**Scope of Work:**

Contractor shall furnish all labor, materials, equipment and tools to remove existing concrete grease traps and install new concrete grease traps in three areas of Dixon Correctional Institute. All work shall be performed during normal business hours: 7:00AM – 3:30PM Monday – Friday See below for specifications for work in each area.

**Agency contact:**

Will Bunch

225-634-6101

**Location:**

Dixon Correctional Institute

5568 Highway 68

Jackson, LA 70748

Compounds 1, 3 & 4

**Scope of work:**

**Project location: Compound 1**

1. Contractor shall dig out and remove existing concrete grease trap from the ground and move offsite.
2. Contractor shall supply and install one new tank and plumb tank into existing lines. Tank shall have minimum 1,500 gal total volume capacity and be capable of producing a minimum of 1,000 gal per day. Tank shall be made of 6,000 psi fiber cement with enforced walls and rebar. Tank shall have one each minimum 24” lid made of cast iron. Tank dimensions: minimum 6’ diameter, 8” deep.
3. Contractor shall use a vacuuming truck attached to discharge line to collect all flow while area is excavated and new tank is installed.
4. Contractor shall replace dirt around new tank.

**Project location: Compound 3**

1. Contractor shall break cement from around existing grease trap and remove and dispose of all cement offsite.
2. Contractor shall supply and install one new tank and plumb into existing lines. Tank shall have a minimum 950 gal total volume capacity and be capable of producing a minimum of 750 gal per day. Tank shall be made of 6,000 psi fiber cement with enforced walls and rebar. Minimum of 4’ wide by 8’ long by 5” deep.
3. Contractor shall use a vacuuming truck attached to discharge line to collect all flow while area is excavated and new tank is installed.
4. Contractor shall replace dirt around new tank.

**Project location: Compound 4**

1. Contractor shall dig and remove existing concrete grease trap from the ground and move offsite.
2. Contractor shall supply and install one new tank and plumb into existing lines. Tank shall have a minimum 950 gal total volume capacity and be capable of producing a minimum of 750 gal per day. Tank shall be made of 6,000 psi fiber cement with enforced walls and rebar. Minimum of 4’ wide by 8’ long by 5” deep.
3. Contractor shall install proper fittings for vacuum truck to catch all waste water from kitchen while work is being performed onsite.
4. There is no cement to removed in this area.
5. Contractor shall replace dirt around new tank.

**Other requirements:**

* Contractor is required to have the appropriate licenses to perform the requested job.
* Work shall be performed Monday-Friday from 7:00 a.m. – 3:30 p.m. and will not have any downtime of kitchen while new trap and piping is being installed.
* Successful contractor is to contact facility coordinator Will Bunch @ 225-634-6101 to schedule. Work shall not begin before the Notice to Proceed has been issued.
* Contractor representatives are subject to passing a background check.
* All visitors are subject to a search of their vehicles, possessions and person. This is necessary to preclude the introduction of weapons, ammunition, explosives, cell phones, alcohol, escape devices, drugs and drug paraphernalia, or other forbidden items or contraband into the prison environment. All searches of visitors will be conducted in accordance with the Department Regulation No. C-02-005 and Penitentiary Directive No. 09.004 and 09-004A.
* Contractor representatives must follow all institutional policies and procedures while performing work on facility grounds.
* Contractor is subject to a conference/training with facility staff after the contract is executed and before performing any work.