



ST. TAMMANY PARISH

MICHAEL B. COOPER
PARISH PRESIDENT

April 3, 2024

Please find the following addendum to the below mentioned RFP.

Addendum No.: 1

RFP#: 24-5-3

Project Name: Third Party Claims Administration

RFP Due Date: Thursday, April 11, 2024

QUESTIONS AND ANSWERS:

Question 1. What is the anticipated award date of the contract?

Answer 1. Estimated June 3, 2024

Question 2. What is the effective date?

Answer 2. August 1, 2024

Question 3. Who are the Parish's insurance carriers?

Answer 3. Safety National

Question 4. Have you had any marine liability claims? There show to be none on the loss runs provided.

Answer 4. No marine liability claims.

Question 5. Do you have any more than incidental longshore liability?

Answer 5. No.



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Question 6. Due to the complexity of the data conversion process, is the 10 days to commence the service negotiable? Does the 10 days mean to begin the conversion process or is it the desired completion of the data migration?

Answer 6. The 10 days is in reference to the contract documents being returned to the Procurement Department.

Question 7. What is the contract period for the incumbent? (no cross-reference)

Answer 7. The current contract period is 8/1/17 – 7/31/24

Question 8. What are the number of claims open with litigation and nurse case management? (no cross-reference)

Answer 8. I do not have information on the number of claims currently in litigation – the TPA's only responsibility with litigated claims is the reporting services to the carrier. There is no nurse case management.

Question 9. What are the number of medical bills per year for the last three years? (no cross-reference)

Answer 9. No information to provide

Question 10. What are the number of new claims per year by claim type for the last three years? (no cross-reference)

Answer 10. I do not have specific information on the number of new claims per year by claim type. However, a 5-year claims report was included with RFP which should show the information being requested.

Question 11. Can companies from Outside USA can apply for this? (like, from India or Canada)

Answer 11. It is preferred that the awarded vendor be located within the United States, but not required. As long as the vendor is registered with the Secretary of State and can do business in the State of Louisiana all vendors will be evaluated and considered.



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Question 12. Do we need to come over there for meetings?

Answer 12. No, phone or zoom meetings can be held

Question 13. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer 13. It is preferred that the awarded vendor be located within the United States, but not required. As long as the vendor is registered with the Secretary of State and can do business in the State of Louisiana all vendors will be evaluated and considered.

Question 14. Can we submit the proposals via email?

Answer 14. No, proposals must be submitted per the instructions in section 1.4 in the RFP.

End of Addendum # 1