

**NOLA Public Schools  
Procurement Department  
2401 Westbend Parkway, Suite 5076  
New Orleans, LA 70114**

**Paul A. Lucius, Executive Director of Procurement**

**November 14, 2023**

**Addendum No. 1**

**REQUEST FOR PROPOSAL NO. 24-0040**

**ENVIRONMENTAL CONSULTING SERVICES**

This Addendum and Clarification item forms a part of the RFP Documents and modifies the original RFP Documents issued October 29, 2023. Acknowledge receipt of this Addendum on the Addendum Form of the Request for Proposal. Failure to do so shall subject proposal to disqualification.

**CLARIFICATION:**

This Addendum consists of fourteen (14) pages.

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## **DELETE: Section 2.0 SCOPE OF WORK/SERVICES**

### **2.0 SCOPE OF WORK/SERVICES**

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#### **SCOPE OF SERVICES:**

##### Project Requirements

Contractor shall provide all necessary manpower to fulfill the requirements of this Contract. Contractor shall meet with and update the OPSB project manager on a weekly basis or more, if needed, on the progress of the work.

##### 1. Environmental and Hazardous Material Assessment and Testing

Contractor shall provide Environmental and Hazardous Material Assessment and Testing in, including but not limited to, the following categories:

1. Hazardous materials & waste testing;
2. Industrial hygiene testing;
3. OSHA testing;
4. AHERA compliance services;
5. Asbestos testing;
6. Lead testing;
7. PCB testing;
8. Contaminant, toxic, pathogenic and biological testing;
9. Chemical and radiological testing;
10. Ambient condition testing;
11. Indoor air quality testing;
12. Mold, moisture & bacteria testing;
13. Water and wastewater testing;
14. Environmental Permitting;
15. Environmental Site Assessments;
16. Storm Water Planning, SWPPP; and
17. Groundwater testing and air pollutant(s) testing.

**Scope of Work is repeated in the Specifications – Section 4.0**

**REPLACE WITH:**

## **2.0 SCOPE OF WORK/SERVICES**

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### **SCOPE OF SERVICES:**

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Contractor shall provide all necessary manpower to fulfill the requirements of this Contract. Contractor shall meet with and update the OPSB project manager on a weekly basis or more, if needed, on the progress of the work.

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**On Pages 19-22 DELETE: - 4.0 Specifications**

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16. Storm Water Planning, SWPPP; and
17. Groundwater testing and air pollutant(s) testing.

Hazardous Material Inspection and Assessment

Contractor shall conduct the following hazardous material inspection and assessment services:

1. Survey and inspect District facilities to locate, identify and quantify building materials, as required, for the presence of asbestos, and other hazardous materials;
2. Collect and analyze building material samples, as required, based on the potential hazardous material of concern. Asbestos samples shall be collected in accordance with protocols established in 40 Code of Federal Regulations (CFR) Part 763 (United States Environmental Protection Agency's [USEPA] Asbestos Hazard Emergency Response Act [AHERA]). Asbestos samples shall be analyzed by an accredited

National Voluntary Laboratory Accreditation Program (NVLAP) as well as by the State of Louisiana through the Louisiana Environmental Lab Accreditation Program (LELAP);

3. Asbestos inspection services shall be provided by a Louisiana Department of Environmental Quality (LDEQ) Certified Asbestos Inspector.
4. Provide periodic asbestos monitoring and re-inspection services, as required, per State of Louisiana and EPA/AHERA protocols. Asbestos re-inspection services shall be reviewed by a certified State of Louisiana licensed AHERA Management Planner; and
5. Provide written reports with executive summaries and/or Management Plan documenting all survey and inspection activities including, but not limited to: estimated quantities of hazardous materials; material locations; laboratory analytical results; appropriate response actions; and estimated removal costs. Two (2) hard copies and one (1) electronic version shall be submitted. Asbestos survey and inspection reports shall be prepared per the State of Louisiana and EPA/ AHERA protocols.

b. Hazardous Material Removal Design

Contractor shall provide the following hazardous material removal design services:

**SCOPE OF WORK:**

c. Project Requirements

Contractor shall provide all necessary manpower to fulfill the requirements of this Contract. The contractor shall meet with and update the OPSB project manager on a weekly basis or more, if needed, on the progress of the work.

