

IFTA Decal Specifications
for IFTA Licensing Year 2021

Scope: The vendor will be responsible for manufacturing and delivering to the Louisiana Department of Revenue (LDR) the 2021 IFTA decals. The decals will be manufactured in sets of two (2) per liner and serialized such that each decal in a set will have duplicate serial numbers, however, each set will be consecutively and uniquely numbered. Application instructions will be printed on the back of the liner. Additionally, the decals must meet all of the following specifications. Inadequate facilities to comply with all of the following specifications and provisions will constitute grounds for rejection of bid. Award of contract will be based on all or none.

Quantity: 40,000 sets (80,000 individual decals—2 duplicates per set)

Decal Size: 3" x 3" (The overall size should be 6" x 3"—2 duplicate decals side-by-side on 1 liner.)

Material: Reflective material that has a counterfeit-deterrent mark integral in the sheeting, making unauthorized reproduction extremely difficult, is required. The marks should be visible during daylight, but disappear by reflected light at night. The day and night color of the sheeting are similar and they will remain highly reflective when viewed at wide entrance angles. The decal must also have a security "void" feature where any attempt to remove the decal will result in its destruction or will cause the word "void" to appear, thereby preventing its reuse.

The material is to be designed for use as annual decals on the outside of vehicles and should withstand temperatures ranging from -10°F to 125°F. The sheetings are to be precoated with permanent, pressure sensitive adhesive (requiring no water, solvent, or any wetting agent for activation) protected by a removable paper liner. Finger pressure should be sufficient for the application of the decals to areas that are properly prepared (i.e., smooth, dry, and clean surfaces). Sheeting should have a minimum thickness of .005" (which includes adhesive). The required slit to facilitate removal and protection of stock from breakage should be between the two decals on the front of the liner.

NOTE: The preferred stock is Adcolite No. 6000 (or an equivalent) with all features specified above.

Coating: Decals must be clear coated with a Coating Clear U10V or R101 or equivalent that will guarantee surface exposure to the elements for a period of 18 months. A minimum dry thickness of .0004 inches (.4mil) should be obtained. The surface shall be sufficiently solvent resistant to permit cleaning with solvents such as VM&P naphtha, mineral spirits, turpentine or other solvents commonly used on vehicle finishes. Rinsed and dried, the surface shall show no appreciable change following cleaning when compared to a new clean decal.

Ink Colors: The color of the **background** will be red as specified to match Sunfast ink using **Pantone® 485C**.

The color of the **border, lettering, and geographical outline of the jurisdiction (Louisiana)** will be **white**.

The color of the **application instructions** on the back of the liner will be **black**.

The color of the **serial numbers** will be **black**.

Over lamination is not acceptable. All inks used must have a minimum life of 18 months without fading, peeling, or cracking after the decal has been properly applied to a smooth, dry, clean surface.

Fabrication: The sheetings should be press printed with the designated transparent ink color (Pantone® 485C) to produce the IFTA color and design combinations and serial numbering (in black ink) as specified below:

Printing: The background color fields and IFTA logo will be processed by offset, screen-print, flexography, rotogravure, digital, or other similar method of printing. Two (2) duplicate decals should be printed side-by-side on 1 liner to create a decal set.

Copy: Each decal must have a white border 1/8" thick on all four sides.

The letters **IFTA** are to be printed in a minimum height of 3/4" (1.88 centimeters) with the letter **I** located in the upper left hand corner, the letter **A** to be located in the lower right corner, and with the letters **FT** evenly spaced between to form a diagonal design from the upper left to lower right corner.

The letters **IFTA** are to be printed in Arial Black 72 font in the color white. The two-letter jurisdiction designation (**LA**) shall be displayed in the lower left-hand corner and the last two numbers of the appropriate year (**21**) are to be displayed in the upper right-hand corner. The two-letter jurisdiction designation (**LA**) and the last two numbers of the appropriate year (**21**) are to be printed in Arial Black 36 font in the color white.

The geographical outline of the jurisdiction (Louisiana) shall be centered behind the letters **IFTA** and the outline shall be white.

Numbering: Each decal set shall be serially numbered with each set of two (2) decals having the same number. The serial number shall be centered on the bottom of the decal and shall be no less than 3/16" (0.47625 centimeters) high.

Numbering should begin with **00001** and end with **40000**. Missing or duplicate numbered sets are not allowed.

