

**Office of the Mayor-President**  
Purchasing Division



City of Baton Rouge  
Parish of East Baton Rouge  
222 Saint Louis Street, 8<sup>th</sup> Floor  
Room 826  
P.O. Box 1471  
Baton Rouge, Louisiana 70821

**Kris R. Goranson**  
Director of Purchasing

225/389-3259 FAX 225/389-4841 [purchasinginfo@brgov.com](mailto:purchasinginfo@brgov.com)

**ADDENDUM NO. 1**  
**File 20-918732, Solicitation Number: A20-918732**

**July 13, 2020**

Your reference is directed to file 20-918732, Solicitation Number: A20-918732, for Wastewater Treatment Plant Landscaping, which is scheduled to open at 11:00 a.m., on July 17, 2020.

**The following REVISIONS are hereby made to the bid and Bid Document:**

1. For the Schedule of Bid Items on page 25 of the bid pack, Item 0004 should read "REMEDIATION of existing beds and tress/shrubs for "**LOW VISIBILITY ZONES**"
2. **Clarification page 20:** Please note that there is a standalone Laboratory / Administration Building in the northwest portion of the South Wastewater Treatment Plant site. Cutting and edging around the perimeter of this building is included in Bid Item 0006.
3. **For Bid Items 0005 and 0006**, on page 19, **and Bid Items 0021 and 0022** on page 23: Revise paragraph 2 under Maintenance Standards to replace "A minimum one inch gap between pavement and grass area..." with "A minimum **two** inch gap between pavement and grass area..." in all applicable locations.
4. **For Bid Item 0020** on page 23, **which pertains to the North Wastewater Treatment Plant**, add: "3. Physically remove all vines from the buffer area fence."
5. **Clarification:** For Bid Item 0022 on page 24, which pertains to the North Wastewater Treatment Plant:  
The rectangular area requiring mowing between Avenue L and M shall be cut north to where the two homeowners terminate their lawn maintenance. City/Parish can provide surveying and marking for exact property line boundary if required. For bidding purposes, please assume to pick up maintenance approximately 10' -15' feet from the edge of the house structures.
6. **For Bid Item 0022**, on page 24, **which pertains to the North Wastewater Treatment Plant**, add the following language to the bid description:  
"Maintain a 60" inch clearance to the south of the security fence of the apartment property located at approximately 10209 Avenue M. The clearance shall start at the road (Avenue M) and extend back as far as possible along the fence line to the boundary of wooded area.

For the area to the east of Avenue M, cut back as far east as possible to the boundary of the wooded area. The area in the overhead power line servitude shall be cleared and maintained."

**SEE ATTACHED REVISED BID PAGES 19, 23, 24 & 25**



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**This Addendum is also to answer questions submitted in writing during the inquiry period that ended 5pm July 10, 2020**

**Please find attached questions and answer section on the following pages.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid file 20-918732  
[mwhite@brla.gov](mailto:mwhite@brla.gov)  
225-389-3259 x 314

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Signature

Date

Company

Below are the questions received during the inquiry period for A20-918732 Wastewater Treatment Plant Landscaping. **File Number: 20-918732.**

**Q1. I am requesting the prior bid tabulations for the same sites.**

A1. This was last bid in May 2017 and the bid pack has increased in scope. In 2017 there was only 1 line item for the North WWTP. Please see attached bid tab dated 05/12/2017

**Q2. Do we cut the fence on Avenue L and K? It is a small strip of grass or ditch. If so, where do we include it?**

A2. The small strip of grass and ditch shall be maintained under bid items 0008 – 0019, which occur once a month along with the buffer area work, and under bid item 0020, which are for additional frequency of maintenance for just the perimeter of the fence line on Avenue L and K, etc.. A clarification will be added in Addendum No. 1 to include removal of vines from the fence in Bid Item 0020.

**Q3. At the walk through Justin said we only mow the buffer area once in March but if you look it has mow and trim natural areas within the perimeter from March to December. Is this only the meadow area or the outside of the fence of the buffer?**

A3. There are two different areas within the buffer area (on the inside of the perimeter fence). One is a "meadow area" and one is a "perimeter maintenance area." Attachment D gives a description and an overall view of the buffer area with the two distinct zones on the "Maintenance Plan" drawing. Each bid item 0008 – 0019 will specify activity for the "meadow area" or "perimeter maintenance area" if applicable.

**Q4. Will there be a separate charge for initial service for buffer meadow area, vines on fence, and fence line area at South plant?**

A4. There will not be a separate charge for initial service on any of these items. A clarification will be added in Addendum No. 1 to include removal of vines from the fence in Bid Item 0020.

