

REQUEST FOR PROPOSAL	LSU	BID DUE DATE AND TIME
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE		03/07/2023 02:00 PM CT

SOLICITATION RFQ-0000001852 SUPPLIER # SUPPLIER NAME AND ADDRESS <div data-bbox="175 394 789 604" style="border: 1px solid black; height: 100px; width: 100%;"></div>	RETURN BID TO Louisiana State University and Agricultural and Mechanical College Procurement 213 Thomas Boyd Hall Baton Rouge, LA 70803 Buyer Jene Troxclair Ledet Buyer Phone Buyer Email jeneledet@lsu.edu Issue Date 01/25/2023
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TITLE: Disaster Response, Mitigation, and Restoration Services

ADDENDUM 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. Written inquiries have been received and responses are offered, per the attached.

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RFQ-0000001852

Written Inquiry and Response

Q1. Can the University confirm this is a stand by contract with no current work to be done?

A1. Confirmed.

Q2. Section 3.3.2 b states that moisture control is a part of the scope of work. Can the University give some detail on what they expect for this?

A2. Moisture control can mean many things. Most commonly it is drying areas that have been wet and controlling that moisture from spreading further, and/or causing additional damage. It can also mean assisting to tarp a roof, cover windows, or other such things following a larger scale disaster that resulted in building damage.

Q3. RFP/Solicitation-0000001852 Attachment E (Sample Contract) Paragraph 7.0 (Article VII Diversity).

- The referenced link contained in the First Paragraph (Diverse Suppliers) is non functional as of 1500 Eastern, 9Feb2023. In order to ensure compliance with LSU's commitment to Diversity with respect to supplier activity, we will need access to contractually referenced material as contained in the referenced link.
- Is there another link source that will allow access to data/information relative to stipulations contained in Article VII Diversity?

A3. See <https://www.lsu.edu/administration/ofa/supplierdiversity/>

Q4. I wanted to ask about a mandatory pre-bid meeting regarding this proposal. I did not see a date, time, or location for this and wanted to confirm if there was one scheduled or if it was not necessary for this proposal.

A4. There is no pre bid meeting associated with this RFP.

Q5. Section 1: Introduction and Background, referenced in section 1.4, who is the insurance carrier for Louisiana State University?

A5. LSU has a manuscript property insurance policy custom designed for LSU's needs. Due to the complexity of the University and exposure to catastrophic losses, such as hurricanes, the insurance policy is insured by over 30 insurance companies, with 60% insured by Lloyd's of London and 40% insured by domestic insurers. With regard to the RFP, the insurance company "regulations" are similar to industry standards. Listing follows.

Property Program FY23

Property Insurance Companies

Coverage	Carrier
Primary Property	Underwriters at Lloyds
	National Fire & Marine Insurance Co.
	Starr Surplus Lines Insurance Co.
	Everest Indemnity Insurance Company
	Ironshore Specialty Insurance Company
	Westchester Surplus Lines Insurance Co.
	Axis Surplus Insurance Company
	First Specialty Insurance Company (Swiss Re)
Excess Property	Aspen Specialty Insurance Company
	Landmark American Insurance Company (RSUI)
	Underwriters at Lloyds (Chubb Bermuda)
	Arch Specialty Insurance Company
	Hallmark Insurance Company
	Underwriters at Lloyds - RPS Eagle
	Indian Harbor Insurance Company (AXA/XL)
	Evanston Insurance Company (Markel)

Loyds of London-Syndicate Participation Primary Layer- 60%
Beazley Syndicates-Syndicate #9587 AFB
Apolo Syndicate Management LTD Syndicate #1969 APL
Ark Syndicate Management Limited Syndicate #4846 ARK
Blenheim Underwriting Limited Syndicate #9918 WBC
Convex Insurance UK Limited, LIRMA C9800
GIC- Syndicate #1947 GIC
HCC International Insurance Co. PLC Syndicate #H5100 HCC
Hiscox Syndicates Syndicate #033 HIS
IQUW- Syndicate #1856- IQU
Lancashire Insurance & Lancashire Syndicates Ltd Syndicate #2010 MMX
MS Amlin Underwriting Limited Syndicate # 2001 AML
Ark Syndicate Management Limited Syndicate #4846 ARK
QBE European Company Operations Syndicate #1886- QBE
Sompo International #9105- XIS
Talbot Underwriting LTD- Syndicate # 1183 TAL
Tokio Marine Kiln Syndicate #1880 TMK
W. R. Berkley Syndicated Ltd Syndicate #1967 WRB
AXA XL Insurance Syndicate #C7509 XIS
Ki Insurance- Syndicate #1618 KLL

Q6. Section 2: Administrative Information, referenced in section 2.13, it states the University can reject a part of a proposal. Would this mean that multiple contractors could be awarded a contract for parts of this RFQ and would that mean the RFQ could not be given in its entirety?

