



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 30, 2022

### ADDENDUM # 1

RFP NO: 0447

Receipt Date: October 14, 2022

**Provide Grant Consulting Services in Connection with the American Rescue Plan Act of 2021 and Other Local, State, Federal and Private Grant Opportunities for the Jefferson Parish Department of Public Safety Grants & Administration**

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#### Questions & Answers:

**1) QUESTION:** With respect to Section C, Page 22, and Section E, "Innovative Concepts," Page 7, of the Technical Proposal, the RFP allows the Proposer to include innovative concepts. Does Jefferson Parish have a preference as to the location of innovative concepts within the proposal, and if the information is presented in the Technical Proposal – Section C, should the Proposer include a statement in Section E of the proposal indicating the location of innovative concepts?

**ANSWER-** • The reference to Section C on Page 22 is not accurate. The verbiage on Page 22 is for Attachment C-Contractor Certification. This form must be filled out, notarized and submitted with other certifications in proposer's technical proposal.

- According to the RFP, if the information is pertaining to the technical requirements of the RFP, that information should be in the Technical Proposal Section. If the information is not discussed within the technical section and is new concept that goes beyond the scope of the requested specifications, the information should be placed in the Innovative Concepts.
- Please submit Innovative Concepts in Section 1.7E, Innovative Concepts

**2) QUESTION:** With respect to Part II: 2.1 "Scope of Work/Services," Pages 19-20, the RFP explicitly discusses support needed for federal resources related to the American Rescue Plan Act and Infrastructure Investment and Jobs Act. Does the Parish also intend to use this procurement to support other federal resource support beyond those two authorizations/appropriations, as needed? This could include support for related CDGB-DR resources or other federal resources beyond FEMA Public Assistance.

**ANSWER-** • This RFP is not associated with FEMA Public Assistance. The Parish has a separate RFP for this grant assistance. This RFP has the potential to address needs related to IJJA, ARPA, DOT, CDBG-DR and other grant funding on an as-needed basis.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



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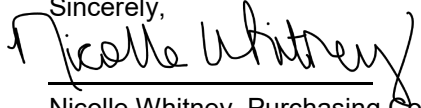
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**3) QUESTION:** With respect to Section 1.25 “Subcontractors Requirements,” Page 12, the RFP states that “information requested of the proposer shall also be supplied for each subcontractor and shall be included in the proposal; however, an RFP affidavit is only required to be submitted by the Proposer.” Please specify the documents which are required to be submitted by subcontractors.

**ANSWER- • Review Section 1.25 and 1.27 for proposer requirements for sub-contractor. If the information requested under the terms of this RFP is required of the Proposer, then it is also required of the sub-contractor, except for the RFP affidavit.**

**\*\*\*PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM ON YOUR PROPOSAL SUBMISSION\*\*\***

**\*\*\* LAST DAY FOR INQUIRIES ON THIS RFP WILL BE OCTOBER 3, by 4:30 p.m..\*\*\***

Sincerely,  
  
Nicolle Whitney, Purchasing Coordinator  
Jefferson Parish Purchasing Department

### RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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