







# JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

**\*\*\*\*\*PLEASE SEE REVISED BID FORM ATTACHED\*\*\***

**\*\*\*PLEASE SEE REVISED SPECIFICATION SHEETS ATTACHED\*\*\***

**\*\*\*PLEASE REMEMBER TO ACKNOWLEDGE THIS ADDENDUM ON YOU BID SUBMISSION\*\*\***

**\*\*\* DEADLINE FOR QUESTIONS ON THIS BID HAS BEEN REACHED\*\*\***

**\*\*\* PLEASE REMEMBER TO USE THE REVISED BID FORM FOR SUBMISSION \*\*\***

Sincerely,

Shanna Folse, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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REVISED PER ADDENDUM #1





## Section 5.0 – Bid Specifications:

- Various projects will include, but are not limited to: routine maintenance such as replacement of parking lot lights and marquee light bulbs, ballasts, face plates and switches. Vendor must be prepared and equipped to service outfield lighting at baseball stadiums. Vendor also must be capable of Directional Boring – up to 4 inches with conduit.
- The vendor must supply its own truck mats to prevent rutting of landscape, specifically playing fields.
- When a quote is requested by Jefferson Parish, the vendor MUST respond to this request, by providing a quote, within 3 to 5 business days.
- With the exception of items 0120 and 0130, all final, invoice charges will be for **TIME-ON-SITE ONLY**. A vendor representative must check in with/report to a Parish representative immediately upon arrival on the job site and just prior to departure from the job site for each day/project performed. Only the time that the vendor was at the site will be billable. Additionally, the vendor will be required to submit timesheet records at the completion of the job. Instructions on which Jefferson Parish representative, and the contact information for that representative, will be given to the vendor when Jefferson Parish requests a quote.
- All locations for this work with either be on the east or west bank of Jefferson Parish. Grand Isle is not included on this bid. If a vendor requires Travel Time from their location to/from a Jefferson Parish site, their travel time cost (per hour) must be included in Line Item 0012 of this bid AND on the TOTAL travel time for each project must be included on the quotation provided to Jefferson Parish, prior to work beginning.

## Section 6.0 – Hours of Work:

All work must be scheduled with owner representative 5 days in advance.

## Section 7.0 – Cleaning Area and Safety:

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

## **Section 8.0 – Existing Structure:**

A vendor causing any damage to Jefferson Parish property will be responsible for correcting those damages and repairing Jefferson Parish property. Jefferson Parish will be responsible for repairing the job site if normal, foreseen, issues occur

## **Section 9.0 – SDS (Safety Data Sheets):**

The bidder shall notify the Jefferson Parish Department of Recreation contact person of any hazardous substances that will be bought to and/or used at the workplace.

## **Section 10.0 – Permits: (SECTION REMOVED)**

## **Section 11.0 – Construction Term:**

Upon receiving a notice to proceed, the vendor agrees that all actual physical work on the site with an adequate force and equipment shall commence within 10 days from the date of Notice of Proceed.