



STATE OF LOUISIANA

Office of State Procurement
INVITATION TO BID

**RESPONSES WILL BE
PUBLICLY OPENED AT THE
PHYSICAL ADDRESS BELOW**

10/20/2020
10:00 AM CST

Vendor No.: _____
Solicitation: 3000015864
Opening Date: 10/20/2020

Vendor Name and Address: (to be completed by Vendor)

Ship To Address:

See Multiple Addresses

**TO SUBMIT AN ELECTRONIC (ONLINE)
RESPONSE CLICK THE LINK BELOW.**

**SUBMIT NON-ELECTRONIC RESPONSE
TO : Office of State Procurement
P.O. Box 94095
Baton Rouge LA 70804-9095**

**Physical Address:
1201 N. Third Street, Suite 2-160
Baton Rouge, LA 70802**

RFx Number: 3000015864
Version: 1
Buyer: JOLA CEPHUS
Buyer Phone: 225-342-5525
E-Mail: jola.cephus@la.gov
Scheduled Begin Date:

ONLINE BID RESPONSE LINK

https://lagoverpvendor.doa.louisiana.gov/rfx?sapsrm_boid=567620E9FB021EEABFCFE4F6737EDFAC

QUESTIONS TO BE COMPLETED BY VENDOR	Required
1. _____ Have you reviewed all attachments to the bid invitation and answered all questions?	YES
2. _____ Have you entered pricing, or attached the pricing sheet (if applicable) to the bid response?	YES
3. _____ Have you attached / included all required files to the bid response?	YES
4. _____ Have you attached the signature page to the bid response?	YES
5. _____ Delivery will be made this number of days After Receipt of Order (ARO)	NO
6. _____ %discount for payment made within 30 days. Discounts for payment made in less than 30 days, of less than 1%, or applicable to an indefinite quantity contract will be accepted but will not be an award consideration.	NO

Name of Solicitation: Christmas Canteen - DOC

RFx text:

Due to the COVID-19 emergency situation, the Office of State Procurement is temporarily suspending in-person attendance by vendors at public bid openings for bids published by our office.

Any vendor who would like to view the opening of this bid can access the following link, at the date

VENDOR TELEPHONE NUMBER: FAX NUMBER:	TITLE	DATE
Signature of Authorized Bidder		Name of Bidder (Typed or printed)

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and time of this bid opening: <https://doa-ospla.zoom.us/j/2697438343>

This link will provide you with live audio and video access to this bid opening. The link will be live at 9:55 AM on the date of bid opening.

All vendors must be registered in the LaGov system in order to: submit an online bid, have their bids tabulated by our office, and to receive automatic email notifications of bid opportunities.

To register as a vendor, access the following link:

https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg

Please include a W-9 form with your bid if you are newly registered. Do not register again if you are already registered in the system. You will need a LaGov Vendor ID and Password in order to submit an online bid.

Bidders are invited to submit bids via the Online Bid Response Link on Page 1 of this bid invitation. Online bidding instructions are attached to this bid invitation.

Please print all attachments to ensure all documents related to this solicitation are reviewed prior to bidding.

All documents associated with this solicitation should be included in the bidder's submission.

Bid Documents Include:

- Attachment A – Special Terms and Conditions – Pages 1-8
- Attachment B – Line Item Responses - Pages 1-8
- Attachment C - Delivery Locations - 1 Page
- Attachment D – Online Bidding Instructions – Pages 1-10

Bid delivery instructions for the Office of State Procurement:
 Refer to Page 1 in Attachment A – Special Terms and Conditions

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To establish a contract to supply Christmas Canteen as specified for DOC Prison Enterprises for a period of delivery beginning November 16, 2020 through February 15, 2021.

Delivery is of the essence and the State reserves the right to award to that vendor which provides the earliest possible delivery date. The State also reserves the right to reject any and all vendors who cannot make delivery by 5-7 days after notification by the agency.

