



Bid Number 50-00130017

**IMPROVEMENTS TO THE EAST BANK REGIONAL LIBRARY
at 4747 W. Napoleon Ave., Metairie, LA 70001**

BID DUE: June 18, 2020 at 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Melissa Ovale
Buyer Email: movalle@jeffparish.net
Buyer Phone: (504) 364-2687**

ADVERTISEMENT FOR BIDS
BID NO. 50-00130017

Sealed Bids will be received in the West Bank Purchasing Department, Suite 4400, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053 until **2:00 pm, June 18, 2020** and publicly opened thereafter. At no charge, bidders may submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this **free** site. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson, LA 70123. **However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location at 2:00 pm for the following project:**

IMPROVEMENTS TO THE EAST BANK REGIONAL LIBRARY
at 4747 W. Napoleon Ave., Metairie, LA 70001

The project work consists of existing building renovations, new maintenance building, new elec. generators, sidewalks repairs and related site work as described in the Construction Documents.

All bids must be in accordance with the contract documents on file with the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. All bidders must show the Bid Number on the outside of their bid envelope. **Late bids will not be accepted.**

Each Bid must be accompanied by certified check, cashiers check, or bid bond acceptable to the owner in the amount equal to five percent (5%) of the total amount bid, and payable without condition to the owner. If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid Solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

The drawings and specifications are on file and open for inspection in the Jefferson Parish Purchasing Department, Suite 4400, Jefferson Parish General Government Building, at 200 Derbigny Street, Gretna, Louisiana. A complete set of Contract Documents may be secured from **Burgdahl & Graves AIA Architects, 2550 Belle Chasse Highway, Suite 130, Gretna, LA 70053 (Phone: 504-366-4433, Fax: 504-366-0102 by licensed contractors upon receipt of \$200.00 per set.** Deposit on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of documents in good condition no later than ten (10) days after receipts of bids.

The successful bidder will be required to furnish a performance bond guaranteeing faithful performance of the contract. Companies providing the bonds shall comply with the requirements of LRS-R.S. 38:2218 and R.S. 38:2219 as applicable.

The Jefferson Parish Council reserves the right to reject all bids and to reject bids for just cause, pursuant to the law. Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

A MANDATORY Pre-Bid Conference will be held on June 4, 2020 at 10:00 am via teleconference. The teleconference will be made available by calling the following: Dial-in Number: 504-323-1800, Meeting ID: 181357. All interested parties are invited to attend. All bidders must attend the Mandatory pre-bid teleconference and will be required to state their name at the beginning and at the end as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid teleconference and shall remain in attendance for the duration of the teleconference. Any prospective bidder who fails to attend the teleconference or remain for the duration shall be prohibited from submitting a bid for the project.

Renny Simno
Director
Purchasing Department

ADV: The New Orleans Advocate: May 20, and 27, 2020 and June 3, 2020

For additional information, please visit the Purchasing Webpage at <http://purchasing.jeffparish.net> or you may call at 504-364-2678.