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f. Hazardous Material Removal Design

Contractor shall provide the following hazardous material removal design services:

1. Prepare bid and contract documents suitable for the solicitation of competitive bids for the removal of asbestos, lead or other

- hazardous materials, as required;
- 2. Provide professional consulting services during the development of project specifications and drawings by other project stakeholders. Consulting services shall be provided to facilitate accuracy, completeness, project coordination and compliance with applicable governmental standards, regulations and codes;
- 3. Provide assistance during the bidding process to facilitate the issuance of bid documents and addenda, execution of pre-bid conferences and receipt and review of project bids; and
- 4. Asbestos-removal design services shall be provided by a State of Louisiana licensed AHERA Project Designer.

g. Hazardous Material Removal Oversight and Monitoring

Contractor shall conduct the following hazardous material removal oversight and monitoring services:

- 1. Provide hazardous material removal oversight and monitoring services, as required, during the removal and disposal of identified hazardous materials;
- 2. Evaluate the performance of hazardous material removal contractors to confirm compliance with the project documents and applicable governmental standards, regulations and codes;
- 3. Coordinate and facilitate hazardous material removal project progress meetings;
- 4. Provide professional consulting services, including recommendations and evaluations, regarding the feasibility and acceptability of proposed hazardous material removal methods;
- 5. Prepare and distribute periodic written reports and executive summaries documenting the progress of hazardous material removal activities;
- 6. Review and recommend approval of payment applications submitted by hazardous material removal contractors; and
- 7. Complete asbestos removal clearance sampling in accordance with State of Louisiana and EPA/AHERA guidelines.

h. Technical Requirements

- 1. Contractor shall provide, through the prime or sub contract agreements, an Architect or Engineer licensed by the State of Louisiana.
- 2. Contractor shall provide licensed Asbestos Inspectors, licensed AHERA Management Planners, an LDEQ Accredited for Lead Project Designer, and an LDEQ Certified Lead Risk Assessor approved by the Louisiana Department of Environmental Quality.
- 3. Contractor shall provide a certified industrial hygienist (CIH) for industrial hygiene testing oversight and OSHA compliance/monitoring work.

## **REPLACE WITH:**

### **SCOPE OF SERVICES:**

#### 1. Project Requirements

Contractor shall provide all necessary manpower to fulfill the requirements of this Contract. Contractor shall meet with and update the OPSB project manager on a weekly basis or more, if needed, on the progress of the work.

#### 2. Environmental and Hazardous Material Assessment and Testing

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### **SPECIFICATIONS:**

#### 1. Hazardous Material Inspection and Assessment

Contractor shall conduct the following hazardous material inspection and assessment services:

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3. Asbestos inspection services shall be provided by a Louisiana Department of Environmental Quality (LDEQ) Certified Asbestos Inspector.
  4. Provide periodic asbestos monitoring and re-inspection services, as required, per State of Louisiana and EPA/AHERA protocols. Asbestos re-inspection services shall be reviewed by a certified State of Louisiana licensed AHERA Management Planner; and
  5. Provide written reports with executive summaries and/or Management Plan documenting all survey and inspection activities including, but not limited to: estimated quantities of hazardous materials; material locations; laboratory analytical results; appropriate response actions; and estimated removal costs. Two (2) hard copies and one (1) electronic version shall be submitted. Asbestos survey and inspection reports shall be prepared per the State of Louisiana and EPA/ AHERA protocols.

## 2. Hazardous Material Removal Design

Contractor shall provide the following hazardous material removal design services:

1. Prepare bid and contract documents suitable for the solicitation of competitive bids for the removal of asbestos, lead or other hazardous materials, as required;
2. Provide professional consulting services during the development of project specifications and drawings by other project stakeholders. Consulting services shall be provided to facilitate accuracy, completeness, project coordination and compliance with applicable governmental standards, regulations and codes;
3. Provide assistance during the bidding process to facilitate the issuance of bid documents and addenda, execution of pre-bid conferences and receipt and review of project bids; and
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- meetings;
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#### 4. Technical Requirements

