transports – Must be a wide body, ALS unit capable of transporting neonatal intensive care for the most seriously ill babies, high-dependency care for babies that require complex care, and premature babies and also the assigned medical team. NICU units must accommodate the correct inverter for an isolette/incubator unit and have increased generator power for the amperage draw required for these transfers. Units must be retrofitted to safely transport an isolette or infant incubator.

A transport team consisting of one or two nurses will be provided by the transferring/receiving facility/hospital as directed by the transferring physician. The transferring/receiving team will also be providing the isolette/incubator and the proper stretcher for the transport. The ALS unit provided by the Contractor must be able to safely load these configurations and align ambulance mounts to ensure proper transport of such isolette or infant incubator.

It should be noted: The Federal Specification for Star-of-Life Ambulances (KKK-A-1822) has recommended standards updating the requirements for ambulance mounting mechanisms for safe transports. NICU units are recommended to have interchangeable floor mounting mechanisms to accommodate both a Stryker and Ferno NICU stretcher. The stretchers being provided from the receiving/transferring facilities are also being required to update the mechanism on the stretchers to work with the new mounts. These changes are in an ongoing transition period and therefore requesting facilities/hospitals may provide stretchers that have or have not been updated.

If your company meets the above mandatory specifications for an NICU transport, we will consider awarding to units that have either the updated or non-updated mounting brackets. Upon a request being received from a facility/hospital, we will determine at that time the type of mounting mechanisms required to match their stretcher. LDH will then seek the Contractor with the lowest price for units that can match those stretchers.

Bariatric Transports – Units are to be equipped with a winch. The oversized gurney, heavy duty ramps, and winch must be capable of handling patients up to 1,000 pounds. Other lifting devices such as a hydraulic lift will be acceptable as long as the unit/stretcher and device can handle the weight requirements.

Bariatric Transport with Special Care - Units are to be equipped with a winch. The oversized gurney, heavy duty ramps, and winch must be capable of handling patients up to 1,000 pounds. Other lifting devices such as a hydraulic lift will be acceptable as long as the unit/stretcher and device can handle the weight requirements.

AM Bus Transports – Units are to be capable of transporting up to 16 stretchered patients at one time, while providing medical assistance during the transport. The AM Bus must be equipped with oxygen and suction plumbed to each litter and electrocardiography monitoring. Ambulance Buses must be staffed with one licensed driver and one EMT at a minimum. Additional medical personnel may be requested depending on the level of care needed. Please indicate hourly rates for EMT and paramedic on Attachment D – Price Sheet.

Wheelchair Vans – Vans must be equipped with a lift system, American with Disabilities Act (ADA) approved wheelchair securing system, and must meet the requirements outlined by the National Mobility Equipment Dealers Association (NMEDA). Wheelchair Van should have a certified driver/EMT/EMR.

Mileage for all types of units requested in the solicitation will be paid only for “loaded miles”. Meaning, once the patient is on board until the patient is off-loaded at the destination. The mileage amount does not cover mileage traveled to receive the patient, the miles traveled back to the LDH designated area or the units’ home station after the transport is complete.

There are no “stand by” rates allowed for the contract. The hourly rate for the AM Bus will begin from the time and point of the Bus originating departure site until such time the Bus returns back to the original departure site. All other hours required are not subject to being invoiced under the contract and are at the expense of the Contractor.

Bidder(s) are to indicate how many units are available for use and the locations serviced. Attached is the State’s regional map for your reference (see Attachment E – Regional Map). If an entire region cannot be serviced, please indicate by parish.

The State reserves the right to make multiple awards to ensure statewide coverage.