All items are for canteen resale. Where listed, only brand name(s) specified will be accepted. No bid will be considered where bid is for other than brand name specified. Bids must be quoted in quantity and unit specified. (R.S. 39:1651-1657)

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
1	Product Category:50112000 Christmas Canteen Vendor to provide the following items for Christmas Canteen re-sale during the period of: *** November 16, 2020 through February 15, 2021 ***	20	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	<p>DELIVERY:</p> <p>Items are for statewide delivery to correctional facilities. See list of institutions and their addresses in the special terms and conditions section of this solicitation.</p> <p>Items are to be called for as needed and delivery is to be made within 5-7 days after notification by the agency.</p> <p>*** Do not ship any items until orders are placed by individual correctional institutions ***</p> <p>*** These items are for Canteen Re-sale. Where brand names are listed, only those brands and packaging as specified will be accepted. LA R.S. 39:1651-1657 ***</p> <p>RETURNS: The Department of Corrections reserves the right to return unsold, non-perishable goods that are not out-of-date and are in their original containers, for a full credit. Items are to be shipped for return no later than February 16, 2021</p> <p>The U.S. Food and Drug Administration's Center for Food Safety and Applied Nutrition, in its "Food Safety A to Z reference guide," defines perishable as: Food that is subject to decay, spoilage, or bacteria, unless it is properly refrigerated or frozen. It continues to say that perishable foods can spoil quickly and become unsafe to eat if they are not properly stored.</p> <p>The FDA's Administrative Detention Regulations define perishable foods as those foods that are not heat-treated, not frozen, and not otherwise preserved in a manner to prevent the quality of the food from being adversely affected, if held longer than seven calendar days under normal shipping and storage conditions.</p> <p>The above definition/information regarding perishable items is hereby established as the guideline and authoritative source for determining if an item is perishable.</p> <p>Seafood Chicken of the Sea (Smoked Salmon) 5 oz. pouch, 12 pouches per case</p> <p>Delivery Days ARO: 5-7 days</p>				

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Pouch Bidding: _____ Specify No. of Pouches per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
2	Product Category:50112000 Christmas Canteen Jack Links Lil Chubs Smoked Sausage Original Flavor 1.625 oz. pkg., 100 packages per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Package Bidding: _____ Specify No. of Packages per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	23	CE		
3	Product Category:50112000 Christmas Canteen Sliced Pepperoni 3.5 oz. pouch, 24 pouches per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Pouch Bidding: _____ Specify No. of Pouches per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	78	CE		
4	Product Category:50112000 Christmas Canteen Brushy Creek Seasoned Ground Beef (Lightly Seasoned	10	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	and Spicy) 6 oz. pouch, 24 pouches per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Pouch Bidding: _____ Specify No. of Pouches per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
5	Product Category:50112000 Christmas Canteen Chorizo with Chicken 11.25 oz. bag, 24 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	19	CE		
6	Product Category:50181905 Christmas Canteen Holiday Cookies (Plastic Tub) 14 oz. tub, 12 tubs per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Tub Bidding: _____ Specify No. of Tub per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	337	CE		
7	Product Category:50181905 Christmas Canteen	92	CE		