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2. Contractor shall provide licensed Asbestos Inspectors, licensed AHERA Management Planners, an LDEQ Accredited for Lead Project Designer, and an LDEQ Certified Lead Risk Assessor approved by the Louisiana Department of Environmental Quality.
3. Contractor shall provide a certified industrial hygienist (CIH) for industrial hygiene testing oversight and OSHA compliance/monitoring work.
4. Contractor shall provide a certified Lead Project Designer for lead abatement specification development, project design, and project oversight.
5. Each asbestos analyst who will provide analytical services, either on-site or in the Contractor's in-house asbestos laboratory or at a subcontracted asbestos laboratory, must be fully trained and certified in the analytical method required by all applicable regulations, including, but not limited to:
  - a) Current registration in the American Industrial Hygiene Association (AIHA) Asbestos Analysts Registry (AAR);
  - b) Completion of NIOSH 582 course "Sampling and Evaluation Airborne Asbestos Dust" or equivalent; and
  - c) Completion of approved training in bulk sample analysis.
6. Contractor's in-house or subcontracted asbestos laboratory must be accredited, as required by AIHA regulations and the DEQ, and maintain current certification in the following:
  - a) National Voluntary Laboratory Accreditation Program (NVLAP);
  - b) Louisiana Environmental Lab Accreditation Program (LELAP);
  - c) American Industrial Hygiene Association (AIHA); and
  - d) Certification by the Louisiana Department of Public Health as required by the ACR.

1. **Question:** Can the OPSB provide a summary of how projects/task orders will be awarded and administered under this contract? The required Methodology & Approach (Section 7.2, D. Tab 4) is heavily dependent upon how work will be allocated.?

**Answer:** It is OPSB intent that the work will be distributed as equally as possible to all companies that meet the RFP requirements.

2. **Question:** Is there a sample scope for anticipated and/or routine projects or will the work assigned under this contract be defined on an as-needed basis? Preparation of the required Methodology & Approach (Section 7.2, D. Tab 4) and Cost Proposal (Section 7.2, J. Tab 10) are dependent on and will vary based on the scope of work.

**Answer:** No. Please refer to revised Scope of Work/Services in Section 2.0 –. OPSB will assign all work on an as needed basis.

3. **Question:** Similarly, Section 7.2 D Tab 10 indicates “Any additional time or equipment necessary to perform the scope of work that is not specified or described in the pricing sheets of the vendor’s proposal, will be deemed to be part of the service at no additional charge to the Orleans Parish School Board”.

**Answer:** All time, materials and equipment necessary for the identified scope of work are to be included in the project specific proposal.

4. **Question:** Can the OPSB provide more detailed scope/anticipated project descriptions so that respondents can address this appropriately?

**Answer:** Please refer to revised Scope of Work in Section 2.0 and Specifications in Section 4.0.

5. **Question:** What is the anticipated period of performance for this contract?

**Answer:** Contract term will be for a period of one (1) year with an option to renew two (2) additional one (1) year periods. If warranted terms and conditions for an amendment to the contract will be in writing, negotiable and subject to NOLA-PS approval.

6. **Question:** Does the OPSB want rates for all of the analytical testing categories listed in Section 4 under Environmental and Hazardous Material Assessment and Testing? If yes, please provide more details and narrow down the list of expected parameters for the following categories: a) Hazardous materials & waste testing; Answer needed

- b) Contaminant, toxic, pathogenic and biological testing Answer needed
- c) Chemical and radiological testing; Answer needed
- d) Indoor air Quality testing; Answer needed
- e) Water and wastewater testing; and Answer needed
- f) Groundwater testing and air pollutant(s) testing

In addition, please clarify if radon testing is included under Chemical and radiological testing?

**Answer:** The majority of the work will require testing for asbestos, lead, and air quality. Any other testing will require back-up from the testing lab and approval prior to proceeding. Radon testing would only be performed on an “as needed” basis and cost for such would be identified in project specific proposal.

7. **Question:** If the OPSB does not expect rates for all of the analytical testing categories, please specify what analytical testing is included in the scope? Does the scope only cover common hazardous materials in building materials like asbestos, lead, PCBs, heavy metals, etc.?