Example: The example below is not Pantone® 485C, but is intended only as an example.



Fabrication (continued):

Clear Coating: Decals must be clear coated with a Coating Clear U10V or R101 or equivalent that will guarantee surface exposure to the elements for a period of 18 months. A minimum dry thickness of .0004 inches (.4mil) should be obtained.

Adhesive: The adhesive shall not exude from the edges of the sheeting when processed into finished decals so as to cause stacked pieces to stick together during shearing, cutting, printing, or handling or while packaged in shipment and distribution.

Liner: The back of the decal set (backing material/liner) shall be printed in black ink per the illustration below:

Decal Display

1. Apply to clean, smooth, wax free surface at moderate temperature.
2. Peel decal from the paper backing by bending backward at corner and lifting edge.
3. Position decal on surface and rub firmly.

Placement of Decals

Each qualified motor vehicle will be issued two (2) fuel decals. One decal ***must*** be placed on the exterior portion of both the passenger and driver side of each vehicle. Failure to display the fuel decals in the required location may result in the issuance of a citation and or additional fuel purchase requirements.

PLACE THESE DECALS ON POWER UNITS TRAVELING INTO INTERNATIONAL FUEL TAX AGREEMENT JURISDICTIONS.



The diagram shows a side view of a truck. A rectangular box is drawn on the side of the truck's body, with an arrow pointing to it from the text 'PLACE DECAL HERE' which is enclosed in another box below the truck.

Appearance: Decal sets shall be free from ragged edges, cracks, and blisters. Decals shall be moisture resistant.

Additional Provisions:

All bidders must furnish with their bid the following:

1. A notarized letter stating that all art work, composition, plate making, printing, numbering, coating, die cutting, slitting and packaging will be done on the vendor's premises and no portion of it will be sublet. LDR reserves the right to enter the vendor's premises at any time during the production of the decals to inspect the method of production in full compliance with all provisions of the contract.
2. Evidence of capacity and experience for completing the job including a detailed list of all cameras, plate making equipment, presses, numbering machines, coating and drying machinery, slitting machines, die cutting machines and packaging facilities. If not submitted with bid, this information must be submitted within five (5) days of request by the State of Louisiana.
3. Ten (10) completed numbered decal samples that the bidder has produced for other users as evidence of material and quality. If not submitted with bid, these samples must be submitted within five (5) days of request by the State of Louisiana.

4. A list of five (5) users for whom the vendor has produced decals of similar complexity and quantity, as well as the name of the person that LDR can contact to inquire as to their satisfaction with the vendor's product and service. If not submitted with bid, this information must be submitted within five (5) days of request by the State of Louisiana.
5. A complete description of the plant security precautions. Decals have a monetary value and the vendor must take every precaution to protect them from all hazards. Proper security measures and adequate supervision must be provided to assure that all decals printed are delivered and that only one copy of each decal set will be produced.

Pre-production

Proof: The successful bidder shall provide a pre-production proof. The proof shall be furnished at the vendor's expense and must be received within 14 days of the award notification. Approval from LDR must be given prior to final production.

The pre-production proof should be sent:

by email to: LDRForms.Management@LA.gov or

by mail to: Forms Mgmt. Unit, Policy Service Division
Louisiana Department of Revenue
617 N. Third Street
Baton Rouge, LA 70802-5428

Packaging: The decals must be shrink-wrapped in 50 decal sets per unit, and boxed 100 units per box (5,000 decals per box) in containers no larger than 21" wide, 15" long, and 12" high and weighing no more than 40 pounds.

Delivery: Delivery must not be before July 1, 2020, or later than July 16, 2020, and should be made to:

Taxpayer Compliance Division—SSEW
Louisiana Department of Revenue
617 N. Third Street
Baton Rouge, LA 70802-5428

Late Penalty: The successful bidder will be solely responsible for meeting the delivery date as specified above. If the specified delivery date is not met because of any fact or circumstance that is or was within the control of the vendor (including delays in shipment), a late penalty may be imposed at the discretion of LDR for every day that the items remain undelivered. Such late penalty shall be equal to one percent of the bid amount per day.

Other

Penalties: The successful bidder will be solely responsible for the final product and for meeting all specifications. If the final product does not meet all specifications and the cause or circumstances is or was within the control of the vendor, a penalty of \$5,000 may be imposed on the vendor at the discretion of LDR. Such penalty shall be in addition to any late penalty that may also be imposed.