

REQUEST FOR QUOTATION	LSU	BID DUE DATE AND TIME	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE		08/05/2020	04:30 PM
SOLICITATION RFQ-0000001229 SUPPLIER # SUPPLIER NAME AND ADDRESS <div data-bbox="159 373 771 583" style="border: 1px solid black; height: 100px; width: 100%;"></div>		RETURN BID TO FAX #: 225-578-2292 Louisiana State University and Agricultural and Mechanical College Procurement 213 Thomas Boyd Hall Baton Rouge, LA 70803 Buyer Alexandra Torres Huber Buyer Phone +1 (225) 578-9398 Buyer Email atorre6@lsu.edu Issue Date 07/31/2020	
TITLE: CUSTODIAL CLEANING- TERM CONTRACT			
Addendum 01: Notice is given to all parties that this Solicitation is amended by the University as stated herein. This Addendum is hereby made an official part of this solicitation. See attached for supplier inquiries and responses.			
To Be Completed By Supplier			
1. _____ "No Bid" (sign and return this page only). 2. _____ My Company does not wish to receive future solicitations for this spend category. 3. Specify your Delivery: To be made within _____ days after receipt of order. 4. If applicable, Supplier's Addendum Acknowledgement/Response: As an authorized agent/signatory of the supplier, I/we acknowledge receipt of this Addendum, and _____ submit no alterations/clarifications to our original bid. _____ submit superseding revisions/clarifications to our original bid as written herein or attached hereto.			
General Instructions to Suppliers			
1. Quotations for furnishing the items and/or services specified are hereby solicited, and will be received by the issuing LSU Campus Procurement Office at the "Return Bid To" address stated above, until the specified due date and time. 2. Read the entire solicitation, including all terms, conditions and specifications. 3. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit price are to be initialed by the supplier. 4. Bid prices shall include all delivery charges paid by the supplier, F.O.B. LSU Destination, unless otherwise provided in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment. 5. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. 6. By signing this solicitation, the supplier certifies compliance with all general instructions to suppliers, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.			
SUPPLIER NAME	MAILING ADDRESS		
AUTHORIZED SIGNATURE	CITY, STATE ZIP		
PRINTED NAME	PHONE #		
TITLE	FAX #		
E-MAIL	FEDERAL TAX ID #		

Solicitation 0000001229

Addendum 01

Q1) I have a question about page 6 of the rfq, the price sheet. When we enter the unit price, does the lump sum refer to the cost of disinfecting the 1,000 rooms / night or per week or per month?

A1) The unit price is a price per classroom per night. Approximately 1,000 classrooms must be cleaned per night.

Q2) Does the job have to be finished by the 17th?

A2) The primary contract must commence on August 17, 2020. This contract is for nightly cleaning for an indeterminate amount of time.

Q3) I currently own 2 sanitizer foggers. Will LSU allow the use of this equipment or does everything have to be wiped down with sanitizer by hand.

A3) Per the specifications, method of application is spray method or other approved method that is effective when used in conjunction with an EPA approved disinfection solution.

Q4) May we email our bid? Or must it be a fax?

A4) All bid responses must be emailed to atorre6@lsu.edu. No other method of submittal shall be accepted.

Q5) Does daily mean 5 days or 7 days please?

A5) Work is to be performed Monday through Friday.

Q6) Is there a mandatory site visit?

A6) No

Q7) Are the desks 6 ft apart?

A7) In most classrooms, desks have been removed to allow for additional space between remaining desks. However, in some classrooms there is fixed seating and that cannot be modified to allow for more space.