



## ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

**April 11, 2024**

Please find the following addendum to the below-mentioned QUOTE.

**Addendum No.:** 1

**Quote#:** 24-16-1

**Project Name:** Koop 3<sup>rd</sup> Floor Buildout – Bldg B

**Quote Due Date:** April 18, 2024

### **GENERAL INFORMATION:**

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1. Mandatory site visit held on March 28, 2024. Sign in sheet (Attached)
2. Replace section 2.1 Scope of Work with REVISED Scope of Work (Attached)
3. Replace Floor Plan Attachment A with REVISED Floor Plan Attachment A (Attached)

### **ATTACHMENTS:**

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1. Mandatory site visit sign-in sheet.pdf
2. Revised Scope of Work.pdf
3. Revised Attachment A Floor Plan.pdf

**End of Addendum # 1**

21454 Koop Dr Mandeville,  
LA 70471

**Mandatory Site Visit Sign In Sheet**  
**Koop 3rd Floor Buildout**

	Name	Company	Email	Phone	Time In	Time Out
1	Parrish Winsten	CDX	parrish@CDXConstruction.com	504 234 4825	9:50	10:27
2	Davian Thigpen	Pen Construction Group, LLC	info@penconstructiongroup.com	225-937-5180	9:51	10:27
3	William Ward	W.H. WARD, LLC	wynnward@icloud.com	985-789-0725	9:45	10:27
4	Milbe NATAL	M NATAL Contractor	patricia@MNATAL.com	985-649-2713	9:45 AM	10:27
5	James Westervelt	Sieverding Construction Inc.	info@sieverdingconstruction.com	985-626-8360	9:50 am	10:27
6	Christopher Casma	New Concept Properties	newconceptproperties@yahoo.com	225-773-9190	9:40 am	10:27
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## **Revised Section 2.1 Scope of Work – Koop 3<sup>rd</sup> Floor Buildout – Bldg B**

Create a new reception room as per the floor plan provided.

Frame up, sheet rock and paint (match paint to existing room color) additional wall which will tie into existing reception room. Wall will be approximately 9 feet tall by 17 feet 9 inches in length. See attached floor plans.

Install 1 door and frame to accommodate approximate 36 inch by 84-inch door in new wall as per floor plan. Door is to be solid core and match as best as possible existing doors in the facility. Install door hardware to match existing door hardware in facility.

Install a 3'X4' window in existing office wall with means of communication and a pass through at the bottom of the window per floor plan.

Lighting: Move 2 existing light fixtures in new reception area approximately 1 foot to accommodate new wall

Electrical: Install three (3) 2 gang electrical outlets spaced evenly on new wall as per floor plan. Run new electrical circuit as required.

Drop Ceiling: make appropriate adjustments and addition to drop ceiling and tile as required to finish this project

Remove existing glass from existing exterior wall in old reception area and install a solid piece of glass as in its place as per floor plan

Revised Attachment A  
Floor Plan

