



Addendum No. 01 Issue Date 4/3/24
Bid Number: 232402 Call Towers, Call Boxes, and Related Software

Your reference is directed to BRCC Invitation to Bid 232402 Call Towers, Call Boxes, and Related Software. Notice is given to all parties that this Solicitation is amended by the College as stated herein. This Addendum is hereby made an official part of this Solicitation.

PAGE 1, sections 1 and 2 of the original Invitation to Bid reads:

Bids will be accepted until April 16, 2024 at 9:30 a.m. Bid must be submitted to: Baton Rouge Community College, 7515 Jefferson Highway #326, Baton Rouge, LA 70806. Baton Rouge Community College (BRCC) will open all timely submitted sealed bids at its office located at Governors Building, DOWNSTAIRS LOBBY AREA, 201 Community College Drive, Baton Rouge, LA 70806, on April 16, 2024 at 10:00 a.m., in response to this Invitation to Bid. At 10:00 a.m., all Bids will be publicly opened and read aloud.

To ensure consideration of your Bid, all Bid Packages and addenda shall be returned in an envelope or package clearly marked with the Bid title, Bid opening date and the Bid number. **Baton Rouge Community College, 7515 Jefferson Highway #326, Baton Rouge, LA 70806 on or before April 16, 2024 at 9:30 a.m. CST . DO NOT FAX OR EMAIL YOUR BID.**

PAGE 1, sections 1 and 2 are changed to read:

Bids will be accepted until April 23, 2024 at 9:30 a.m. Bid must be submitted to: Baton Rouge Community College, 7515 Jefferson Highway #326, Baton Rouge, LA 70806. Baton Rouge Community College (BRCC) will open all timely submitted sealed bids at its office located at Governors Building, DOWNSTAIRS LOBBY AREA, 201 Community College Drive, Baton Rouge, LA 70806, on April 23, 2024 at 10:00 a.m., in response to this Invitation to Bid. At 10:00 a.m., all Bids will be publicly opened and read aloud.

To ensure consideration of your Bid, all Bid Packages and addenda shall be returned in an envelope or package clearly marked with the Bid title, Bid opening date and the Bid number. **Baton Rouge Community College, 7515 Jefferson Highway #326, Baton Rouge, LA 70806 on or before April 23, 2024 at 9:30 a.m. CST . DO NOT FAX**

PAGE 2, section 5 of the original Invitation to Bid reads:

An inquiry period is hereby firmly set for all interested bidders to perform a detailed review of the bid documents and to submit any written inquiries relative thereto. Without exception, all inquiries **MUST** be submitted in writing by an authorized representative of the proposer, clearly cross-referenced to the relevant bid section. All inquiries must be received by the close of business ten calendar days prior to the original bid opening date. Only those inquiries received by the established deadline shall be considered by the State. Inquiries received after the established deadline shall not be entertained.

Inquiries concerning this bid must be delivered by mail, express courier, e-mail, hand or fax to:

Bland Washington
Assistant Director of Purchasing
201 Community College Drive
Baton Rouge, LA 70806
Fax: 225-216-8039
E-mail: washingtonb@mybrcc.edu

PAGE 2, section 5 is changed to read:

An inquiry period is hereby firmly set for all interested bidders to perform a detailed review of the bid documents and to submit any written inquiries relative thereto. Without exception, all inquiries **MUST** be submitted in writing by an authorized representative of the proposer, clearly cross-referenced to the relevant bid section. All inquiries must be received by the close of business **Friday, April 12, 2024**. Only those inquiries received by the established deadline shall be considered by the State. Inquiries received after the established deadline shall not be entertained.

Inquiries concerning this bid must be delivered by mail, express courier, e-mail, hand or fax to:
Bland Washington
Assistant Director of Purchasing
201 Community College Drive
Baton Rouge, LA 70806
Fax: 225-216-8039
E-mail: washingtonb@mybrcc.edu

ACKNOWLEDGEMENT: This Addendum is to be signed and returned with your bid. If you have already submitted your bid and this Addendum does not cause you to revise your bid, you may acknowledge receipt of this Addendum by identifying your business name and by signing where indicated and submitting Addendum to BRCC prior to bid opening date and time. BRCC reserves the right to request a completed Acknowledgement at any time. You may return this Acknowledgement to: Baton Rouge Community College, Receiving Building, 201 Community College Dr, Baton Rouge, LA 70806. Failure to execute an Acknowledgement shall not relieve the bidder from complying with the terms of the Invitation to Bid.

Signature of Authorized Bidder:
(Must be signed and dated)

Company:
(Typed or printed)

REVISION: If you have already submitted your bid, and this Addendum creates a need to revise/clarify your original response in any way, you **MUST** indicate any change(s) on an updated bid form. You should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. To be considered, your addendum response **must** be submitted to and received by the issuing department to the address stated in the original ITB no later than the specified bid due date/time. You must return this Acknowledgement to: Baton Rouge Community College, 201 Community College Drive, Receiving Building, Baton Rouge, LA 70806. Revisions received after bid opening date and time shall not be considered and you shall be held to your original bid.

Signature of Authorized Bidder:
(Must be signed and dated)

Company:
(Typed or printed)