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Ginger Snap Cookies 14 oz. bag, 12 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
8	Product Category:50182000 Christmas Canteen Cloverhill Cherry Cheese Danish 4.25 oz. each, 40 per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per each Bidding: _____ Specify No. of each per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	290	CE		
9	Product Category:50182000 Christmas Canteen Kellogg's Pop Tarts Flavor: Hot Fudge Sundae 8 pastries per box, 12 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify Pastry per Box Bidding: _____ Specify No. of Box per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	10	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
10	<p>Product Category:50182000 Christmas Canteen</p> <p>Pecan Pies 3 oz. each, 72 pies per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per each Bidding: _____</p> <p>Specify No. of each per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	50	CE		
11	<p>Product Category:50182000 Christmas Canteen</p> <p>Kellogg's Pop Tarts Flavor: S'mores 8 pastries per box, 12 boxes per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify Flavor Bidding: _____</p> <p>Specify No. of each per Box Bidding: _____</p> <p>Specify No. of Boxes per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	15	CE		
12	<p>Product Category:50182000 Christmas Canteen</p> <p>Chocolate Fudge Brownies (Individually Wrapped) 3.25 oz. each, 48 per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per each Bidding: _____</p> <p>Specify No. of each per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	25	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
13	<p>Product Category:50161800 Christmas Canteen</p> <p>Junior Mints (Mini Chocolate Covered Mint Cremes) 4.75 oz. box, 24 boxes per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per box Bidding: _____</p> <p>Specify No. of boxes per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	60	CE		
14	<p>Product Category:50161800 Christmas Canteen</p> <p>Butterfinger Peanut Butter Cups 1.5 oz. each, 288 each per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per each Bidding: _____</p> <p>Specify No. of each per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	33	CE		
15	<p>Product Category:50161800 Christmas Canteen</p> <p>Werther's Sugar Free Candy 5.5 oz. each, 12 each per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per each Bidding: _____</p> <p>Specify No. of each per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	27	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
16	<p>Product Category:50161800 Christmas Canteen</p> <p>Tootsie Roll Pops 10 oz. bag, Approx. 17 each per bag, 24 bags per case</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per bag Bidding: _____</p> <p>Specify No. each per bag Bidding: _____</p> <p>Specify no. bags per case Bidding:: _____</p> <p>Delivery days ARO: _____</p>	40	CE		
17	<p>Product Category:50161800 Christmas Canteen</p> <p>Whopper's Malted Milk Balls 12 oz. cartons, 12 cartons per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per Carton Bidding: _____</p> <p>Specify No. of Cartons per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	205	CE		
18	<p>Product Category:50161800 Christmas Canteen</p> <p>Hershey's Cookies n Crème Candy Bar 1.55 oz., 36/box</p> <p>Specify Brand Biding: _____</p> <p>Specify Flavor Bidding: _____</p> <p>Specify oz. each Bidding: _____</p> <p>Specify no. per box Bidding: _____</p> <p>Delivery days ARO: _____</p>	5	CE		
19	<p>Product Category:50161800</p>	42	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Christmas Canteen Brach's Maple Nut Goodies 4 oz. bag, 12 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per bag Bidding: _____ Specify No. of bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
20	Product Category:50161800 Christmas Canteen Zachary Maple Peanut Clusters 5 oz. bag, 12 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	74	CE		
21	Product Category:50161800 Christmas Canteen Bit-O-Honey Candy 2.75 oz. pack, 48 packs per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Pack Bidding: _____ Specify No. of Packs per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	15	CE		
22	Product Category:50161800 Christmas Canteen Root Beer Barrels (Hard Candy)	65	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	4.5 oz. bag, 48 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
23	Product Category:50161800 Christmas Canteen Old Fashioned Christmas Mix (Hard Candy) 9 oz. bag, 24 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	197	CE		
24	Product Category:50161800 Christmas Canteen Orange Slices Candy 5.75 oz. bag, 48 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	235	CE		
25	Product Category:50161800 Christmas Canteen Mamba Fruit Chews 2.65 oz. package, 144 packages per case	67	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Package Bidding: _____ Specify No. of Packages per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
26	Product Category:50161800 Christmas Canteen Gracey's Cherry Sours 4 oz. bag, 48 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	18	CE		
27	Product Category:50161800 Christmas Canteen Stouffer's Animal Crackers 16 oz. bag, 12 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per bag Bidding: _____ Specify no. bags per case Bidding: _____ Specify Delivery days ARO Bidding: _____	20	CE		
28	Product Category:50101700 Christmas Canteen Kar's Sweet n Spicy Trail Mix 1.75 oz. per bag, 72 bags per case Delivery Days ARO: 5-7 days	59	CE		

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
29	Product Category:50192109 Christmas Canteen Herr's Baby Back Ribs Potato Chips 1.5 oz. per bag, 30 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	107	CE	_____	_____
30	Product Category:50192109 Christmas Canteen Sweet Heat BBQ Chips 5 oz. per bag, 15 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	560	CE	_____	_____
31	Product Category:50192109 Christmas Canteen Pringles Potato Chips Flavor: Regular 6.41 oz. can, 14 cans per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____	225	CE	_____	_____

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Flavor Bidding: _____ Specify oz. per Can Bidding: _____ Specify No. of Cans per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
32	Product Category:50192109 Christmas Canteen Pringles Potato Chips Flavor: Sour Cream and Onion 6.38 oz. can, 14 cans per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Can Bidding: _____ Specify No. of Cans per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	255	CE		
33	Product Category:50192109 Christmas Canteen Pringles Potato Chips Flavor: Mesquite BBQ 6.38 oz. can, 14 cans per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Can Bidding: _____ Specify No. of Cans per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	255	CE		
34	Product Category:50192109	12	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Christmas Canteen El Sabroso Original Salsitas, Spicy Tortilla Round 3 oz. bag, 24 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
35	Product Category:50192109 Christmas Canteen Chex Mix Flavor: Bold Party Mix 1.75 oz. bag, 60 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	65	CE		
36	Product Category:50192109 Christmas Canteen Crunch and Munch Flavor: Buttery Toffee Popcorn w/ Peanuts 3.5 oz. box, 12 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Box Bidding: _____	337	CE		

