

**LDEQ ANSWERS TO PROPOSERS QUESTIONS**  
**RFP No. 3000015784**  
**“Targeted Brownfields Assessment Services IV”**

LDEQ’s answers to the following questions are intended to provide information to potential proposers’ questions to RFP No. 3000015784.

Questions and answers that may potentially result in the disclosure of information from proposals of competing bidders will not be published.

**Question 1: Which firm or firm(s) was awarded this contract during for the last contract cycle?**

**LDEQ’s answer:** The last contract cycle was awarded to Shaw Environmental, Inc., later named CB&I Environmental & Infrastructure, Inc. This contract was identified by LaGov No. 2000056731 for a term of September 1, 2012 – August 31, 2015.

**Question 2: What is the estimated value of the contract and each contract year? Is a certain contract value guaranteed?**

**LDEQ’s answer:** The estimated value of the total contract is currently \$50,000.00, however, the Department anticipates additional federal funding to become available for this work during the term of the contract. Any increases to the maximum amount of the contract shall be made by written amendment and approved by the Division of Administration, Office of State Procurement.

Per Appendix C, Sample Contract, Section 5 Payment Terms, Paragraph 2, “The Department will pay the Contractor only for actual work performed, and the Department does not guarantee a maximum payment amount to be earned by the Contractor.”

**Question 3: Is proof of insurance required at the time the proposal is submitted? Or may it be submitted after proposal submission at the time of contract award?**

**LDEQ’s answer:** No, proof of insurance is not required at the time the proposal is submitted. It will be required from the apparent winner at the time of contract award.

**Question 4: Will the proposer be reimbursed by the department for the cost of the performance bond, if a performance bond is required according to Section 3.3?**

**LDEQ's answer:** No, the proposer will not be reimbursed by the Department for the cost of a performance bond. Per RFP Section 3.3, Financial Information (Volume II):

...proposals should include evidence demonstrating the Proposer's financial capability to carry out this project. Evidence can include, but is not limited to:

- (Preferred) Financial Statements reviewed by an independent Certified Public Accountant (CPA) for the past 3 years. This includes:
  - Notes to the Financial Statements, and
  - The CPA's reviewed report for each year
- Letter of intent to obtain a 100% Performance Bond

Therefore, a performance bond is not strictly required. The proposer can choose which type of evidence to submit with their proposal to show financial capability.

**Question 5: May a Louisiana Professional Civil Engineer License be used to satisfy the Louisiana Geoscientist License Requirement?**

**LDEQ's answer:** No, a Louisiana Professional Civil Engineer License will not satisfy the Louisiana Geoscientist License Requirement.

**Question 6: If this is a recurring contract, who was last awarded the contract and how much revenue per year was paid out during each year (please list multiple contract years and revenue)?**

**LDEQ's answer:** See Question 1. The amounts below show the expenditures for the previous contract, per State Fiscal Year (July 1 – June 30).

Fiscal Year	Amount Paid
FY12/13	\$92,606.34
FY13/14	\$111,737.01
FY14/15	\$205,924.94
FY15/16	\$85,209.24
Total	\$495,477.53

**Question 7: If this is a recurring contract, approximately what percentage (%) of the previous year's revenue were associated with the "AT COST" line items on the Schedule of Prices?**

**LDEQ's answer:** The previous contract had less than 10% of the total contract expenditures associated with "at cost" items. The "at cost" items in the Schedules of Prices for the previous contract only included Title Search and Waste Transport/Disposal.

**Question 8: What is the estimated percentage (%) of the current contract revenue associated with the "AT COST" line items on the Schedule of Prices?**

**LDEQ's answer:** Due to the nature of the site selection and site work, the estimated percentage of current contract revenue associated with "at cost" line items is unknown at this time.

**Question 9: What percentage (%) of the Brownfields Sites are expected to be:**

- **Underground Storage Tank (UST) Sites,**
- **Former Dry Cleaners;**
- **Others; and**
- **Etc.....**

**LDEQ's answer:** Due to the nature of the site selection and site work, the specific tasks and types of Brownfield Sites are unknown at this time.

