



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

July 11, 2022

ADDENDUM # 2

Bid Number:50-00138598

Bid Opening Date: July 19, 2022

Description of Bid: Two year contract for supply of diesel and gasoline (bulk fuel) for Jefferson Parish Department of Fleet Management.

Vendor questions and answers:

1. Our 1st question is, the PDF document attached above is what must be supplied weekly to Jefferson Parish by the wining contractor, is this statement correct?

ANSWER: Jefferson Parish's fuel contract require a weekly copy of current OPIS prices for the New Orleans rack.

2. Our 2nd question is, it appears the OPIS NEWSLETTER mention above only sends reports Monday, Tuesday, Wednesday, and Thursday, is this statement correct?

ANSWER: For the duration of our contract, we require a copy of OPIS' official New Orleans prices every week it is published.

3. Our 3rd question is, what if a fuel delivery is made to Jefferson Parish on a Friday, Saturday, and/or Sunday, how would this be billed? and/or this bill look?

ANSWER: The official OPIS New Orleans rack price reports we receive state; *Prices confirmed through month-date-year* (usually Thursday). It begins; *Issued month-date-year* (Monday). For Friday, Saturday or Sunday deliveries, vendor's price should use the current published OPIS for delivery dates.

4. Price will be the OPIS weekly unbranded rack average per New Orleans, LA rack Thursday posted the following Monday. Our 4th question is, what does this mean exactly? and/or how would this bill look? For Example, does this mean Thursdays, April 14th, 2022, posted price used for Friday, April 15th, 2022, Saturday, April 16th, 2022, and/or Sunday, April 17th, 2022, deliveries, is this statement correct?

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ANSWER: The OPIS reports Jefferson Parish receives are identified by volume. 2022 published OPIS reports are volume 42. Immediately following OPIS' volume designation is their number designation. In a given year, there are inevitably 52 OPIS reports issued for a given rack. Number 1 is reserved for early January and number 52 is always issued at the end of December. Most OPIS users understand that fuel prices change daily. Thursday's price is what OPIS use as their official weekly (Monday – Sunday) price.

5. Would you please also provide McPherson Oil a copy of OPIS Newsletter pricing for New Orleans, Louisiana VOL 42 No 16 issued April 18th, 2022, for prices confirmed through April 14, 2022.

ANSWER: The OPIS report is proprietary. They can get a copy from OPIS.

6. Our 6th question is, would Jefferson Parish be open to a less complex fuel billing?

ANSWER: We are not open to a different billing process.

7. Can you let us know who is the current vendor?

ANSWER: Please note that the bid tabulation, bid submissions, and awarding resolution are available on our eProcurement system at www.jeffparishbids.net. Search by the bid number 5000130697. Or you can inquire the information by Requesting a Public Records Request per our Public Records Procedures.

8. Can we get the volume delivered to each site?

ANSWER: The parish's pump stations are responsible for the overwhelming majority of fuel delivery volume on our bulk contract. Drainage superintendents manage pump station fuel levels and determine the frequency and volume of deliveries. Station delivery volume vary greatly and is inextricably precipitation correlated. Therefore, individual pump station deliveries will differ when compared annually. Jefferson Parish receives approximately 1,000,000 gallons (+/- 10%) of fuel annually on our bulk contract.

9. Regarding Item #4, is this diesel fuel or an additive for treatment?

ANSWER: Item #4 is taxable (road) diesel.



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10. Regarding Paragraph #10, it states the following: “However, in the event the contractor cannot make delivery within 48 hours, the Department of Fleet Management reserves the right to purchase gasoline and/or diesel fuel on the open market.” Will this create a penalty/fee for the vendor that does not deliver?

ANSWER: In the case of a vendor fails to deliver an order, the parish will secure delivery from another provider. The contracted vendor will be responsible for the price difference. The price difference is the contract price subtracted from what Jefferson Parish ends up paying.

Sincerely,

Donna Reamey

Buyer Name
Buyer II

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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