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify No. of Boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
37	Product Category:50192109 Christmas Canteen Caramel Popcorn, Pre-popped 3.53 oz. bag, 60 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	20	CE		
38	Product Category:50192109 Christmas Canteen Cinnamon Graham Crackers 14.4 oz. box, 12 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Box Bidding: _____ Specify No. of Boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	32	CE		
39	Product Category:50181905 Christmas Canteen Club Crackers 5 oz. box, 24 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Box Bidding: _____ Specify No. of Boxes per case Bidding: _____	125	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Delivery Days ARO Bidding: _____				
40	Product Category:50181905 Christmas Canteen Funyuns Onion Snacks 1.25 oz. bag, 64 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	47	CE		
41	Product Category:50181905 Christmas Canteen Lance Peanut Bar 2.2 oz. bar, 126 bars per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bar Bidding: _____ Specify No. of Bars per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	50	CE		
42	Product Category:50192109 Christmas Canteen Snyder's Pretzel Pieces (Honey Mustard and Onion and Jalapeno) 2.25 oz. bag, 60 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavors Bidding: _____ Specify oz. per Bag Bidding: _____	20	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
43	Product Category:50171800 Christmas Canteen Onion Dip 3.5 oz. cup, 48 cups per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Cup Bidding: _____ Specify No. of Cups per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	15	CE		
44	Product Category:50171800 Christmas Canteen Sriracha Hot Chili Sauce 17 oz. plastic bottle, 12 bottles per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bottle Bidding: _____ Specify No. of Bottles per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	67	CE		
45	Product Category:50171800 Christmas Canteen String Cheese Flavor: Mozzarella 1 oz. singles, 48 singles per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Single Bidding: _____	12	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify No. of Singles per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
46	Product Category:50221200 Christmas Canteen Malt-O-Meal Apple Zings Cereal 12.5 oz. bag, 12 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	24	CE		
47	Product Category:50112000 Christmas Canteen Chef Boyardee Beef Ravioli (Microwavable Bowl) 7.5 oz. per bowl, 12 bowls per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bowl Bidding: _____ Specify No. of Bowls per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	35	CE		
48	Product Category:50112000 Christmas Canteen Pizza Kit: Two crusts and two sauce packets with one silver colored paper disk Brand: Food Express or Golden Valley 12-16 kits per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____	37	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	<p>Does Pizza Kit include two crusts and two sauce packets with one silver colored paper disk?</p> <p>YES____ NO ____</p> <p>Specify No. of Kits per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>				
49	<p>Product Category:50171548 Christmas Canteen</p> <p>Spice Classics Vegetable Flakes 2.0 oz. plastic jar, 12 jars per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify oz. per Jar Bidding: _____</p> <p>Specify No. of Jars per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	105	CE		
50	<p>Product Category:50202306 Christmas Canteen</p> <p>Keefe Georgia Peach Instant Drink Mix 6 oz. pouch, 36 pouches per case</p> <p>Delivery Days ARO: 5-7 days</p> <p>Specify Brand Bidding: _____</p> <p>Specify Flavor Bidding: _____</p> <p>Specify oz. per Pouch Bidding: _____</p> <p>Specify No. of Pouches per case Bidding: _____</p> <p>Specify Delivery Days ARO Bidding: _____</p>	83	CE		
51	<p>Product Category:50202306 Christmas Canteen</p> <p>Sunny D Orange or Tang (powder, individual servings) .80 oz. singles to go; 6 singles per box, 12 boxes per case</p> <p>Delivery Days ARO: 5-7 days</p>	285	CE		

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LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Brand Bidding: _____ Specify oz. per Single Bidding: _____ Specify Singles per Box Bidding: _____ Specify No. of Boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
52	Product Category:50202306 Christmas Canteen Keefe Instant Cappuccino 300 singles per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify No. of Singles per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	23	CE		
53	Product Category:50182000 Christmas Canteen Kellogg's Pop Tarts Flavor: Cookies n Cream 8 pastries per box, 12 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify No. of each per box Bidding: _____ Specify No. of boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	15	CE		
54	Product Category:50161800 Christmas Canteen Chocolate Covered Cherry Cordials 6.6 oz. per box, 36 boxes per case Delivery Days ARO: 5-7 days	40	CE		