**Answer:** NOLA-PS suggests all vendors include items listed in the Scope of Work and any ancillary testing that may result from initial test. No. The Scope does not intend to cover only common hazardous materials.

8. **Question:** Section 7.1 requires three to five client references from school districts. After the minimum of three references from school districts is met, can the bidder provide two references that are not from school districts?

**Answer:** Yes, the proposer can provide two references from non-school district clients once the minimum of three school district references are met.

9. **Question:** 7.2 states that responses should not exceed 20 pages. Can the OPSB specify which of the required sections count towards that page limitation?

**Answer:** Tabs 1-8 are included in the 20-page count.

10. **Question:** RFP Page 27, L. Tab 12 – Appendices c. Sample Work (if requested)  
Is a work sample required? If so, please describe what is expected to meet this requirement

**Answer:** Sample work is not required nor requested. The proposer may add sample reports or templates if the proposer sees it fit for their proposal.

11. **Question:** Page 6: Disadvantaged Business Enterprise (DBE) Programa. If the Prime contractor is a DBE firm, will the performance of this DBE firm be counted toward the DBE Goal?

**Answer:** Yes.

12. **Question:** Page 22: Section 4.0 – Specifications, h. Technical Requirements, #2  
a. Is the successful bidder required to provide LDEQ certified Lead Inspector(s)?  
b. Is the successful bidder required to provide LDEQ certified Asbestos Contractor/Supervisor(s)?

**Answer:** (a) Yes. (b) Yes. The successful proposer will need to conform to all regulatory guidelines and requirements of this solicitation.

13. **Question:** Page 23: Section 5.3.0 – Mandatory Requirements of Proposer, Part C: a. Where is the appropriate Tab/location within the RFP response for the certificate of business in good standing.

**Answer:** Vendors may place this information in Tab 5 – Firm’s Financial & Compliance Standing.

14. **Question:** Page 25: Section 7.1 – Proposal Submission Requirements a. Section 7.1.1 states that “three to five client references from school districts” are required. i. Do contacts from schools within charter systems within NOLA Public Schools meet this requirement? ii. Furthermore, do schools outside of the jurisdiction of a school district (such as daycares, universities, etc.) also meet this requirement? iii. Are reference letters required in addition to the reference’s contact information requested (Page 32)

**Answer:** i. Yes. ii. Yes. No. Reference Letters are not required.

15. **Question:** Page 25: Section 7.1 – Proposal Submission Requirements a. Section 7.1.2: What is the appropriate Tab/location within the RFP response for summary information regarding litigation in the past 3 – 10 years? Page | 2

**Answer:** Summary information regarding litigation may be placed in Tab 5 - Firm’s Financial & Compliance Standing.

16. **Question:** What Page 26: F: Tab 6 – Timeline a. Should a timeline be submitted for each Scope of Work category in Section 4.0: Specifications (Pages 19-22)?

**Answer:** No. Timelines would be project specific and will require, at the minimum, weekly updates with OPSB appointed project manager.

17. **Question:** Page 27: Tab 12 – Appendices, Section c a. Should any sample reports or other template documents be included in the initial RFP response?

**Answer:** Please see answer to Question #10.

18. **Question:** Page 31: Section 9.0 – Cost Form a. The Cost Form does not have enough space to provide rates for all services requested in Section 4.0 – Specifications. Additionally, laboratory analytical services can be provided on a variety of turnaround-times at varying cost. Can a new cost form be provided to accommodate a comprehensive list of rates and/or line items?

**Answer:** Vendors may revise Cost Form to accommodate the services they provide.

19. **Question:** Pre-Bid Meeting: SAM.gov Verification a. Is SAM.gov verification required to be considered a responsive bidder to the RFP? Or is confirmation of SAM.gov verification after the award but prior to the contract start date considered sufficient?

**Answer:** Sam.gov verification is to determine if a vendor is prohibited from participating in projects that are funded through the State or Federal Government.

20. **Question:** What is the appropriate Tab/location within the RFP response for financial statements?

**Answer:** Vendors may place Financial Statements in Tab 12 – Appendices. However, the statement regarding the Firms’ Financial status must be placed in Tab 5 - Firm’s Financial & Compliance Standing.

**END OF ADDENDUM NO. 1**