**Question 10: Are there any Brownfield Sites currently identified for this contract? If so can you provide addresses and agency interest numbers?**

**LDEQ's answer:** There are no Brownfield sites currently identified for this contract. The Remediation Division is currently working with community partners throughout the state to identify eligible Brownfield sites.

**Question 11: Will the contractor be allowed to Bid-on and Self-Perform the "At Cost" Line Items on Attachment 2, Schedule E, "Removal and Disposal of USTS and Related Activities & Additional Env. Services"?**

**LDEQ's answer:** Yes, "At Cost" line items on Attachment 2, Schedule of Prices E, "Removal and Disposal of Underground Storage Tanks and Related Activities & Additional Environmental Services" may be self-performed by the contractor, as long as the contractor holds the appropriate licenses for the work being performed.

**Question 12: What areas or regions of the State will the Brownfields Sites be located in?**

**LDEQ's answer:** See Question 10. Per Attachment 1, Statement of Work, Section 1.1, Goals and Objectives, "The Department's goal is to facilitate the cleanup and redevelopment of Brownfield sites throughout the State to encourage their reuse for economic development and/or community benefit."

**Question 13: Section 3.2.5 states that project experience has to be from work conducted in the last three years. Does all the work need to be during that time period or is it acceptable if the end date falls within that time period?**

**LDEQ's answer:** It is acceptable to include projects that started before three years ago, but ended in the past 3 years.

**Question 14: Per Section 3.3, why is bonding required? Will it be for all jobs or just ones with contract like work?**

**LDEQ's answer:** See Question 4. A performance bond is not strictly required. The proposer can choose which type of evidence to submit with their proposal to show financial capability.

**Question 15: In the evaluation calculation form schedule of prices A, page 23 of 27, why is the direct push coring – temporary well placement line time weighted 170?**

**LDEQ's answer:** Weighting factors are used for evaluation purposes only, and do not reflect anticipated work. Emphasis is given to tasks or items that the Department anticipates may be more heavily used during the course of the contract.

**Question 16: What is the total budget for this project?**

**LDEQ's answer:** See Question 2.

**Question 17: Where is the work anticipated to be?**

**LDEQ's answer:** See Questions 10 and 12.

**Question 18: Is the driller able to bill per the PPM 49 rates?**

**LDEQ's answer:** No, the driller cannot bill per the State General Travel Regulations PPM 49. All cost associated with the Driller and Driller Assistant, as necessary, shall be included in the unit rates provided in Attachment 2, Schedule of Prices C, Coring and Monitoring Wells. See

Attachment 1, Statement of Work, Section 9.4.3.1, Payment for Direct Push Coring, Section 9.4.3.2, Payment for Monitoring Well Installation and Sampling, and Section 9.4.3.3 Payment for Monitoring Well Plugging and Abandonment.

**Question 19: Is ERIS a suitable substitution for EDR?**

**LDEQ's answer:** If ERIS (Environmental Risk Information Services) is able to meet ASTM standard E1527-13 and EPA's All Appropriate Inquiries requirements for database searches, it is a suitable substitution for EDR (Environmental Data Report). Note for pricing in Schedule of Prices A, the price for the Regulatory Database Review Reports should correspond to what is included in EDR® Basic Package; EDR® Standard Package; or EDR® Premium Package as applicable.

**Question 20: Resumes are to be included for Key Personnel including Project Manager, Scientists, QA Manager, Professional Engineer, and Professional Geoscientist. Just wanted to make sure others in Section 5.1 (Labor Category Responsibilities) don't need resumes (ie, Technician, AutoCad, Admin, Land Surveyor, and Expert Witness)**

**LDEQ's answer:** Resumes showing minimum education and experience of Proposer's personnel consistent with the bulleted list, as shown in Attachment 1, Statement of Work, Section 5.0, Minimum Qualifications and Responsibilities of the Contractor's Personnel must be submitted with the proposal. This is a requirement of RFP Section 4.1, Acceptance of Proposal Content, Item 4. A Professional Engineer is not listed as labor category in the RFP.

Resumes for additional labor categories as shown in Attachment 1, Statement of Work, Section 5.1, Labor Category Responsibilities, are not strictly require to be submitted with the proposal. However, proposers may submit resumes for these labor categories if they choose.