

Louisiana Department of Health-Health Standards Section

RFI #: 30000019502

Request for Information for Nursing Home Resident Emergency Preparedness Solution

Addendum #1

Questions and Answers

Question Number	Document Reference	Section Number	Section Heading	Page Number in Referenced Document	Question	Response
1	RFI #: 30000019502		General questions		Can you explain more what LDH does during an event? After an event?	During events, LDH HSS is responsible for monitoring licensed healthcare facilities status and residents safety in these settings. After events, it is the responsibility of the agency to determine the status of these facility, and ensure they are compliant with state and federal regulations. Onsite inspections and communications by phone/email maybe conducted during events.
2	RFI #: 30000019502		General questions		What forms and process does LDH use to approve facilities to operate before they would submit their EPs?	LDH HSS is responsible for licensing all health care facilities in the state based on state Minimum Licensing Standards for Nursing Facilities (LAC 48:1 Chapter 97-99) and federal regulations (42 CFR Part 483, Subpart B, Requirements for Long Term Care Facilities).
3	RFI #: 30000019502		General questions		What is LDH's decision process? Will the RFI be followed by an RFP/RFQ?	To be determined
4	RFI #: 30000019502		General questions		What is "CMS"?	Centers for Medicare and Medicaid Services
5	RFI #: 30000019502	2.3.1	Project overview	4	What data will need to be integrated into legacy systems? What are those systems?	Integration of data will include but be not limited to the following: facility name, facility address operational status, power status and evacuation status. Current data is housed in the agency's state licensing database.
6	RFI #: 30000019502	2.3.4	Project overview	4	What information is in the State's licensing database? Can that database be replaced by the new EP solution?	LDH HSS is required to license all health care facilities in the State. Our current licensing database has the functionality to track and renew licenses, and a repository for facility operation history. The EP solution is not a replacement for the State licensing database. A long-term goal would be to integrate both systems into one.
7	RFI #: 30000019502	2.3.8	Project overview	4	Can you explain more of what you need here, including what mapping capabilities you need?	Solution functionality would need to consume data entered by the facility and identify any outliers based on specific business rules. Dashboards would be available for the user for a high level overview of the facilities' status.
8	RFI #: 30000019502	2.3	Project overview	5	Before/during/after event- What event information is used for analysis?	All information collected before/during/after events will be used for analytic purposes on the current event. Information could include but not limited to the following: census, generator, power, fuel status. In addition, this information will be used for planning feature events.
9	RFI #: 30000019502	2.3	Project overview	5	Is the general format for this questionnaire fairly standard: nursing homes to enter information relative to a questionnaire and HSS to have the ability to edit the questions, if needed, depending on the event?	Correct

10	RFI #: 30000019502	2.3	Project overview	5, 6	Does LDH or other LA agencies use any broadcast email/text functionality currently?	HSS currently has no functionality in our systems to broadcast text to facilities.
11	RFI #: 30000019502	2.3	Project overview	6	What's the definition of 'critical information'? Which 'user' need access to the critical information – nursing home or HSS or both?	Critical information in this scenario would be defined as any information during an event based on information entered into the system. Nursing Homes and HSS would both benefit from this data.
12	RFI #: 30000019502	3.3.2.A	Background and Experience	7	What is in the existing mainframe? What format is it in?	We don't have a current system, this question is intended for the submitter to provide information on any projects the vendor has completed.
13	RFI #: 30000019502	3.3.2.G.1	Background and Experience	7	What current tools do you use for data visualization? What types of data manipulation/visualization do you anticipate needing?	Toad is the tool we currently use for report writing. HSS will need the ability to connect to the database for querying special reports, as well as built in reports and dashboard.
14	RFI #: 30000019502	2.3	Project overview	4,5	Are you looking for cost to provide the emergency preparedness solution for points in first part Questions 1 through 13 and second part Questions 1 through 9 in Project Overview section	Discovery, design, and implementation cost should include both sections.
15	RFI #: 30000019502	2.3.1	Project overview	4	Can you elaborate on what data will need to be pushed to legacy system?	Refer to response to Question # 5 above.
16	RFI #: 30000019502	2.3	Project overview	4	Will this data have any Personally identifiable information?	Yes
17	RFI #: 30000019502		General questions		Do bidders need to fill in and submit the solicitation cover sheet provided by the State listed on the LaPAC bid page?	That is not necessary.
18	RFI #: 30000019502	3.4.1	Response Submittal	8	Do cover pages, table of contents and back cover page count toward the 25 page response limit?	No
19	RFI #: 30000019502	1	Cover Page	1	Do vendors need to state the reasons why material may be confidential within the bid, or just mark the pages deemed confidential and then can be handled with the State after the response is submitted?	Pursuant to La. R.S. 44:3.2(D) "All records containing proprietary or trade secret information submitted by a developer, owner, or manufacturer to a public body [...] shall contain a cover sheet that provides in bold type "DOCUMENT CONTAINS CONFIDENTIAL PROPRIETARY OR TRADE SECRET INFORMATION". The developer, owner, or manufacturer shall clearly mark each instance of information which is, in his opinion, proprietary or trade secret information." Thus, there is no need for the submitter to include reasons why material is considered to be confidential.
20	RFI #: 30000019502	1	Cover Page	1	Will the State accept the following sections as confidential: Cost Structure, Responses to questions E&F in the Background and Experience section We believe that sharing of this trade information would put us in an unfair competitive position of this information was made public.	Pursuant to La. R.S. 44:3.2 the submitter is free to mark any information that is believed to be proprietary or trade secret information as such to be kept confidential by LDH.
21	RFI #: 30000019502	2.1		3	Can you confirm that the scope of this RFI is to implement the Emergency Preparedness solution for state licensed Nursing Homes?	Yes

22	RFI #: 30000019502		General questions		Will the state entertain an opportunity to discuss the proposal in an oral presentation?	Yes; however, LDH reserves the right to not afford any or all submitters the opportunity to discuss submissions in an oral presentation or any other form.
23	RFI #: 30000019502		General questions		Will the State be willing to keep the RFI responses from public disclosure until the solution has been procured?	Pursuant to La. R.S. 44:3.2 the submitter is free to mark any information that is believed to be proprietary or trade secret information to be kept confidential by LDH.