



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

June 14, 2022

ADDENDUM # 1

Bid Number: 50-00138822

Receipt Date: August 2, 2022
Postponed to Date: N/A

Description of Bid: Two (2) year contract for Street Lighting Maintenance for Major Roadways for the Jefferson Parish Engineering Department

REVISION: Revisions were made on pages 5, 8, 11, 12, 13, & 14 of the specifications.

Please see the revised specification pages attached,

*****REMEMBER TO ACKNOWLEDGE THIS ADDENDUM ON YOUR BID SUBMISSION. *****

Sincerely,

A handwritten signature in cursive script that reads "Shanna Folsie".

Shanna Folsie, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

understands the scope and all requirements, limitations, restrictions and coordination of the work.

It is expected that the bidders are aware of the number of Parish-owned poles, the general locations of the poles; the type of poles and an inventory of types of poles and fixtures (See Section K Pages 24-28), Appendix-1 Streetlight Inventory, Appendix-2 Articles of Description, as well as Appendix-3 Parts List. The failure or omission of any Contractor to examine any form, instrument or document, or the existing condition of the Major Roadway lighting system shall in no way relieve any Contractor from any obligation in respect to its Bid. **Each Contractor shall include in its respective Bid a sum sufficient to cover the cost of all items with mark-ups, overhead, equipment, material, and labor required to maintain the Major Roadway lighting system in accordance with the standards and specifications set forth herein and in the resultant contract, if any.**

1. Scope, Quality of Work, Guarantee

The Contractor shall furnish all labor, materials, and equipment necessary to perform and complete the work called for in the specifications, plans, or other instructions referred to in the resultant contract unless otherwise specified in Section G of the attached documents. All work shall be done in a quality manner by workers skilled in their respective trades. It is required that each work crew has at least one (1) Jefferson Parish-licensed electrician (Class C maintenance or higher, no filing privileges) **who shall monitor/supervise ongoing work locations**. Proof shall be furnished to Jefferson Parish Engineering Department upon request. A certificate or other proof of licensing shall be provided to the Jefferson Parish Street Lighting Division for each licensed electrician to be employed for work covered by this contract for each "Special Work Order". Jefferson Parish will accept Louisiana Electrical Work Statewide License and Jefferson Parish Electrical Class "A" license or a Jefferson Parish Licensed Electrical Supervisor, which shall be sufficient to cover skilled workers on crews or project site.

Any qualifying Contractor shall be required to hold both a Louisiana Electrical Work Statewide license and a Jefferson Parish Electrical Class "A" Contractors license.

All work shall be performed by employees of the contractor. Subcontractors may be employed for specific tasks such as road boring and concrete work. Such subcontractors shall be coordinated with the Street Lighting Division and approved by the Director of the Department of Engineering, or his designated representative prior to any such work being assigned by the Contractor. Assignment of basic electrical maintenance work shall not be permitted unless approved in writing by the Division of Street Lighting. The work shall be completed within the time stated in the contract, but the Contractor shall not be liable for delays due to causes beyond its reasonable control, all of which must be properly documented to be considered. The Contractor shall comply with the Parish's performance schedule unless the Parish formally declares and approves an extended time interval for work completion and system acceptance. The Contractor shall be responsible for the immediate repair or replacement, at its expense, of any defective equipment or materials furnished by the Contractor. In the event an existing

- iv. Delay in submittal of proposed substitute items, as noted in schedule above, or items submitted with inadequate data shall be subject to rejection without review.

SECTION F – GENERAL SCOPE OF WORK

The work performed under this contract shall consist of providing the following maintenance and repair for all Parish-owned Major Roadway lighting systems on the Eastbank and the Westbank of Jefferson Parish (see List of Major Roadways Section - M). Maintenance services shall include 2 Bucket Trucks, 2 daily crews Minimum (crew shall consist of 1 Electrician & 1 helper) as specified in **Section H, Item 1 – Work Hours**, as well as all labor, supervision, equipment, materials, overhead, insurance, and administration necessary to provide the services described in these specifications unless specifically excluded in Section G. Items 0020 thru 0190 shall only be billed for Special Work Orders or Emergency Work Orders. The Contractor shall also be responsible for all HPS, LED, Metal Halide, Induction and/or Solar lighting.

The specific scope, terms, and conditions of the foregoing work are set forth in Section G.

SECTION G – REPAIR AND MAINTENANCE STANDARDS AND SPECIFICATIONS

1. General

- a. **The Street Lighting Division reserves the right to determine the order in which the work orders are scheduled.**
- b. The Street Lighting Division reserves the right to approve manufacturers and specifications of all materials and equipment used, including lamps and photoelectric cells.
- c. Roadway classifications shall be as defined in the Illuminating Engineering Society Recommended Practice for Roadway Lighting (ANSI/IES RP-8-14) or as directed by Jefferson Parish Department of Engineering, Division of Street Lighting.
- d. Disposal of spent or damaged system components shall be the sole responsibility of the Contractor.
- e. Recycling of used materials shall comply with all EPA guidelines regarding the disposal of hazardous materials, particularly with the disposal of HPS, Mercury Vapor, Metal Halide and Solar lamps/fixtures.