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Brand Bidding: _____ Specify oz. per Box Bidding: _____ Specify No. of Boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
55	Product Category:50161800 Christmas Canteen Hershey's Kisses 3.5 oz. bag, 72 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	87	CE		
56	Product Category:50171800 Christmas Canteen Colonna Brothers Cajun Spice Seasoning 4 oz. plastic bottle, 12 bottles per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify oz. per bottle Bidding: _____ Specify no. bottles per case Bidding: _____ Specify Delivery days ARO Bidding: _____	25	CE		
57	Product Category:50221200 Christmas Canteen Quaker Instant Grits Flavor: Variety Box 12 packs per box, 12 boxes per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____	15	CE		

LINE	Description	Quantity	Unit	Unit Price	Extended Amount
	Specify Flavor(s) Bidding: _____ Specify Packs per Box Bidding: _____ Specify No. Boxes per case Bidding: _____ Specify Delivery Days ARO Bidding: _____				
58	Product Category:50101700 Christmas Canteen Cashews, Regular / Salted 2.5 oz. bag, 60 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	15	CE		
59	Product Category:50192109 Christmas Canteen Chex Mix Flavor: Traditional 1.75 oz. bag, 60 bags per case Delivery Days ARO: 5-7 days Specify Brand Bidding: _____ Specify Flavor Bidding: _____ Specify oz. per Bag Bidding: _____ Specify No. of Bags per case Bidding: _____ Specify Delivery Days ARO Bidding: _____	2	CE		

INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. ALL BID PRICES MUST BE TYPED, WRITTEN IN INK OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
3. THIS BID IS TO BE MANUALLY SIGNED IN INK OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE.
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. AMOUNT OF BID BOND REQUIRED: ADDRESSED IN THE SPECIAL TERMS AND CONDITIONS SECTION IF APPLICABLE
6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED: ADDRESSED IN THE SPECIAL TERMS AND CONDITIONS SECTION
7. DESIRED DELIVERY: ADDRESSED IN THE SPECIAL TERMS AND CONDITIONS SECTION
8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE.
9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL TERMS AND CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
10. IMPORTANT: BY SIGNING THE BID OR SUBMITTING THE BID ONLINE VIA THE VENDOR PORTAL (WHICHEVER IS APPLICABLE) THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE WITH INK OR TYPEWRITTEN OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE.
11. ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.
12. CONFERENCE: ADDRESSED IN THE SPECIAL TERMS AND CONDITIONS SECTION IF APPLICABLE
13. BID FORMS.
ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:
 - A. BID SUBMITTED ON PAPER CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;
 - B. BID FILLED OUT IN PENCIL; AND
 - C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION OR SUBMITTED ONLINE VIA THE VENDOR PORTAL, WHICHEVER IS APPLICABLE, PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. FAX ALTERATIONS, NOT INVOLVING PRICING, TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED BID FORM AND FAXED ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING. ALTERATIONS TO PRICE MUST BE RECEIVED IN A SEALED ENVELOPE WITH THE BID NUMBER, OPENING DATE AND TIME DISPLAYED ON THE OUTSIDE OF THE ENVELOPE AND TIME STAMPED BEFORE BID OPENING OR VIA THE ONLINE VENDOR PORTAL, WHICHEVER IS APPLICABLE. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER SHOULD STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED IN ACCORDANCE WITH LA R.S. 44.I. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS.

17. AWARDS.

THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES .

UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

21. NEW PRODUCTS.

UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.

22. CONTRACT RENEWALS.

UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.

23. CONTRACT CANCELLATION.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS:

(A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTOR'S FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BELLIGERENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA. R.S. 39:1551 ET SEQ.) AND ITS CORRESPONDING REGULATIONS; OR, (F) ANY LISTED REASON FOR DEBARMENT UNDER LA. R.S. 39:1672.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION: OR (2) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORILY; AND, (C) FOR TRANSACTION-BASED SERVICES UP TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORILY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.

24. DEFAULT OF CONTRACTOR

FAILURE TO DELIVER WITHIN THE TIME SPECIFIED OR TO PROVIDE THE SERVICES AS SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT.

THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.

25. ORDER OF PRIORITY

IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL TERMS AND CONDITIONS, THE SPECIAL TERMS AND CONDITIONS SHALL GOVERN.