**Q5. What areas are allowed spraying?**

A5. Spraying requirements are detailed in the description of each individual bid item. Please note the "Maintenance Standards" that "...the use of chemicals to perform edging is expressly forbidden under this contract."

**Q6. Are the inside area's concrete cracks going to be treated in-house?**

A6. Paved areas and areas intended to be gravel covered with weed growth are to be maintained by City Parish staff. The contractor will maintain the grassed areas and concrete boundaries of these areas.

**Q7. Will all areas continue to be maintained until award?**

A7. The majority of the areas with exception to the high visibility zone at the South Plant and the North Plant buffer area, will be maintained.

**Q8. Can you clarify the frequency of cuts for the buffer area for the North plant?**

A8. There are two different areas within the buffer area (on the inside of the perimeter fence). One is a "meadow area" and one is a "perimeter maintenance area." Attachment D gives a description and an overall view of the buffer area with the two distinct zones on the "Maintenance Plan" drawing. The description of bid items 0008 (beginning on Page 20) through page bid item 0019 detail exactly if mowing is required in "the meadow area" or the "perimeter maintenance area" each cut.

**Questions asked continued:**

**Q9. Is weekend work allowed?**

A9. Yes, weekend work is allowed.

**Q10. Do we need a bid or performance bond for this bid?**

A10. No, bid bonds and performance bonds are not a requirement for this bid.

**Q11. In the buffer area it talks about irrigate plants and lawn as needed. Is it already irrigated? Is this just checking to see if it is working or bring out a watering truck if this work is requested?**

A11. The area now has an irrigation system. Irrigation will be the responsibility of City/Parish. Any irrigation concern should be brought to City Parish attention.

**Q12. For line item 0004 it says "low visibility" but on the schedule of bid items 0004 says "high visibility" area. Will this be changed?**

A12. The schedule of bid items will be changed to reflect "low visibility in both places."

**Maintenance, High Visibility Zones continued;**

- Weed Control – Shall be done continuously (each maintenance activity). Methods should include pre and post emergent chemicals as well as hand weeding as necessary.
- Consultation – The Owner shall be debriefed after completion of each maintenance activity to inform on condition of existing plantings, recommendations on watering, recommendations of removing dead plantings, recommendations on additional plantings, plans for fertilization, etc.

**Item 0002:**

Maintenance of existing beds and trees / shrubs for “**MEDIUM VISIBILITY ZONES**” at the South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)

This item has the same scope of work as Item 0001, which exception to only applying to the “Medium Visibility Zones” as detailed on Attachments A and B.

**Item 0003:**

Maintenance of existing beds and trees/shrubs for “**LOW VISIBILITY ZONES**” at the South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)

This item has the same scope of work as Item 0001, which exception to only applying to the “Low Visibility Zones” as detailed on Attachments A and B.

**Items 0004:**

**Remediation** of “**LOW VISIBILITY ZONE**” at the South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820) includes all requirements of routine maintenance activities (Items 0001-0003) and in addition, re-establishing bed lines and edges, removal of all weeds, vegetation and extraneous matter, and all other requirements not listed to fully restore planting beds.

**The “Low Visibility Zone” is detailed on Attachments A and B.**

**Item 0005:**

Collect litter, trash and debris; mow, edge and blow off the frontage (all areas South of the security fence, and including areas surrounding ) at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820).

**MAINTENANCE STANDARDS:**

1. Upon each visit, all grass areas shall be mowed to an appropriate height of 2 to 3 inches (2”-3”) based upon weather conditions and season. All litter, trash, and debris shall be collected prior to mowing, so as to avoid cutting and/or spreading such matter. All collected debris shall be hauled off site and disposed of by the Contractor.
2. All driveways, parking areas, and turf edges shall be cleanly edged by mechanical means at each mowing. The use of chemicals to perform edging is expressly forbidden under this contract. A minimum **two** inch gap between pavement and grass areas are to be maintained by edging. All materials that overhang onto concrete pavement that have been edged are to be physically removed.
3. All fence lines shall be kept clean, trimmed and weed free, both inside and outside (depending on work item).

**Item 0017: OCTOBER continued**

4. Spot spray existing weeds with Round-Up in perimeter maintenance zone, including along the perimeter fence. **DO NOT spray herbicide in meadow areas.**
5. Remove vines from the perimeter fence.