2. Requirements and Specifications of Routine Maintenance Work Orders

The following repairs shall be performed by the Contractor as part of Routine Maintenance of the system, with cost included in the unit price of Item No. 0010 Routine Maintenance Work Order. **The per month cost shall include up to 100 completed work orders with each work order over 100 being paid under Item No. 60 at the unit bid price per each:**

- ii. Contractor shall be required to dispose of damaged poles, bases, luminaries, and related hardware at no charge to Jefferson Parish.

Items included in Section 2, a thru j above shall be considered routine maintenance work orders with all cost for an individual routine maintenance work order included in Item No. 0010 Routine Maintenance Work Order, which shall be paid at the unit bid price per month. The per month cost shall include up to 100 completed work orders with each work order over 100 being paid under Item No. 60 at the unit bid price per each.

THE STREET LIGHTING DIVISION SHALL INSPECT ANY AND ALL UNDERGROUND WORK BEFORE BEING CONCEALED.

The Contractor is responsible for all costs associated with items a thru f below:

3. Standard Commercial and Major Roadway Pole Replacement and Installation:

The cost for the purchase, storage and delivery of Poles, Arms and Fixtures shall be included in the line items as outlined below. All labor, equipment and incidentals necessary to install the following items (a – f) shall be included in the unit bid price for Item No. 0010 Routine Maintenance Work Order.

Please see item h – k below for replacing missing poles.

- a. The purchase, storage, and delivery Standard Commercial & Major Roadway pole, arm and fixture, Aluminum, Steel, arms & fixtures HPS, MH, LED, or Solar knocked down, damaged or vandalized for the duration of this contract (24 months) shall be paid under Item Nos. 47, 48 & 49. All installation cost shall be included in the routine maintenance work order item. Contractor shall still be responsible for labor, equipment and materials (as in Standard Materials List Section - K). Should additional foundation replacement/repairs be needed, they shall be addressed by the Division of Streetlighting, the Director of Engineering for the additional work/cost, etc.; Other related materials cost to be billed at contractors cost only. Jefferson Parish also reserves the right for any substitutions for any pole and fixture for any roadway included in Section G-3 as well as any other Commercial & Major Roadway installations in Jefferson Parish.

NOTE: During the 2020-2022 contract term approximately 50 Standard major/commercial roadway poles were knocked down and either needed to be replaced or, if in good condition, needed to be reinstalled.

- b. The purchase, storage, and delivery of HPS/MH/LED Major/Commercial Roadway Decorative pole packages that are knock down, damaged, or vandalized to include arms, fixtures, bases on various roadways but not limited to other installations in Jefferson Parish for the term or duration of this Contract. These Items shall be paid under Item Nos. 27 thru 36 & Items 50 thru 57. All installation cost shall be included in the routine maintenance work order item. Contractor shall still be responsible for labor, equipment and materials (as in Standard Materials List Section - K). Should additional foundation replacement/repairs be needed, they shall be addressed by the Division of Streetlighting, the Director of Engineering for the additional work/cost, etc.; Other related materials cost to be billed at contractors cost only. Jefferson Parish also reserves the right for any substitutions for any pole and fixture for any roadway included in Section G, 2 and G, 3 as well as any other decorative installations in Jefferson Parish.
- c. The purchase, storage, and delivery of 200 to 300 watt Commercial/Major Roadway LED Cobra Type fixtures (or any combination thereof), drivers, parts, etc.; that are damaged, broken, vandalized and/or unrepairable, and no longer under warranty shall be paid under Item Nos. 27 -35. Lumens shall be met accordingly, any substitutions shall be approved by the Division of Streetlighting). All installation cost shall be included in the routine maintenance work order item. The Contractor shall still be responsible for labor, equipment and materials (as in Standard Materials List Section - K). The replacement fixture, drivers, all parts, etc.; shall be approved by Jefferson Parish before installation. ALL labor shall be the responsibility of the contractor as a normal "bad head" replacement as part of the contract bid.
- d. The repair/troubleshooting, replacement and purchase of warranted/unwarranted LED fixtures, drivers, parts, etc. shall be investigated under this contract as stated in Section G-2, j and addressed under warranty. However, should the fixture be found defective, and under warranty, Jefferson Parish shall investigate and/or supply a new fixture. The defective fixture shall be returned to Jefferson Parish in a time manner. Unwarranted Fixtures shall be the responsibility of the contractor and subject to Section G, 3, Item 2 above. ALL labor shall be the responsibility of the contractor as a normal "bad head/fixture" replacement as part of the contract bid.
- e. The purchase and reinstallation of Twenty-Five (25) Major Roadway Commercial-Cobra/Decorative lenses, shades/globes, any combination there-of, after which the Parish shall be responsible for the cost of the lens, shade/globe only. The Contractor shall pay all labor, equipment, and other material costs associated with the repair or replacement.
- f. The purchase and reinstallation of one hundred (100) hand-hole covers, after which the Parish shall be responsible for the cost of the hand-hole cover only. The Contractor shall

pay all labor, equipment, and other material costs associated with the repair or replacement.