26. APPLICABLE LAW.

ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

27. COMPLIANCE WITH CIVIL RIGHTS LAWS.

BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL EMPLOYMENT OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE DISCRIMINATION ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, DISABILITY, OR AGE IN ANY MATTER RELATING TO EMPLOYMENT. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

28. SPECIAL ACCOMMODATION.

ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN 7 DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.

29. INDEMNITY.

CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR

PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.

30. SIGNATURE AUTHORITY.

ATTENTION: R.S. 39:1594(C)(4) REQUIRES EVIDENCE OF AUTHORITY TO SIGN AND SUBMIT BIDS TO THE STATE OF LOUISIANA. YOU MUST INDICATE WHICH OF THE FOLLOWING APPLY TO THE SIGNER OF THIS BID.

FOR THE PURPOSES OF LAGOV SUPPLIER PORTAL BIDDING, THE SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER IS REPRESENTED BY THE LAGOV SUPPLIER PORTAL USER LOG-IN ID. THE NAME OF AUTHORIZED SIGNATORY OF BIDDER IS REPRESENTED BY THE CONTACT PERSON ASSOCIATED WITH THE LAGOV SUPPLIER PORTAL USER LOG-IN ID.

PLEASE CIRCLE ONE:

1. THE SIGNER OF THIS BID IS EITHER A CORPORATE OFFICER WHO IS LISTED ON THE MOST CURRENT ANNUAL REPORT ON FILE WITH THE SECRETARY OF STATE OR A MEMBER OF A PARTNERSHIP OR PARTNERSHIP IN COMMENDAM AS REFLECTED IN THE MOST CURRENT PARTNERSHIP RECORDS ON FILE WITH THE SECRETARY OF STATE. A COPY OF THE ANNUAL REPORT OR PARTNERSHIP RECORD MUST BE SUBMITTED TO THIS OFFICE BEFORE CONTRACT AWARD.

2. THE SIGNER OF THE BID IS A REPRESENTATIVE OF THE BIDDER AUTHORIZED TO SUBMIT THIS BID AS EVIDENCED BY DOCUMENTS SUCH AS, CORPORATE RESOLUTION, CERTIFICATION AS TO CORPORATE PRINCIPAL, ETC. IF THIS APPLIES A COPY OF THE RESOLUTION, CERTIFICATION, OR OTHER SUPPORTIVE DOCUMENTS SHOULD BE ATTACHED HERETO.

3. THE BIDDER HAS FILED WITH THE SECRETARY OF STATE AN AFFIDAVIT OR RESOLUTION OR OTHER ACKNOWLEDGED/ AUTHENTIC DOCUMENT INDICATING THAT THE SIGNER IS AUTHORIZED TO SUBMIT BIDS FOR PUBLIC CONTRACTS. A COPY OF THE APPLICABLE DOCUMENT MUST BE SUBMITTED TO THIS OFFICE BEFORE CONTRACT AWARD.

4. THE SIGNER OF THE BID HAS BEEN DESIGNATED BY THE BIDDER AS AUTHORIZED TO SUBMIT BIDS ON THE BIDDER'S VENDOR REGISTRATION ON FILE WITH THIS OFFICE.

31. IN ACCORDANCE WITH THE PROVISIONS OF R.S. 39: 2192, IN AWARDED CONTRACTS AFTER AUGUST 15, 2010, ANY PUBLIC ENTITY IS AUTHORIZED TO REJECT A PROPOSAL OR BID FROM, OR NOT AWARD THE CONTRACT TO, A BUSINESS IN WHICH ANY INDIVIDUAL WITH AN OWNERSHIP INTEREST OF FIVE PERCENT OR MORE, HAS BEEN CONVICTED OF, OR HAS ENTERED A PLEA OF GUILTY OR NOLO CONTENDERE TO ANY STATE FELONY OR EQUIVALENT FEDERAL FELONY CRIME COMMITTED IN THE SOLICITATION OR EXECUTION OF A CONTRACT OR BID AWARDED UNDER THE LAWS GOVERNING PUBLIC CONTRACTS UNDER THE PROVISIONS OF CHAPTER 10 OF TITLE 38 OF THE LOUISIANA REVISED STATUTES OF 1950, OR THE LOUISIANA PROCUREMENT CODE UNDER THE PROVISIONS OF CHAPTER 17 OF TITLE 39.