**Item 0018: NOVEMBER**

Maintenance of the buffer area and public right-of-way outside of the perimeter fence at The North Wastewater Treatment Plant (50 Woodpecker Street, Baton Rouge, LA 70807)

1. Mow and / or trim natural areas within the perimeter maintenance area of the buffer site in the tree planting area to keep undergrowth down.
2. Clean up litter and debris on all areas, including in the public right-of-way outside of the perimeter fence.
3. Irrigate all planted and lawn areas as needed.
4. Spot spray existing weeds with Round-Up in perimeter maintenance zone, including along the perimeter fence. **DO NOT spray herbicide in meadow areas.**

**Item 0019: DECEMBER**

Maintenance of the buffer area and public right-of-way outside of the perimeter fence at The North Wastewater Treatment Plant (50 Woodpecker Street, Baton Rouge, LA 70807)

1. Mow and / or trim natural areas within the perimeter maintenance area of the buffer site in the tree planting area to keep undergrowth down.
2. Clean up litter and debris on all areas, including in the public right-of-way outside of the perimeter fence.
3. Irrigate all planted and lawn areas as needed.
4. Spot spray existing weeds with Round-Up in perimeter maintenance zone, including along the perimeter fence. **DO NOT spray herbicide in meadow areas.**

**IF DUMPING IS FOUND OUTSIDE OF PERIMETER FENCE, NOTIFY CLAY VANVECKHOVEN or JUSTIN SHARPER at the North WWTP 225-389-5582**

**Item 0020:**

Additional maintenance of the public right-of-way outside of the perimeter fence at The North Wastewater Treatment Plant (50 Woodpecker Street, Baton Rouge, LA 70807)

1. Mow and / or trim natural areas within the perimeter maintenance area of the buffer site in the tree planting area to keep undergrowth down.
2. Clean up litter and debris on all areas, including in the public right-of-way outside of the perimeter fence.
3. Physically remove all vines from the buffer area fence.

**Item 0021:**

Collect litter, trash and debris; mow, edge and blow off the North WWTP (50 Woodpecker Street, Baton Rouge, LA 70807) including all areas **within** the plant perimeter fence; and all areas within the buffer perimeter fence (excluding the buffer area) Follow scope of work for items 0005 & 0006.

**MAINTENANCE STANDARDS**

1. Upon each visit, all grass areas shall be mowed to an appropriate height of 2 to 3 inches (2"-3") based upon weather conditions and season. All litter, trash, and debris shall be collected prior to mowing, so as to avoid cutting and/or spreading such matter. All collected debris shall be hauled off site and disposed of by the Contractor.
2. All driveways, parking areas, and turf edges shall be cleanly edged by mechanical means at each mowing. The use of chemicals to perform edging is expressly forbidden under this contract. A minimum **two** inch gap between pavement and grass areas is to be maintained by edging. All materials that overhang onto concrete pavement that have been edged are to be physically removed.

**Item 0021 Maintenance Standards cont.:**

3. All fence lines shall be kept clean, trimmed and weed free, both inside and outside (depending on work item).

**GENERAL SITE MAINTENANCE**

1. Locations shall be left neat, clean and free of clippings, debris, litter and trash. Contractor shall not blow or otherwise direct grass clippings or trimmings into roadways, parking lots, or other vehicular use areas.
2. The Contractor shall keep all paved areas free of trash, litter, debris, mud and silt.
3. The Contractor shall not obstruct or hinder the free flow of traffic while performing the duties of this contract. Any required obstruction can only be done with the prior approval of the Owner.

**See Attachment F for details of the area covered on this pay item.**

**Item 0022:**

Collect litter, trash and debris; mow, edge and blow off the North WWTP (50 Woodpecker Street, Baton Rouge, LA 70807) including all areas **between** the buffer area perimeter fence; and the treatment plant security fence (excluding the buffer area) Follow scope of work for items 0005 & 0006.

The rectangular area requiring mowing between Avenue L and M shall be cut north to where the two homeowner's terminate their lawn maintenance. City/Parish can provide surveying and marking for exact property line boundary if required. For bidding purposes, please assume to pick up maintenance approximately 10' -15' from the edge of the house structures.

Maintain a 60" clearance to the south of the security fence of the apartment property located at approximately 10209 Avenue M. The clearance shall start at the road (Avenue M) and extend back as far as possible along the fence line to the boundary of wooded area.

For the area to the east of Avenue M, cut back as far east as possible to the boundary of the wooded area. The area in the overhead powerline servitude shall be cleared and maintained."

This item has the same scope of work as Item 0021, with exception to only applying to the area indicated (interior of buffer area fence and exterior of plant security fence, excluding the buffer area).

