



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

August 2, 2022

ADDENDUM # 1

Bid Number: 50-00139060

Receipt Date: August 9, 2022
Postponed to Date: N/A

Description of Bid: A Pre-Placed Emergency Contract for as-needed post disaster building damage assessments

Q&A:

1. Please provide a checklist of all information that will be required for the contractor to manually input into the “Jefferson Parish’s Damage Assessment Web-Based Tool” for both the “Windshield Assessment” and the “Substantial Damage Assessment.” **(PLEASE SEE ATTACHED)**
2. Please provide a screenshot of the input section and data entry pages in the “Jefferson Parish’s Damage Assessment Web-Based Tool” that contractor will be required to use for both the “Windshield Assessments” and the “Substantial Damage Assessments” **(PLEASE SEE ATTACHED)**
3. Please explain what EA refers to? In other words, is this a unit cost for **Each Assessment (EA)** tied to a structure or physical address (?) or **an hourly cost** to complete windshield assessments for the quantity of structures/assessments estimated? **(EA STANDS FOR EACH. YES, EACH**
4. **STRUCTURE/PHYSICAL ADDRESS)**
5. Please explain how EA will be assessed for as needed services (No. 9)? In other words, does EA in No. 9 reflect the cost **per letter** sent to a property owner/**report developed OR an hourly rate** for worked performed in support of the development of letters and reports? **(THIS SHOULD HAVE SAID HOURLY. SEE REVISED BID FORM ATTACHED)**
6. Please advise if there is a BID submittal Checklist form associated with this procurement? **(NO)**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET

WEBSITE: WWW.JEFFPARISH.NET



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7. Would the Department consider dropping the Commercial License Requirement? **(NO. THE DEPARTMENT WANTS TO KEEP THE LICENSE REQUIREMENT)**

***** YOU MUST USE THE REVISED BID FORM PAGES WITH BID SUBMISSION*****

***** THE DEADLINE FOR QUESTIONS HAS NOW PASSED. *****

*****REMEMBER TO ACKNOWLEDGE THIS ADDENDUM ON YOUR BID SUBMISSION. *****

Sincerely,

Shanna Folsie, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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Assessment

Damage Category

Major Damage

Feet Above Grade

Value between 0 and 20 feet

Comment

Status

Approved

Substantial Damage Estimate

SDE is not complete. SDE results cannot be computed.

Revisit Windshield Assessment

Structure

Structure Missing

Imminent Danger

Square Feet

Depreciation Condition

Foundation Type

Exterior Finish Type

HVAC Type

Number of Stories

Residential Type

Roof Covering Type

Structure Type

Superstructure Type

Damage

Cause of Damage

Estimated Depth of Flood Above Lowest Floor

Value between 0 and 20ft

Foundation Damage

Value between 0 and 100%

Superstructure Damage

Value between 0 and 100%

Roof Covering Damage

Value between 0 and 100%

Exterior Finish Damage

Value between 0 and 100%

Interior Finish Damage

Value between 0 and 100%

Kitchen/Bath Damage

Value between 0 and 100%

Mechanical Damage

Value between 0 and 100%

Electrical Damage

Value between 0 and 100%

ft

%

%

%

%

%

%

%

%

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED
SIGNATURE: _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the **BID NUMBER** and **BID OPENING DATE** indicated on the outside of the envelope submitted to the Purchasing Department.

REVISED PER ADDENDUM #1

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139060

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			ONE YEAR PRE-PLACED EMERGENCY CONTRACT FOR DAMAGE ASSESSMENTS FOR THE JEFFERSON PARISH FLOODPLAIN MANAGEMENT AND HAZARD MITIGATION DEPARTMENT.		
1	135,000.00	EA	0001 WINDSHIELD ASSESSMENT OF STRUCTURES INSIDE THE HSDRRS OF JEFFERSON PARISH	\$	\$
2	2,000.00	EA	0002 WINDSHIELD ASSESSMENT OF STRUCTURES OUTSIDE THE HSDRRS OF JEFFERSON PARISH	\$	\$
3	800.00	EA	0003 WINDSHIELD ASSESSMENT OF STRUCTURES WITH THE TOWN OF JEAN LAFITTE	\$	\$
4	2,500.00	EA	0004 WINDSHIELD ASSESSMENT OF STRUCTURES WITH THE GRAND ISLE	\$	\$
5	1,000.00	EA	0005 SUBSTANTIAL DAMAGE ASSESSMENT OF INSIDE THE HSDRRS OF JEFFERSON PARISH	\$	\$
6	300.00	EA	0006 SUBSTANTIAL DAMAGE ASSESSMENT OF STRUCTURES OUTSIDE THE HSDRRS OF JEFFERSON PARISH	\$	\$
7	300.00	EA	0007 SUBSTANTIAL DAMAGE ASSESSMENT OF THE TOWN OF JEAN LAFITTE	\$	\$
8	500.00	EA	0008 SUBSTANTILA DAMAGE ASSESSMENT OF STRUCTURES WITH THE TOWN OF GRAND ISLE	\$	\$
9	500.00	HR	0009 AS NEEDED SERVICES	\$	\$
			REVISED PER ADDENDUM #1		