- f. The purchase and reinstallation of one hundred (100) hand-hole covers, after which the Parish shall be responsible for the cost of the hand-hole cover only. The Contractor shall pay all labor, equipment, and other material costs associated with the repair or replacement.
- g. Missing, damaged or broken hand-hole covers shall be replaced with properly fitting covers. Taping is **NOT** allowed.

Line Items for re-imbusement – Missing Poles

NOTE: Item h thru k. below shall be issued as a Special Work Order and performed at the appropriate contract unit prices. This Item shall **NOT be included in Line Item 0010 or the contractors Total Base Bid.**

- h. The purchase and reinstallation of Twenty (20) (or as necessary, quantity may vary) Standard Commercial & Major roadway poles, Aluminum, arms & fixture packages, HPS, MH or LED that are presently missing (See Articles of Description Items 47 - 49. These Twenty (20) pole packages shall be in addition to the poles ordered/replaced as part of the routine maintenance during the 2-year contract term and issued as a Special Work Order. Additionally, these Twenty (20) or more shall be considered a Line Item for Re-imbusement as per Articles of Description, Items 47 thru 49. Any unused quantities shall become property of Jefferson Parish as Inventory. The Contract price for this item shall include all costs associated with replacement/installation of Twenty (20) Standard Commercial & Major Roadway Aluminum, Steel or Concrete poles missing, including fixtures, arms, bases, (See Articles of Description Item 47 thru 49). All labor, materials and equipment shall be based on items in the Articles of Description. Items in the Standard Materials List Section K, shall be the contractor's responsibility. Jefferson Parish also reserves the right for any substitutions for any pole and fixture for any roadway included in Section G-3 as well as any other Commercial & Major Roadway installations in Jefferson Parish. Should additional foundation replacement/repairs be needed, they shall be addressed by the Division of Streetlighting, the Director of Engineering for the additional work/cost, etc. The work covered under this item shall begin immediately following the contract award and notice to proceed.
- i. The purchase and reinstallation of Ten (10) (or as needed, quantity may vary) HPS/MH/LED Major/Commercial Roadway Decorative pole packages that are presently

missing, to include arms, fixtures, bases on various roadways but not limited to other installations in Jefferson Parish.

Additionally, these Ten (10) or more shall be considered a Line Item for Re-imbursement (Lump Sum) as per Articles of Description, Items **50 Thru 56**, and considered a Special Work Order and **NOT** included in the contract bid. Additionally, these Ten (10) pole packages shall be in addition to the poles listed in Section G, 3, item 1 & 1a above for the 2-year contract term. Any unused quantities shall become property of Jefferson Parish as Inventory. All labor, materials and equipment shall be at contractors cost only, based on items in the Articles of Description. Items in the Standard Materials Listings Section – K, shall be the contractor’s responsibility. Should additional foundation replacement/repairs be needed, they shall be addressed by the Division of Streetlighting, the Director of Engineering for the additional work/cost, etc.; Other related materials cost to be billed at contractors cost only. Jefferson Parish also reserves the right for any substitutions for any pole and fixture for any roadway included in Section G, 2 and G, 3 as well as any other decorative installations in Jefferson Parish.

- j. The Purchase, replacement of the first Ten (10) (or as needed, quantity may vary) Teardrop type Commercial/Major Roadway HPS fixtures (HOL - ESU 250HP 48 S B 4 R P48 WLDF13 200BK), (or any combination thereof), that are presently missing, to include arms, fixtures, bases on various roadways but not limited to other installations in Jefferson Parish. These items shall be a Special work order for the start of this contract (and **NOT** included in the contract bid). Any unused quantities shall become property of Jefferson Parish Inventory.

Additionally, these Ten (10) shall be considered a Line Item for Re-imbursement (Lump Sum) as per Articles of Description, **Item 36**. Lumens shall be specified accordingly any substitutions shall be approved by the Division of Streetlighting). In excess of these Ten (10), Jefferson Parish shall supply the fixture or the Contractor shall charge Jefferson Parish the cost to supply the fixture, at Contractor’s cost only. However, the Contractor shall still be responsible for labor, equipment and materials (as in Standard materials list Section - K). The replacement fixture, drivers, all parts, etc.; shall be approved by Jefferson Parish before installation for any substitutions. ALL labor shall be the responsibility of the contractor as a normal “bad head” replacement as part of the contract bid.

- k. The Purchase, replacement of the first Five (5) – Teardrop type Commercial/Major Roadway LED fixtures (HOL - ESL2 P30S 40K AS BK MVOLT/480V TG3 S P7 PCS), (or any combination thereof), that are missing, damaged, broken, vandalized and/or unrepairable, and no longer under warranty shall be considered a Line Item for Re-imbursement (Lump Sum), and considered a Special Work Order (See Articles of Description **Item 28**). These items shall be a Special work order for the start of this contract (and **NOT** included in the contract bid). Any unused quantities shall become property of Jefferson Parish Inventory.

Additionally, these Five (5) shall be considered a Line Item for Re-imbursement (Lump Sum) as per Articles of Description. Lumens shall be specified accordingly any substitutions shall be approved by the Division of Streetlighting). In excess of these Five