**See Attachment F for details of the area covered on this pay item.**

**The City - Parish reserves the right to award items separately, grouped by treatment plant or on an all-or-none basis and to reject any or all bids and waive any informalities.**

CITY OF BATON ROUGE,  
 PARISH OF EAST BATON ROUGE  
 PURCHASING DIVISION  
 PROPOSAL FORM FOR ANNUAL CONTRACT NO.: A20-918732  
 WASTEWATER TREATMENT PLANT LANDSCAPING

**Schedule of Bid Items (REVISED)**

It is the intent of this proposal to establish prices for Landscape Services to be performed at the North and South wastewater treatment plants

ITEM NO.	DESCRIPTION	QTY Times per year	UNIT OF MEASURE	UNIT PRICE	TOTALS
0001	Maintenance of existing beds and trees/shrubs for “ <b>HIGH VISIBILITY ZONES</b> ” at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	24	Each	\$ _____	\$ _____
0002	Maintenance of existing beds and trees/shrubs for “ <b>MEDIUM VISIBILITY ZONES</b> ” at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	6	Each	\$ _____	\$ _____
0003	Maintenance of existing beds and trees/shrubs for “ <b>LOW VISIBILITY ZONES</b> ” at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	2	Each	\$ _____	\$ _____
0004	<b>REMEDIATION</b> of existing beds and trees / shrubs for “ <b>LOW VISIBILITY ZONES</b> ” at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	1	Each	\$ _____	\$ _____
0005	Collect litter, trash and debris; mow, edge and blow off the frontage ( <b>all areas South of the security fence, and including areas surrounding</b> ) at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820).	24	Each	\$ _____	\$ _____
0006	Collect litter, trash and debris; mow, edge and blow off the interior ( <b>area within the security fence</b> ) at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	24	Each	\$ _____	\$ _____

Summary of Bids  
Commodity: 91873, 98852 & 98836

Date: 5/12/2017

Requisition No: File:02208-17

Bid Opening: or

Closing Date: 5/12/2017

Purchase Period:

Category: Landscaping  
Agency: DPW - Sewer Engineering

F.O.B: Destination

Delivery Requirements:

NAMES OF VENDORS

#	DESCRIPTION OF COMMODITY	QUANTITY	UNIT OF MEASURE	Quotation		Quotation		Quotation		Quotation	
				Price	Extended Price						
1	Maintenance of existing beds and trees/shrubs for "HIGH VISIBILITY ZONES" at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	24	EACH	297.00		297.73		720.00		660.00	
2	Maintenance of existing beds and trees/shrubs for "MEDIUM VISIBILITY ZONES" at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	8	EACH	1169.00		447.59		1,050.00		880.00	
3	Maintenance of existing beds and trees/shrubs for "LOW VISIBILITY ZONES" at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	4	EACH	960.00		3,426.48		4,320.00		1,760.00	
4	Collect litter, trash and debris; mow, edge and blow off the (frontage (all areas South of the security fence, and including areas surrounding ) at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820).	8	EACH	638.00		277.17		480.00		500.00	
5	Collect litter, trash and debris; mow, edge and blow off the interior (area within the security fence) at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	1	EACH	2,976.00		3,340.48		2,160.00		6,205.00	
6	Collect litter, trash and debris; mow, edge and blow off the North WWTP (50 Woodpecker Street, Baton Rouge, LA 70807)	1	EACH	1,033.00		1,092.14		1,100.00		800.00	
7	Cleaning of biosolids at The South Wastewater Treatment Plant (2850 Gardere Lane, Baton Rouge, LA 70820)	2	EACH	2,180.00		3,243.35		2,400.00		230.00	
8	Mulch - red bark Brand _____ Model _____ Description _____		per Cubic Feet	2.59		5.12		1.60		4.14	
9	Option to add new beds/areas or additions to the existing beds/areas at the wastewater plant locations as stated in attached specifications.		per Cubic Feet	1.70		3.00		5.25		4.24	
10	Maintenance of new beds/areas or additions to the existing beds/areas as stated in attached specifications.		per square feet	.68		.40		.00		.75	
11	Other Plant material as requested by agency.		Discount off of list price	25%		.25		25%		3%	
12	High Visibility Zone	1	EACH	654.00		12,634.31		3750.00		5230.00	
13	Medium Visibility Zone	1	EACH	2500.00		12,252.21		3600.00		4850.00	
14	Low Visibility Zone	1	EACH	10,200.00		60,496.36		2,500.00		28,435.00	
TOTAL AMOUNT					\$	\$		\$		\$	

Corporate Green LLC  
DBA Green Systems

Netele Consultants  
Inc

Louisiana Landscaping  
Spec Inc

Baldwin Decker  
LLC

ORIGINAL