

- I. Lawn and ground schedule of service and specifications for the Old State Capitol
 - a. General Requirements for Service:
 - i. Contractor is to furnish all labor, tools, equipment, materials, supervision, and transportation to perform landscape maintenance.
 - ii. Contractor is to be in possession of all applicable licenses and permits required by state and local agencies including but not limited to the Louisiana Commercial Pesticide Applicator's Certification, Louisiana Landscape/Horticulturist License, Ground Owner Operator License, and Landscape Irrigation Contractor's License.
 - iii. A working supervisor should make weekly inspections of the property.
 - iv. The same turf crew employee/employees to perform the service during the length of the contract.
 - v. Assigned employee supervisor must coordinate job related tasks with the Old State Capitol designated person, Casey Moran.
 - vi. The crew maintaining the beds/plant maintenance may be performed by different employee groups.
 - b. Services to be performed once per week:
 - i. Cut grass
 - ii. Weed eat around building, trees, hedges, and other obstacles
 - iii. Blow clippings and leaves (debris is not be blown into street; must be collected and bagged)
 - iv. Pick up litter, including cigarette butts, from grounds and parking lot
 - v. Clear drains and curbs of plant debris
 - vi. Monitor landscape for insects and diseases
 - vii. Apply insecticides and/or fungicides if necessary based on assessment
 - viii. Assess flower bed wetness and adjust sprinkler system as required
 - ix. Rake leaves if necessary
 - x. Remove plant debris from property
 - xi. Submit a report of services to the Old State Capitol personnel indicating all services to Old State Capitol personnel indicating all services provided that day and a listing of all pesticides and fertilizers applied, formulation used, rate applied, applicator's name, plant being treated, problem pest and a copy of the MSDS (material safety sheet) for any products used
 - c. Services to be performed every two weeks:
 - i. Weed flower beds and keep them weed free
 - ii. Edge sidewalks, parking lot and curbs
 - d. Additional garden maintenance:
 - i. Pick up all trash on Old State Capitol grounds
 - ii. Make sure all signs that are placed throughout the Old State Capitol grounds are standing up correctly
 - iii. Prune shrubs and trees directly next to the building twice a year
- II. Jobsite visit requirement

Revised Attachment B – Specifications

RFX: 3000019554

Title: *Mand. Site Visit* Ground and Lawn Maintenance

Vendor must inspect job site to verify measurements and/or amount of supplies needed prior to bidding. If vendor finds conditions that disagree with the physical lay-out as described in this bid, or other features of the specifications that appear to be in error, same shall be brought to the attention of the Office of State Purchasing personnel immediately and no later than 7 days prior to the bid opening.

Vendor may contact Casey Moran at (225)342-0500 to schedule a jobsite visit.

When: Monday through Friday, 8:00 am – 3:30 pm

Where: Old State Capitol, 100 North Boulevard, Baton Rouge, LA 70801

****Jobsite visit is mandatory**** Failure to comply will eliminate your bid from consideration.

This signed statement certifies that the vendor named below has visited the jobsite and is familiar with all conditions surrounding fulfillment of the specification for this project.

Vendor's Company Name

State Agency's Name

Vendor Rep's Name (printed)

Agency Rep's Name (printed)

Vendor's Signature

Agency's Signature

Date