A6. LSU intends to make award to one disaster response and recovery supplier. LSU reserves the right to make a secondary award to the Respondent with the second highest points, whose Proposal, conforming to the RFP will be the most advantageous to the University, price and other factors considered. This language regarding the secondary award is hereby incorporated into Section 2.24, Contract Award and Execution.

Q7. Section 3: Scope of Work, referenced in section 3.2, what is the University's understanding of "media recovery?"

A7. Both historical and current media are essential to the University, in daily operations, in academic teaching and research, in its libraries and collections. Media disaster recovery would not typically concern the majority of the media since it is backed up on the cloud or otherwise, but may include electronic data stored on hard drives, disks, magnetic media; audiotapes, film, videotapes; microfiche and microfilms; etc. Exact media recovery needs, if any, by the Supplier would be determined at the time of a loss and would depend on the type of media affected. Recovery may include steps to prevent further damage to the media and maintaining integrity of the media; or it may involve transferring the media in order to recover its accessibility. The Supplier may have inhouse expertise with recovering media or work with a subcontractor that specializes in such work.

Q8. Section 3: Scope of Work, referenced in section 3.2, what is the University's understanding of "telecommunications recovery?"

A8. Telecommunications is essential to the University. Due to a disaster event, the University's telecommunications equipment may be adversely affected, such as from smoke, water, concrete dust, etc. However, the damage may be mitigated, and the equipment may be recoverable if given immediate attention. Recovery may include deep cleaning or providing generators for the continuation of necessary fans, ventilation and other equipment. Recovery may also entail containment of rooms or equipment in order to prevent any or additional contaminants from being pulled into systems through fans and vents and allowing the University to restore essential and sensitive telecommunications quickly and at less cost.

Q9. Section 4: Evaluation, will multiple contractors be awarded a contract for services under this RFQ?

A9. LSU intends to make award to one disaster response and recovery supplier. LSU reserves the right to make a secondary award to the Respondent with the second highest points, whose Proposal, conforming to the RFP will be the most advantageous to the University, price and other factors considered. This language regarding the secondary award is hereby incorporated into Section 2.24, Contract Award and Execution.

Q10. Section 9, Subsection 9.17.3 Termination for Non-Appropriation of Funds - Will there be any supporting documentation provided, such as a Purchase Order that signifies funds are appropriated? In the event Work carries over into a subsequent year which funds are not appropriated, will Supplier be compensated for Work performed?

A10. Purchase orders will be issued on an annual basis for the fixed cost services, which would signify that funds are appropriated. Supplier may invoice the University monthly for labor, equipment and materials charges associated with a loss. Supplier will be compensated for all work performed.

Q11. Section 9, Subsection 9.31 Background Checks - In the event there is an emergency situation which requires Supplier to mobilize quickly and commence work, will there be an exception to the background check requirement? In an emergency situation, will Supplier have the ability to start work while background checks are being performed?

A11. Yes. The Supplier is responsible for any workers working for the Supplier under the terms of the contract. Assuring proper background checks for existing and new employees prior to any disaster occurring is the best measure. In the event that this is not possible, the Supplier should interview the employee regarding their background prior to the employee commencing work and, if satisfactory, provide appropriate monitoring of the employee during work; and concurrently follow the Suppliers normal background check process ASAP.

Q12. Section 9, Subsection 9.32 Parking and Transportation - During an area-wide event where Supplier is requested by the University to stage personnel and equipment, will the University provide a staging area or lay down yard at no additional cost to the Supplier?

A12. No. Since each disaster response will be unique, the awarded supplier will be required to work with LSU Parking & Transportation Services for each event requiring staging.

Q13. Will you be allowing/having a site visit?

A13. There is no site visit associated with this RFP.

Q14. What will be the contract term?

A14. The University intends to enter into an Agreement for a period not to exceed 5 years. The intended contract start date is December 1, 2023, and shall have an initial term of three (3) years. At the option of the University and acceptance of the supplier, the Agreement may be renewed for two (2) additional twelve (12) month periods.

Q15. What companies were sent a copy of the solicitation?

A15. The solicitation was posted to LaPac, which is the state of Louisiana's online electronic bid posting and notification system and also emailed to: The Lemoine Company LLC, CDW Services LLC, Guarantee Restoration Services LLC, Perez A Professional Corporation, Cotton Commercial USA, Northstar Group Services, Belfor Baton Rouge, Agility Recovery, and Disaster Recovery Services.