



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

April 19, 2021

### ADDENDUM # 1

**Bid Number: 50-00134029**

**Receipt Date: April 29, 2021**  
**Postponed to Date: N/A**

**Description of Bid:** THREE YEAR LABOR ONLY CONTRACT FOR AUDIO AND VISUAL REPAIRS FOR THE JEFFERSON PARISH GENERAL SERVICES DEPARTMENT

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**QUESTIONS:** PLEASE SEE THE BELOW QUESTIONS ASKED FROM A VENDOR WITH THE ANSWERS BELOW IN RED.

1. Is a comprehensive list of all AV equipment that will be covered by the three year contract available for bidders?

No, Bidders must inspect the site and perform their own inspections to gather this information.

2. Will the winning bidder be provided with the uncompiled Crestron source code? The original code is required in order to make any changes or adjustments to an existing system's programming.

Yes, we will need to get the code from the contractor that installed the equipment.

3. Per the bidding instruction, we contacted Tim Hoskins to arrange a site visit. The AV systems we reviewed were located at 200 Derbigny St and included the Council Chambers, Conference Room 2407 and a video production cart. Are there any other systems or sites that are to be included in this bid?

Yes, Eric Romain can be contacted at 504-736-6036 to visit the Yenni Building and inspect the equipment.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

4. Will As-Built documents for the AV systems be provided to the winning bidder?

We do not have any As-Built drawings for the equipment installed.

Sincerely,

*Shanna Folse*

Shanna Folse, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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