32. FEDERAL CLAUSES, IF APPLICABLE

ANTI-KICKBACK CLAUSE

THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE MANDATE DICTATED BY THE COPELAND "ANTI-KICKBACK" ACT WHICH PROVIDES THAT EACH CONTRACTOR OR SUBGRANTEE SHALL BE PROHIBITED FROM INDUCING, BY ANY MEANS, ANY PERSON EMPLOYED IN THE COMPLETION OF WORK, TO GIVE UP ANY PART OF THE COMPENSATION TO WHICH HE IS OTHERWISE ENTITLED.

CLEAN AIR ACT

THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS OR REQUIREMENTS ISSUED UNDER SECTION 306 OF THE CLEAN AIR ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING

FACILITIES.

ENERGY POLICY AND CONSERVATION ACT

THE CONTRACTOR HEREBY RECOGNIZES THE MANDATORY STANDARDS AND POLICIES RELATING TO ENERGY EFFICIENCY WHICH ARE CONTAINED IN THE STATE ENERGY CONSERVATION PLAN ISSUED IN COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT (P.L. 94-163).

CLEAN WATER ACT

THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS OR REQUIREMENTS ISSUED UNDER SECTION 508 OF THE CLEAN WATER ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES.

ANTI-LOBBYING AND DEBARMENT ACT

THE CONTRACTOR WILL BE EXPECTED TO COMPLY WITH FEDERAL STATUTES IN THE ANTI-LOBBYING ACT AND THE DEBARMENT ACT.

33. PROHIBITION OF DISCRIMINATORY BOYCOTTS OF ISRAEL

IN ACCORDANCE WITH LA R.S. 39:1602.1, THE FOLLOWING APPLIES TO ANY BID WITH A VALUE OF \$100,000 OR MORE AND TO VENDORS WITH FIVE OR MORE EMPLOYEES:

BY SUBMITTING A RESPONSE TO THIS SOLICITATION, THE BIDDER OR PROPOSER CERTIFIES AND AGREES THAT THE FOLLOWING INFORMATION IS CORRECT: IN PREPARING ITS RESPONSE, THE BIDDER OR PROPOSER HAS CONSIDERED ALL PROPOSALS SUBMITTED FROM QUALIFIED, POTENTIAL SUBCONTRACTORS AND SUPPLIERS, AND HAS NOT, IN THE SOLICITATION, SELECTION, OR COMMERCIAL TREATMENT OF ANY SUBCONTRACTOR OR SUPPLIER, REFUSED TO TRANSACT OR TERMINATED BUSINESS ACTIVITIES, OR TAKEN OTHER ACTIONS INTENDED TO LIMIT COMMERCIAL RELATIONS, WITH A PERSON OR ENTITY THAT IS ENGAGING IN COMMERCIAL TRANSACTIONS IN ISRAEL OR ISRAEL-CONTROLLED TERRITORIES, WITH THE SPECIFIC INTENT TO ACCOMPLISH A BOYCOTT OR DIVESTMENT OF ISRAEL. THE BIDDER HAS ALSO NOT RETALIATED AGAINST ANY PERSON OR OTHER ENTITY FOR REPORTING SUCH REFUSAL, TERMINATION, OR COMERCIALLY LIMITING ACTIONS. THE STATE RESERVES THE RIGHT TO REJECT THE RESPONSE OF THE BIDDER OR PROPOSER IF THIS CERTIFICATION IS SUBSEQUENTLY DETERMINED TO BE FALSE, AND TO TERMINATE ANY CONTRACT AWARDED BASED ON SUCH A FALSE RESPONSE.

34. CERTIFICATION OF NO FEDERAL SUSPENSION OR DEBARMENT.

BY SIGNING AND SUBMITTING ANY BID FOR \$25,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN "AUDIT REQUIREMENTS IN SUBPART F OF THE OFFICE OF MANAGEMENT AND BUDGET'S UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS" (FORMERLY OMB CIRCULAR A-133).

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT [HTTPS://WWW.SAM.GOV](https://www.sam.gov).

35. IN ACCORDANCE WITH LOUISIANA LAW, ALL CORPORATIONS (SEE LA R.S. 12:262.1) AND LIMITED LIABILITY COMPANIES (SEE LA R.S. 12:1308.2) MUST BE REGISTERED AND IN GOOD STANDING WITH THE LOUISIANA SECRETARY OF STATE IN ORDER TO HOLD A PURCHASE ORDER AND/OR CONTRACT OVER \$25,000.

36. ALL BID AMOUNTS SHALL BE SUBMITTED IN UNITED STATES DOLLARS.